

## TOLEDO CITY COUNCIL MINUTES

August 19, 2009

Mayor Rod Cross called the Toledo City Council meeting to order at 7 pm.  
Councilors present: Mark Camara, Nancy Lynne, Monica Lyons, Mary Young and Council President (CP) Bob Emmett.

Staff present: City Manager (CM) Michelle Amberg, Toledo Police Chief (PC) Mark Fandrey, Finance Director (FD) Polly Chavarria, Public Works Director (PWD) Adam Denlinger, Business Relations Community Coordinator Celeste Mathews and Assistant City Recorder Nancy Bryant.

Visitors present: Don Amberg, Teresa Denlinger, Craig Walley and Angelo Stephenson.

### **Visitor Comments:**

There was none.

### **Consent Calendar:**

**Motion**-It was moved and seconded (Camara/Young) to approve the consent calendar consisting of the invoice list dated August 7, 2009 and council minutes of July 22, 2009.

**Motion passed 6-0**, noting the council vacancy.

### **Discussion and Information Items**

#### **Committee Updates**

CM Amberg provided council with a draft committee handbook to help committee members be consistent and know what is expected of them. She asked that council review the handbook and reply with any questions or comments.

Council and staff discussed the need for the completed committee handbooks before the current committee vacancies are filled.

### **Decision Items:**

#### **Proposed Resolution Appointing the Mayor and City Councilors as the City's Audit Committee**

FD Chavarria explained that in January of 2008, at the recommendation of the City's audit firm at the time, City Council passed a resolution establishing an audit committee. The committee consists of the City Manager, three City Councilors and a Community member. The purpose of the committee is to provide oversight for the annual audit. In a following discussion with the City's current auditor Glen Kearns, Council members learned that the City Council could function as the audit committee in lieu of having a separate committee. Council has since expressed a desire to change the definition of the committee membership.

A draft resolution was provided to Council repealing Resolution No. 1227 and defining the membership of the audit committee as the Mayor and City Council Members.

Public Comment:

There was none.

**Motion**-It was moved and seconded (Emmett/Lynne) to approve Resolution No. 1263, a Resolution appointing the Mayor and City Councilors as the City's Audit Committee.

**Motion passed 6-0**, noting the council vacancy.

### **Committee Appointments**

By consensus Council tabled committee appointments until the handbooks are ready to present to new committee members.

Mayor Cross requested a notice of committee vacancies be mailed with the water bills at the end of this month.

Public Comment:

Angelo Stephenson asked if Council would be considering the committees listed in the City Charter.

### **Reports and Comments:**

#### **Department Reports**

There was none.

#### **City Manager's Report**

CM Amberg reported the following:

- The Toledo Junior/Senior High School has scheduled a work day on August 29<sup>th</sup> from 9am to 4pm. Volunteers are needed for building and grounds improvements.
- There are still two applications submitted for the current council vacancy.
- The monthly staff report was disbursed.
- Wave energy forums will take place this month in Yachats, Lincoln City and South Beach.
- She will be on the Don Cohen radio show next Thursday at noon.
- The city is receiving bids for the pool heater replacement. Delivery of the heater will take approximately six weeks. The anticipated pool closure date is late September or early October.
- She signed a Readiness to Read grant application in the amount of \$1000 for the Toledo Library.
- Council is invited to the Oregon Coast Community College ribbon cutting on September 11<sup>th</sup> at 2pm. There will be tours and entertainment.
- Port of Toledo meeting update:
  - There is a delay in the completion of the Public Safety Building project because of unanticipated asbestos found in some vinyl siding. Because the project will not be completed by August 31<sup>st</sup> the Port has requested a delay in the transfer of ownership until mid September.
  - Dredging equipment will be here this weekend. They are looking at hinging the docks to dredge underneath them.

- She and PWD Denlinger will attend a conference call on Friday regarding mitigation of the dredging spoils.
- The initial appraisal of the Fred Wahl property is in at \$4.2 million dollars which provides the Port a considerable amount of equity in the property.
- She had a follow-up meeting with Cynthia Solie of Council of Governments (COG) regarding the Toledo Industrial Zone project. COG will write a grant to help Toledo look at its industrial area and develop tools for small cities that will be used state wide for use in planning for industrial activities.
- The League of Oregon Cities current publication includes an update on recently passed legislation.
- Video taping of Council meetings will begin on September 2<sup>nd</sup> and will air on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 6pm and the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays at 10am on channel 4.

### **Council Comments**

Councilor Lyons said Toledo lost someone special on Main Street. It has been a very sad week and Joe Ernst will be missed.

Councilor Emmett said he enjoyed the Wooden Boat Show. He also questioned staff regarding the smoke testing and truck signage.

PWD Denlinger stated the smoke testing went well and the crew completed the testing on schedule. He is anticipating a final report possibly by the end of this week and will have more information for Council during the August work session. He also stated that staff is working with ODOT regarding the truck route signage and hope to have the signs installed in the near future.

Councilor Young expressed her sadness in the loss of Joe Ernst. She noted that Joe's family would like to receive the Animal House signs posted on Hwy 20.

Councilor Camara said, since the announcement of NOAA moving to Newport, he has noticed some Washington vehicle plates in town. He asked if a pamphlet could be placed in the kiosk directing potential buyers to local realtors.

### **Mayor Comments**

Mayor Cross commented on the following;

- He noted the sadness of loss in our community.
- There will be a work party on Saturday at the High School for work on the football complex from 9 am to 4pm. Volunteers are needed.
- The Wooden Boat Show went well. He complemented the Toledo Chamber and Celeste Mathews for the wonderful pancakes. The event was fun and well attended.
- The Port of Toledo has raised most of the funds for the floating facility for the Youth Rowing Club. The Boat Show has generated a lot of interest in the Youth of our community for boat building and that part of this community's heritage.

**Adjournment:**

The meeting adjourned at 7:40pm.

ATTEST:

APPROVE:

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Assistant City Recorder

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Mayor