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TOLEDO CITY COUNCIL MINUTES

April 16, 2008

Mayor Jim Chambers called a regular meeting of the Toledo City Council to order at 7pm. Councilors present: Bob Emmett, Ron Beckham, Wes Chadwick, Sarah Cole and Council President Rod Cross.

Excused: Councilor Mark Camara

Staff present: City Manager (CM) Pete Wall, Library Director Peter Rayment, City Attorney (CA) Jim Ruggeri, Police Chief (PC) Mark Fandrey, Public Works Director (PWD) Adam Denlinger and Utility/Recording Clerk Nancy Bryant.

Visitors present: Jim Fossum, Teresa Methvin, Teresa Denlinger, Jeremy Sullens and Nick Price.

Visitor Comments:

There were none.

Consent Calendar:

Motion-It was moved and seconded (Emmett/Cole) to approve the Consent Calendar consisting of the invoice list dated April 11, 2008 and Council minutes dated March 26th and April 2, 2008. **Motion passed 5-0**, noting the abstention of Councilor Chadwick because he did not attend the March 26th Council meeting.

Discussion and Information Items:

Tree City USA Award

Jeremy Sullens of Oregon State Department of Forestry presented and congratulated the City of Toledo on receiving the 2007 Tree City USA award for the 14th year. He said Toledo is one of 48 cities statewide and 3,500 nationally that are recognized with this honor and most are considerably larger than Toledo. The Tree City USA Program is sponsored by the National Arbor Day Foundation and administered by the Oregon Department of Forestry. The title is an important symbol that recognizes the City's commitment to tree appreciation and tree care.

Mill Creek Raw Water Line Update

(PWD) Denlinger provided Council with an update on the status of the Mill Creek River Road raw water line repair project, referred to as Site-B. He said the project began on March 18th with pipe fusion. Public works staff successfully implemented a pulley and restraint system to safely extend the pipe across the wetlands area. By 5:00 pm the same day, all 440-feet of pipe were pulled through the wetlands. The line passed pressure testing and received certification the same day. Cement supports were allowed to cure over the weekend and the line was placed back in service on March 24th. The original estimated cost for the project was \$25,000. The actual cost for the completed project was \$17,220 which was shared equally with the Seal Rock Water District.

(PWD) Denlinger also provided Council with an update on the Mill Creek raw water line Yaquina River Repair project, referred to as Site-A. He said Public Works has been monitoring adverse conditions of the Mill Creek raw water line impacted by a wetlands enhancement project at Yaquina River mile 15. Staff has been working with an outside consultant in an effort to obtain a joint Department of State Lands, US Army Corps of Engineers permit. The water line pipe is exposed in two locations and could be compromised if hit by a log or other large debris. The project plan is to protect the exposed pipe in those locations and will begin sometime in July of 2008.

Council and staff discussed the procedure and time line for the Site-A project and thanked (PWD) Denlinger for coming in under budget on the Site-B project.

Decision Items:

Proposed Resolution Setting the Street Light Utility Fee for the 2008-2009 Fiscal Year

(CM) Wall reviewed the background of the street light utility fee. On June 2, 2004, the City Council passed Ordinance No. 1303 which adopted a Street Lighting Utility Fee. The fee for the 2004-2005 fiscal year was set at \$2.00 per month. That ordinance contained the following provision: "On or before July annually hereafter the City Council shall, by resolution, set the amount of the monthly street lighting fee." For fiscal year 2007-2008 the City Council set the Street Light Utility Fee at \$5.00 per month. This fee generates approximately \$77,000. Staff anticipates that the cost of street lights in the city for the 2008-2009 fiscal year will be \$104,000 so the street light fee at \$5.00 will pay about 75% of the total cost. One of the City Council's goals is to develop and implement a Street Utility fee. It may be prudent to leave the street light utility fee at \$5.00 while that project is being developed. (CM) Wall stated that regardless of what action the Council decides on setting for a street light fee, a new resolution is necessary annually.

Public Comment

There was none.

Motion-It was moved and seconded (Cross/ Emmett) to adopt Resolution No. 1230 setting the street light utility fee for the 2008-2009 fiscal year at \$5.00 per month. **Motion Passed 6-0**

Reports and Comments:

Department Reports

Library Director Peter Rayment provided copies of articles that were printed off of the new microfilm reader printer highlighting the features that enhance the quality of copies.

City Manager's Report

(CM) Wall reported the following:

- He provided Council with a written comprehensive report on street utility fees for their review. He said that the Council can cover the information at a future agenda meeting.
- The next agenda meeting on Wednesday will include an action item regarding the City/Port of Toledo transportation enhancement plan.

- (CM) Wall and Library Director Peter Rayment met with a group of Toledo Swim Pool supporters. They are actively working toward enhancing community support for the pool.

Council Comments

Councilor Beckham stated that all three of the City Manager Candidates were complementary of Toledo and it made him feel good about our community.

Mayor Comments

Mayor Chambers reported the following:

- Friday April 18th is the day set to glue the ceramic tile onto the planters at A St. Anyone who can help between 11 and 5pm would be appreciated. Toledo school students will be working on the project on April 21st, 22nd and 23rd. April 26th is scheduled for Sharon Branstiter Day and there will be volunteers working on the tiles as well as planting flowers with refreshments to follow at the Toledo Fire Hall.
- The City did not receive the grant request from Plum Creek for the design of Memorial Field. He is looking into programs at the University of Oregon that may be of assistance to the project.
- He received an unsolicited comment regarding how well the Toledo Police are doing in the Siletz Community. He thanked (PC) Fandrey for their good work.

Mayor Chambers called a brief recess at 7:46 pm and announced an executive session will follow.

The Council meeting resumed at 7:55 pm and Mayor Chambers called for an executive session according to ORS 192.660(2) concerning (a) To consider the employment of a public officer, employee, staff member or individual agent and (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session

(CM) Wall gave Council an update on the negotiations with a city manager candidate.

Mayor Chambers recessed out of executive session and back into regular session at 7:58.

Motion-It was moved and seconded (Cross/Chadwick) to authorize Mayor Chambers to sign a city manager employment contract with Michelle Amberg as negotiated by (CM) Wall.

Motion passed-6-0

Council thanked (CM) Wall for his efforts. (CM) Wall acknowledged the valuable assistance of City Recorder Teresa Jenkins throughout the recruitment process.

Executive Session

Council then resumed back into executive session and was given updates on various properties that are for sale or lease.

Adjournment:

The Council returned to regular session and the meeting adjourned at 8:30 pm.

ATTEST:

APPROVE:

Utility/Recording Clerk

Mayor