

TOLEDO CITY COUNCIL
REGULAR SESSION MINUTES
June 1, 2016

Mayor Billie Jo Smith called the Toledo City Council regular session to order at 7:00pm.
Councilors present: Terri Strom, Jackie Kauffman, and Council President Jill Lyon.
Councilors excused: Julie Rockwell, Michele Johnson, and Alma Baxter.

City Staff present: City Manager (CM) Jay Baughman, Police Chief (PC) Dave Enyeart, City Attorney/Planner (CA) Michael Adams, Public Works Director (PWD) Lee Ritzman, and City Recorder (CR) Nancy Bryant.

Visitors present: Teresa Hill, Patrick Hill, Deanne Dunlap, CJ Drake, Larry Davis, Bill Farley, and Calley Hair.

Visitor Comments:

Deanne Dunlap of Toledo invited the public to attend the Celebration of Sam Briseno on Sunday at the Port of Toledo Waterfront Park.

Oath of Office

CR Bryant administered the Oath of Office to newly hired Police Officer Robert Shawver.

Consent Calendar

Motion- It was moved and seconded (Kauffman/Strom) to approve the consent calendar consisting of the City Council minutes of May 4th, 10th, and 18th, 2016.

Motion passed 4-0, noting the absence of Councilors Rockwell, Johnson, and Baxter.

Discussion and Information Items

Committee Updates

Mayor Smith reported that a community committee is forming to support the Toledo Swimming Pool. A meeting has been scheduled for June 9, 2016.

Application for Planning Commission Vacancy

CM Baughman reported that the City has received an application from Penny Ryerson of 8666 Hwy 20, Toledo to fill the current vacancy on the Planning Commission.

By consensus Council agreed to interview Penny Ryerson for the Planning Commission vacancy on June 15th at 6:45pm.

Decision Items

Sub-recipient Agreement with Trout Mountain Forestry

CM Baughman reported that Matt Fehrenbacher, from Trout Mountain Forestry, made a presentation regarding the stewardship of the City's watershed at Mill Creek. As part of the presentation, it was suggested that the City apply for a grant from the Coast Range Stewardship Fund to perform riparian restoration along the banks of the Mill Creek Reservoir. The City Council took action on September 4, 2013 to authorize the City Manager to execute all documents for this grant application. Matt Fehrenbacher reported to City Council in a City Council regular work session on September 9, 2014, that the grant had been approved.

CM Baughman noted that the original design of the project divided the funding into two phases over the course of two years and contemplated the use of herbicide for vegetation management. Council decided that it did not want the herbicide used near the City's water source which altered the scope of work for the project. Instead of herbicide use for controlling vegetation, manual labor will be used to achieve that goal.

This sub-recipient agreement, between the City of Toledo and Trout Mountain Forestry, provides for compensation to be paid by the City in an amount equal to the grant award of \$14,755 and \$5,000 match, for phase 1 of the project. It does not obligate the City to any other financial expenditure. It should be noted that the City Council has previously reviewed a draft agreement, between the City and Trout Mountain, which contemplates an additional \$8,950 through future grant or other funds not yet secured, for phase 2 of the project. However, phase 2, should the City decide to exercise the option, is \$9,400. The proposed agreement will allow Trout Mountain to start the work on this important project.

Public Comment: There was no public comment.

Motion-it was moved and seconded (Strom/Kauffman) to approve the City entering into a sub-recipient agreement, with Trout Mountain Forestry, to perform riparian restoration for Mill Creek Reservoir, for phase 1, for a total of \$19,775; and authorize the City Manager to execute this sub-recipient agreement, including any necessary amendments.

Motion passed 4-0, noting the absence of Councilors Rockwell, Johnson, and Baxter.

Low-income Water Service Assistance Program (H2O) Agreement with Community Services Consortium

CM Baughman reported that the City Council expressed the desire to start assisting customers via the H2O program during its goal setting session on January 16, 2013. Community Services Consortium (CSC) has conveyed that this is a much-needed program, and not very many programs provide assistance with paying water bills. This program allows an eligible applicant, who lives in the City limits, has the water bill in their name, and whose household income is below 60% of Lincoln County's median income, to receive up to \$100/per year, per eligible household, toward their water bill. The applicant needs to present a copy of the water bill to CSC. The check is sent from CSC to the City for the exact amount of that water bill, up to the amount eligible. Assistance is not applied to reconnection or late fees. The program is funded by donations from other water customers.

CP Lyon noted that this program has been a long time coming and she is happy to see it moving forward.

Public Comment: There was no public comment.

Motion-it was moved and seconded (Lyon/Kauffman) to approve the City entering into an H2O (Help to Others) Low-income Water Service Assistance Program Agreement with Community Services Consortium (CSC) to administer the program, and authorize \$2,381 (or the current balance in the account) to be turned-over- to CSC for program use; and authorize the City Manager to execute this Agreement, including any necessary amendments.

Motion passed 4-0, noting the absence of Councilors Rockwell, Johnson, and Baxter.

First Addendum to Untreated Water Service Agreement with Georgia-Pacific Toledo

CM Baughman reported that this addendum renews the contract that the City entered with GP in October 2015. It extends it for this calendar year. All terms remain the same. GP will pay the City \$3.41 per 1,000 gallons of untreated water consumed. The distribution method, point of use, and other specifics in the prior agreement remain the same. The diversion point is at the Olalla Reservoir.

CP Lyon noted her appreciation of the elegant solution of creating a valve on the pipe in the Reservoir for the diversion point.

CJ Drake, representative of Georgia-Pacific Toledo, thanked City Council and staff for consideration of the proposed agreement and respectfully asked that Council adopt the motion.

Public Comment: There was no public comment.

Motion-it was moved and seconded (Strom/Lyon) to approve the City entering into a First Addendum to Untreated Water Service Agreement with Georgia-Pacific Toledo, LLC (GP) for the sale of untreated water, if needed; and authorize the City Manager to execute this Agreement, including any necessary amendments.

Motion passed 4-0, noting the absence of Councilors Rockwell, Johnson, and Baxter.

Department Reports

PWD Ritzman provided the following updates:

- Excavation will begin on "A" Street (in front of the post office) next week.
- Fabricated fencing for the damaged rail at the intersection of "A" Street and Business Hwy 20 should be completed within three weeks.
- The City Dog Park is open for use. A leash cutting ceremony will be scheduled after Councilor Rockwell returns.
- Electrical conduit is currently being installed at Heritage Plaza. An electrician will be connecting the electricity next week and the paving will begin on the 13th of June.

PC Enyeart provided the following update:

- Newly hired Police Officer Robert Shawver is an experienced officer and is a welcome addition to the department.
- Officer McCandless will be patrolling on his own by next week.
- Toledo PD was involved in three vehicle pursuits last week.
- Toledo PD was recently involved in two large search warrants for drugs.
- Two stolen vehicles were recovered in this past week.
- The city wide cameras have been useful in criminal investigations.
- The Lincoln County Law Enforcement Recognition Banquet was held last week; Detective Aaron Pitcher received the Employee of the Year Award, Dispatcher Jovita Ballantine received the Dispatcher of the Year Award, Michelle Pace (wife of Sergeant Michael Pace) received the Volunteer of the Year Award.
- The Toledo Explorers were involved in the Loyalty Days celebration in Newport by escorting the World War II Veterans float in the parade. On June 18th the Explorers will be involved in a "Safety-Town" day event. Three of the Explorers will be leaving the program as they are graduating from High School and moving away.

CA/CP Adams reported that the Planning department is receiving feedback on the annexation survey.

CA/CP Adams also reported that the City is required to provide 45 day notice to the Oregon Department of Land Conservation and Development (DLCD) for any zoning ordinance changes so staff has developed a text amendment to the zoning code for public lands. The topic will go before the Planning Commission in July and potentially to Council in August.

City Manager Comments

CM Baughman reported the following:

- The City has issued a burning ban effective the remainder of the summer. Recreation fires are so far exempt from the ban.
- He will be attending the Economic Development Alliance of Lincoln County annual meeting tomorrow and he will speak to the group about Toledo's use of the Lincoln County Economic Development Grant that it received to bring the Toledo Industrial Park property up-to Oregon State certified shovel-ready status.

Council Comments

Councilor Strom announced the Thursday Street Market will begin tomorrow on Main Street. She also stated that there is a rumor that the Toledo Summer Festival has been cancelled but it is not true.

CP Lyon reported that she and Chief Enyeart attended the Lincoln County Local Public Safety Coordinating Committee meeting.

She noted the following topics of discussion:

- Depoe Bay is interested in developing a city-wide camera program and Chief Enyeart was able to talk about how it has worked for Toledo.
- The many represented entities discussed the overall increase in violence. The North Lincoln Samaritan Hospital reported that it is swamped in terms of providing emergency medical service with a 25% increase in emergency room traffic.
- A Lincoln County multi area emergency exercise has been scheduled for September 17th which will involve a simulated school shooting incident in Lincoln City.
- There is an interest in ensuring that the Samaritan Pacific Community Hospital in Newport has beds available for short term mental illness cases including sobering-stations. Samaritan has purchased a building for a fifteen bed mental health facility in Lebanon to serve two to three counties.
- The Lincoln County Sheriff's department reported that the County Jail is at capacity and is involved in early release.

CP Lyon noted, the good news is that the county has a lot of very dedicated and very talented law enforcement personnel and they all work together.

Mayor Comments

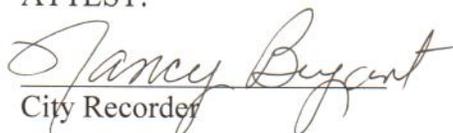
Mayor Smith commented on the following:

- She will be at the Thursday Street Market, Chamber of Commerce booth.
- She attended the "Cascadia Rising" presentation event.

Adjournment:

Mayor Smith adjourned the meeting at 7:39pm.

ATTEST:


City Recorder

APPROVE:


Mayor