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TOLEDO CITY COUNCIL WORK SESSION  
March 26, 2008

A City Council work session was called to order at 6:15 pm.

Council Present: Mayor Jim Chambers, Councilors Mark Camara, Bob Emmett, Ron Beckham, Sarah Cole and Council President Rod Cross.

Excused: Councilor Wes Chadwick.

Absent: Councilor Sarah Cole.

Staff Present: City Manager (CM) Pete Wall and Utility/Recording Clerk Nancy Bryant.

Council interviewed Julie Rockwell for the vacant position on the Budget Committee.

Councilor Camara reported that he will not be at the next council meeting because he will be out of town.

**Review April 2, 2008 City Council Agenda**

Council and staff discussed the April 2<sup>nd</sup> agenda decision items.

(CM) Wall stated that the Contribution Committee has made their recommendation for the 2008 contributions. He will provide that information to Council at the April 2<sup>nd</sup> meeting.

Mayor Chambers asked for clarification of the city's policy on solicitation. (CM) Wall stated that a city business license would be required for any person or business doing business within the City limits.

**Appoint Police Officer to vacant employee position**

(PC) Wall explained that the Toledo Police Department has a vacant police officer position and Jeffrey Wagner has been selected for that position. The City Manager Pro-Tem does not have the authority to hire employees therefore (CM) Wall recommended that the Council approve the appointment.

Council and staff discussed the certification training for police officers.

**Motion**-It was moved and seconded (Cross/Camara) to authorize the City manager to appoint Jeffrey Wagner to the vacant police officer position. **Motion passed 5-0**

**General Discussion**

Councilor Cross reminded staff that it is time for Council's annual review of the street light fee. (CM) Wall agreed to add it to a future agenda and added that he will be providing the CPI for water usage fees with the upcoming budget. (CP) Cross suggested the CPI rate rounded up. Council agreed that there are infrastructure needs to be reviewed.

Mayor Chambers reported the following:

- The Plum Creek grant request was turned down. He will continue to look at other options.
- The Ceramic Art project is on schedule and will start April 11<sup>th</sup>. Shortly after the tile project is complete the brick project will begin.
- He is working with Lincoln County Transit for bus stop shelters and new signage in Toledo.
- Sandy Blackman is interested in forming a Swim Pool Committee. The Committee's goal will be to secure the future of the Toledo Swim Pool.

Councilor Camara announced that a TDA meeting to brainstorm ideas for the downtown project will be held at C & M Quilters Cottage on Main Street at 5:30 on April 1<sup>st</sup>.

Councilor Camara has spoken to representatives of the Ford Family Foundation and it was suggested that Toledo and Newport partner together in a Leadership Training. The training takes a commitment of several weekends but would get people on the same page to see how to get things done.

Councilor Camara also stated that he would like to get started on the code enforcement of dangerous buildings. (CM) Wall agreed to talk to Police Chief Fandrey about a timeline.

(CP) Cross announced that he will not be attending the City Manager Candidate reception on April 11<sup>th</sup> due to a family obligation.

Councilor Camara asked if there could be a venue for the citizens who attend the City Manager candidate reception to give feedback.

(CM) Wall suggested council talk to people at the reception and ask them what they think.

(CP) Cross suggested including the Council's contact numbers in the reception invitations so that citizens could contact individual Council Members to give feedback.

(CM) Wall reported the following:

- The criminal history check under the new process is working well. There are still five candidates for the City Manager position.
- He met with Port of Toledo staff regarding their application for a parks grant. They are applying for funds to build the stage gazebo, restrooms and shower at the Port facility. They are asking the City to extend the sewer line to the Port

restrooms and that the City provide the equipment and labor. This can be applied to a portion of their 40% grant match requirement.

Council was in favor of the proposed match by extending the sewer line to the Port restrooms providing the sewer line can cross the Georgia Pacific effluent line.

- (CM) Wall met with City Hall staff regarding the workload and what needs to be done. There are many duties that are not being done due to the elimination of a 40 hour per week position last fall. Some of the items not being done include the city record archives and the website maintenance. There are also security issues because there are fewer employees working in the front office. Wall proposed creating a 32 hour per week position as the assistant to the City Recorder. The Planning Secretary will relocate to the front office, the Events Coordinator will take over the duty of the monthly newsletter and the City Treasurer will take care of the employee benefits.

Council spoke in favor of the proposed changes at City Hall.

**Adjournment**

Meeting Adjourned at 8:01pm.

ATTEST:

APPROVE:

\_\_\_\_\_  
Utility/Recording Clerk

\_\_\_\_\_  
Mayor