

Selection Statement

The City of Toledo is an Equal Opportunity Employer and does not discriminate on the basis of age, sex, marital status, race, color, creed, mental or physical disability, religion, national origin, familial status, sexual orientation, gender identity or source of income in the admission of access to, or employment in, its programs or activities.

The City of Toledo recognizes the significant contributions of veterans in protecting the liberties our citizens enjoy in our democracy and wants to ensure that the experience and training veterans receive is given due accord in hiring decisions.

The City of Toledo is committed to maintaining a safe and healthy workplace free from the influence of illegal drugs. We believe employees have the right to work in a drug-free environment and to work with persons free from the effects of illegal drugs. Some positions may require a pre-employment drug screening test for current use of illegal drugs, a physical examination or test and/or a criminal background investigation.

The position for which you are applying involves a competitive selection process. All applications will be reviewed by the director of the hiring department. Applicants whose backgrounds appear to most closely match the needs of the particular vacancies will be considered for an interview.

The most competitive applicants for a particular vacancy will be interviewed by the hiring department, and a final selection will be made. Due to the extremely large number of applicants and the limited number of job opportunities, a number of applicants do not proceed to the interview phase.

A job application is an important reflection on you. The way in which you complete your application can make a difference in determining whether or not you are selected to be interviewed for a job. If you need assistance in completing the City's application, please notify the City Recorder's office located at Toledo City Hall 206 N. Main Street, Toledo, Oregon or by phone 541-336-2247 x 2110. Applications received by the City become the property of the City of Toledo and cannot be returned.

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