

TOLEDO CITY COUNCIL MINUTES

July 15, 2009

Mayor Rod Cross called the Toledo City Council meeting to order at 7 pm.
Councilors present: Mark Camara, Nancy Lynne, Monica Lyons, Mary Young and Council President (CP) Bob Emmett.

Staff present: City Manager (CM) Michelle Amberg, Toledo Police Chief (PC) Mark Fandrey, Public Works Director (PWD) Adam Denlinger, and Assistant City Recorder Nancy Bryant.

Visitors present: Don Amberg, Teresa Denlinger, and Angelo Stephenson.

Visitor Comments:

There were none.

Consent Calendar:

Motion-It was moved and seconded (Camara/Young) to approve the consent calendar consisting of the invoice list dated July 10, 2009. **Motion passed 6-0**, noting the council vacancy.

Discussion and Information Items

Committee Updates

CP Emmett said he will be attending a meeting tomorrow with the Lincoln County Transit Committee. They will be working on accommodating public transit to Oregon Coast Community College when school begins this fall as well as Toledo's public transportation connection to other parts of the county. He will follow up on the bus shelters scheduled for the Toledo area.

Councilor Camara said he believes the committee goals are not well defined and he would like to utilize a council work session to determine what the committees do, who chairs the committees and start referring issues to them. He believes the committees could be put to better service.

Mayor Cross said he would like to make the appointments to the Sustainability Committee and the Economic Development Committee next month and he advised council members to be thinking of people who may be interested in serving.

Decision Items:

Liquor License Applications

CM Amberg explained that Patrick Wheeler has made application with the Oregon Liquor Control Commission (OLCC) for renewal of a liquor license for Chef's Place LLC located at 207 E. Hwy to in Toledo. This application renewal has been reviewed by Police Chief Mark Fandrey and the Beverage License Fee of \$25.00 has been paid.

Also, Jacqueline Kauffman has applied for an OLCC Application for Temporary Use of Annual License on behalf of Holy Toledo located at 155 N. Main Street in Toledo. The application includes serving beer and wine during the hours of 5pm to 8pm, August 6, 2009 on the sidewalk in

front of one-half of the premises. This application has been reviewed by Police Chief Mark Fandrey and there is no City fee required.

Councilor Lyons noted that this event is in conjunction with the Main Street Merchant's Thursday evening events. The first Thursday of each month will be a block party event but merchants will stay open until 8pm every Thursday evening.

Councilor Young said it is nice to see citizens out on Main Street during these Thursday events.

There was a general discussion regarding sidewalk usage by businesses.

Public Comment:

There was none.

Motion-It was moved and seconded (Young/Lyons) to recommend approval of the Oregon Liquor License Renewal Application for Chef's Place and the Application for Temporary Use of Annual License for Holy Toledo to serve beer and wine outside on August 6, 2009 based on Police Chief Fandrey's review. **Motion passed 6-0**, noting the council vacancy.

Proposed motion to authorize the Public Works Department to use Lincoln County's request for bids process to award contract to Road and Driveway for resurfacing a section of NW 11th and Nye Streets

PWD Denlinger said the department is seeking council approval to use Lincoln County's Request for Proposal (RFP) process to award the resurfacing of a section of NW 11th and Nye Streets to Road and Driveway for this years Oregon Department of Transportation Special Allotment Grant project. He said Lincoln County's specifications in their RFP process exceeds what is required by Toledo's auditors for purchasing and contracting with the City.

In answer to Council questions PWD Denlinger stated the following:

- There are some issues with paving sections of Nye Street. Some property owners on that street that want paving but some are not as eager. He said without 90% participation it will be difficult to extend the paving. This project is to save what paving the street has now.
- The project was included in the Lincoln County RFP at a cost savings of approximately \$15,000 to \$20,000 to Toledo.
- The infrastructure included in this project includes two manholes and storm drain.

Councilor Camara noted the awkwardness of awarding a contract to a company who has a law suit against Toledo. He said he hopes it will improve Toledo's relationship with the contractor.

Public Comment:

There were none.

Motion-It was moved and seconded (Lyons/Emmett) to authorize the Public Works Department to use Lincoln County's request for bids process to award contract to Road and Driveway for resurfacing a section of NW 11th and Nye Streets. **Motion passed 6-0**, noting council vacancy.

Reports and Comments:

Department Reports

PWD Denlinger- reported the following

- During a restructuring process within the department two positions were combined. Each of those positions were assigned a vehicle but they will no longer need both. They will purchase one vehicle and surplus the two previously used vehicles. The department has started a full scale maintenance schedule on the pumps.
- The Public Works Department has posted an Invitation to Bid for smoke testing as a first step in dealing with I & I issues. The process will include public notification because the testing can result in a large amount of smoke being visible in neighborhoods and commercial areas. The testing should be completed within four days, sometime in August, concentrating on the lower areas of town.
- The smoke testing data will be viewed as preliminary engineering for rural development grant funding. More information regarding this grant funding will be provided to Council at a future meeting.

City Manager's Report

CM Amberg reported the following:

- She provided Council with the monthly department report noting that Teresa Jenkins did a nice job on the report.
- She provided Council with the completed annual budget document.
- The League of Oregon Cities annual conference is coming up. There are scholarships available and she encouraged council members to attend if possible.
- The City received the Energy Efficiency Report for the pool. Three options with costs were listed: a pool cover blanket at \$66,000, replacement of the building heater at \$220,000 or transfer the system to geothermal estimated over \$500,000. She will follow up on why the prices are listed so high.
- There has been one council vacancy application picked up so far but no actual filings to date.
- She requested a meeting of the Promotional Committee after this meeting.

Council Comments

Councilor Lyons announced the first Thursday evening merchant block party was a great success. There were a lot of visitors on Main Street that evening. Citizens thanked merchants for being open and taking the farmers market into the evening. She also announced that she is moving her store because the current building has a major water problem.

Councilor Emmett thanked the City Manager for the pool rate comparison data. He said all public pools have problems; the question is how to get the most out of the pool services. He said promoting higher usage has helped in other areas.

Councilor Young noted that next weekend is the Summer Festival event and the Town and County Fair is this weekend. She said a bigger turnout for the festival is expected this year and she reminded all to watch for pedestrian traffic.

Councilor Camara provided the following:

- An update on Mill Creek Reservoir- He apologized for not notifying council members of the scheduled trip to the Mill Creek site where he and PWD Denlinger met with representatives from the Community Forest Program. A Community Forest Program presentation is scheduled for the next council work session. They will explain their program and what their role would be in helping to manage that forest area.
- TDA has been working through the Oregon Main Street Program educational materials and the assessment is now available. The TDA group would like to provide a power point presentation at the August Council work session.
- The Newport News Times published a good article regarding the Old Fire Station property.

Councilor Camara then inquired from staff of the NW Natural Gas Franchise revenue.

CM Amberg said the projected revenue for the full year is in the \$10,000 range. There may be an opportunity to do an audit in the future.

Councilor Young stated that she received a franchise rebate on her natural gas billing statement and questioned if others has also received the rebate.

CM Amberg noted that the City Attorney Wes Chadwick will attend the July 22nd Council meeting and Councilor Young could provide a copy of her billing statement for his review.

Mayor Comments

Mayor Cross commented on the following;

- Reminder that the Summer Festival begins next week on Thursday night starting with the Queens Coronation at 6pm and a reenactment of the All America City Award presentation will follow. The estimated attendance on Saturday evening is approximately 35,000 to 40,000 people in town.
- He commended Angelo Stephenson and PC Fandrey for their clean up efforts in town.
- He advised all to be prepared for a long meeting on the 22nd there is a lot on the agenda.

Adjournment:

The meeting adjourned at 7:56 pm.

ATTEST:

APPROVE:

Assistant City Recorder

Mayor