



AGENDA
Toledo City Hall
206 N. Main Street
Toledo, Oregon 97391

TOLEDO CONTRIBUTION COMMITTEE
Meeting – Via Zoom Meeting Platform
July 23, 2020
3:00 p.m.

Virtual Meeting: Due to the governor’s “Stay Home, Stay Healthy” order, the Contribution Committee will hold the meeting through the Zoom video meeting platform. The public is invited to attend the meeting electronically. E-mail lisa.figueroa@cityoftoledo.org to receive the meeting login information.

Public Comments: The Contribution Committee may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org by 12:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the Contribution Committee and included in the record.

1. Call to order and ascertain quorum
2. Review Applications for the 2020-2021 Enhancement Program
 - Community Services Consortium
 - KYAQ 91.71FM
 - Methodist Thrift Shop
 - OCWCOG - Meals on Wheels
 - OCWCOG - RSVP
 - Toledo Food Pantry
 - Toledo Chamber of Commerce
 - Toledo HS Grad Night Committee
 - Toledo History Center
3. Enhancement Program Distribution Recommendation to Council
4. Other discussion items
 - Policy review
 - 2021-2022 grant cycle
5. Adjournment

Comments submitted in advance are preferable. Comments may be submitted by phone at 541-336-2247 extension 2060 or by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

City of Toledo
Contribution Committee Fiscal Year 2020-2021
Available Funds: \$11,400

Organization	Requested Amount	City Council Mayor Cross	City Staff L. Figueroa	Budget Committee J. Chambers	Citizen At-Large N. Osterlund	Citizen At-Large S. Gilmont	Committee Recommendation
Community Services Consortium	\$ 4,000						
KYAQ 91.71FM	\$ 564						
Methodist Thrift Shop	\$ 400						
OCWCOG - Meals on Wheels	\$ 2,200						
OCWCOG - RSVP	\$ 2,000						
Toledo Food Pantry	\$ 2,500						
Toledo Chamber of Commerce	\$ 1,000						
Toledo HS Grad Night Committee	\$ 500						
Toledo History Center	\$ 1,500						

Estimated Total Requests \$ 14,664

Estimated Available \$ 11,400

Estimated Difference \$ (3,264)

**City of Toledo Enhancement and In-Kind Services
Expenditure History**

Agency	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
CASA of Lincoln County					
Celtic Heritage Alliance	\$600				
Cental Coast CDC					
Community Services Consortium				\$ 1,500.00	
CSC Head Start					
East County Backpack Program					
Floweree Community Center					
KYAQ	\$300	\$ 500.00			
Lincoln County Child Advocacy Center					
My Sister's Place	\$1,000				
OCC Theatre and Youth Art Center	\$1,000				
Olalla Center For Children	\$500				
Oregon Coast Community College	\$800	\$1,500.00	\$ 1,300.00		
Progressive Options					
RSVP of Lincoln County	\$550	\$1,000.00	\$ 600.00	\$ 1,000.00	
Samaritan House, Inc.					
Senior Companion Program					
Senior Meals on Wheels		\$2,000.00	\$ 2,000.00	\$ 2,200.00	
Shangri-LA					
Toledo Chamber of Commerce	\$500				
Toledo Downtown Assoc	\$500				
Toledo Food Share Pantry	\$2,050	\$2,500.00	\$ 2,500.00		
Toledo Girl Scout Troop #10099				\$ 250.00	
Toledo Grad Night			\$ 1,000.00	\$ 500.00	
Toledo History Center	\$700	\$700.00	\$ 1,328.00	\$ 1,350.00	
Toledo Jr. League Basketball				\$ 400.00	
Toledo Jr/High School CERT Program				\$ 2,000.00	
Toledo Summer Festival					
United Methodist Thrift Store			\$ 400.00	\$ 400.00	
Yaquina River Museum of Art	\$500	\$300.00		\$ 900.00	
TOTAL	\$9,000	\$8,365.00	\$9,128	\$ 10,500.00	\$ -

Updated 8/28/2019



City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: February 28, 2020

Organization Information

Organization Name: Community Services Consortium
Contact Person: Connie Johnson, Energy Assistance Supervisor
Address: 250 Broadalbin Street SW, Suite 2A
Albany, Oregon 97321
Phone: 541-704-7647
E-mail address: cjohnson@communityservices.us

Request:

Amount of Request: \$4000.00 Date: 2/6/2020

Describe how the funds will be used (use an additional page if more space is needed):
See attached page for description.

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

- 1. Record of service to the citizens of Toledo.
2. Financial and management capability of the requesting organization to provide services.
3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens
4. Number of citizens receiving direct services from the organization requesting funds.

Please address how your organization meets these criteria. Attach additional information (if necessary).

Please submit the completed application to:

Attention: City Manager's Office
City of Toledo
Po Box 220
Toledo, OR 97391

Table with 2 columns and 2 rows for Office Use Only. Columns: Contribution Committee review & recommendation, Council review & amount approved. Rows: Date, Amount recommended to Council.



February 26, 2020

City of Toledo
Po Box 220
Toledo, OR 973961

For consideration from the Contribution Review Committee:

Community Services Consortium (CSC) has been serving the community members in the City of Toledo for 40 years with a variety of services including housing, employment, education, child care, utility assistance and water. Throughout the last 5 years alone, we have served over 6,000 households in Lincoln County with utility assistance. This year, we have already provided water services specifically to 18 households in Toledo with money from the city. However, due to that limited fund already being exhausted, yet having households still in need and pending services, we are requesting additional funding via the City Enhancement & In-Kind Services grant.

Because we are well seasoned in providing these services to Toledo residents, the financial and logistical management is already integrated into our existing policies and procedures. Therefore, management of this service is a given successful component for CSC, along with demand and awareness, as we currently have 16 household applications pending additional funding and many more to come if we are awarded.

Community Services Consortium is a trusted and well-known services provider throughout Lincoln County, and in Toledo, specifically. Receiving additional funding for water assistance will not only allow us to provide this service to households in need, but also introduce CSC to even more residents and open the door to our other services, if needed. We will be able to help Toledo residents reduce their financial burden from their water bills, and offer them assistance with other needs such as rental assistance, career readiness training, pursuing or completing education, child care and other services to promote self-sufficiency in the Toledo community.

The award of this additional funding would allow CSC to continue to serve the Toledo community and provide more resources to create holistic, wrap-around services to help move people out of poverty and into self-sufficiency.

Connie Johnson

A handwritten signature in blue ink that reads 'Connie Johnson' in a cursive script.

Energy Assistance Supervisor
541-704-7647
cjohnson@communityservices.us
www.communityservices.us



City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: February 28, 2020

Organization Information

Organization Name: KYAQ 91.7FM
Contact Person: Franki Trujillo-Dalbey
Address: 321 SE 3rd Ave, Toledo, OR 97391
PO Box 1664, Newport, OR 97265
Phone: 541 336-1721 personal phone number
E-mail address: ftdalbey@gmail.com

Request:

Amount of Request: \$564.00 Date: 2/19/2020

Describe how the funds will be used (use an additional page if more space is needed):
KYAQ is asking for \$564 to purchase a Barix Instreamer and Barix Exstreamer, audio encoder/decoder. Please see attachment for more information.

Application Criteria:

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City of Toledo City Enhancement & In-kind Services Grant Application Form

Addendum to the application

KYAQ is a 501 c3 and is enjoying its 7th year on the air. KYAQ's broadcast area includes all of Toledo and east to Burnt Woods, 30 miles out to sea, Yachats and north to Depoe Bay. The broadcast studio is located in the Floweree Community Center. KYAQ is totally listener supported and volunteer operated. KYAQ has served Toledo for 6 years and has highlighted the city through two talk-show programs (Talk of Toledo, and All Politics is Local with Rod Cross). Also, KYAQ promotes the Wooden Boat Show and broadcasts all 2 days of the music festival. KYAQ has highlighted the programs at the Toledo Library on a number of occasions and its Librarian will be one of the authors featured in its upcoming literary event.

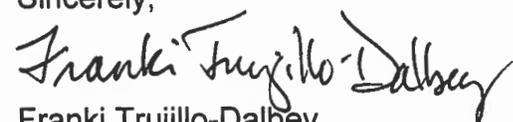
KYAQ received a City Enhancement Grant in the past to purchase recording equipment for community members to check out to record events and that grant was managed successfully and demonstrates KYAQ's capacity to provide services.

KYAQ would like to expand its services to the people of Toledo by being able to broadcast events and meetings live outside of the studio. At present KYAQ records the Wooden Boat Show and other events and then broadcasts them at a later date. KYAQ could serve Toledo better if it had remote broadcasting equipment and community members would have access to the equipment to broadcast city meetings and other city events with this equipment.

Therefore KYAQ is requesting \$564.00 to purchase the remote broadcasting equipment.

Thank you for considering KYAQ's request.

Sincerely,



Franki Trujillo-Dalbey
KYAQ Board President
321 SE 3rd Ave., Toledo 97391
541 635-0034
ftdalbey@gmail.com



**City of Toledo
City Enhancement & In-Kind Services**

**Application Form
Deadline: February 28, 2020**

Organization Information

Organization Name: Methodist Thrift Shop (123 N. Main St.)
 Contact Person: Marilyn Manning
 Address: 1937 SE Kouri St.
Toledo Or. 97391
 Phone: 541-336-2644
 E-mail address: RWMANNING@CHARTER.NET

Request:

Amount of Request: \$400.⁰⁰ Date: 1/21/20

Describe how the funds will be used (use an additional page if more space is needed):
I will purchase 200 swimming passes for the Toledo
swimming pool and hand them out for the "Trick or
Treat Main Street event on Halloween afternoon

Application Criteria:

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**City of Toledo
City Enhancement & In-Kind Services**

**Application Form
Deadline: February 28, 2020**

Organization Information

Organization Name: Oregon Cascades West Council of Governments -- Meals on Wheels
 Contact Person: Anita Lengacher
 Address: 1400 Queen Ave SE, Suite 206
Albany, OR 97322
 Phone: 541-924-8455

Request:

Amount of Request: \$2,200 Date: 2/20/2020

Describe how the funds will be used (use an additional page if more space is needed):
Meals on Wheels is requesting \$2,200 from the City of Toledo to support the purchase of nutritionally balanced meals served through the Siletz and Toledo meal sites. Awarded funds will be used directly towards the purchase of meal.

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

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2. Financial and management capability of the requesting organization to provide services.
3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens
4. Number of citizens receiving direct services from the organization requesting funds.

Please address how your organization meets these criteria. Attach additional information (if necessary).

Please submit the completed application to:
 Attention: City Manager Craig Martin
 City of Toledo
 Po Box 220
 Toledo, OR 97391

OFFICE USE ONLY:	
Contribution Committee review & recommendation: Date: _____	Council review & amount approved: Date: _____
Amount recommended to Council: _____	Council approved amount: _____

City of Toledo Enhancement Program

Record of service to the citizens of Toledo

For 40 years, *Meals on Wheels*' (MOW) mission has been to provide fresh, hot meals as well as connection for local aging and disabled adults. We envision a region where people live independently and remain in the home of their own choosing for as long as possible.

Funding provided by the City of Toledo will be used to purchase nutritionally balanced meals served by MOW through our Toledo meal site, located at the Trinity Methodist Church. The meal site serves area seniors and adults with disabilities in two ways: 1) through a dining room atmosphere at the Church for those able to travel, and 2) through volunteers delivering hot meals directly to the client's front door. For homebound clients, this volunteer may be the only person they see that day.

The program is designed to inclusively reach any senior or disabled adult who needs access to nutritiously prepared meals. Clients unable to attend the meal site because of mobility barriers, health problems, or disabilities are eligible to participate in the home delivery program. Clients that receive home delivered meals receive an in home assessment and an annual reassessment which includes referrals to community partnership organizations if needed. Potential participants are referred from a number of sources, including family, friends, neighbors, hospital discharge planners, physicians, and self-referral.

Financial and management capability of the requesting organization to provide services.

Oregon Cascades West Council of Governments (OCWCOG) was formed in 1980 as a voluntary association of governments in the tri-county region of Benton, Lincoln, and Linn Counties. Its members include the three counties, 20 cities, the Port of Newport, and the Confederated Tribes of Siletz Indians. OCWCOG helps communities collaborate to solve problems and connects member governments, businesses, and individuals with a wide array of resources. Based in Albany, OCWCOG is governed by a Board of Directors, with one representative, usually an elected official, representing each member government.

OCWCOG manages local, State, and Federal programs to serve residents, local governments, and businesses in our Region. OCWCOG is recognized by the State of Oregon as an Area Commission on Transportation (ACT) and a Type B Medicaid Transfer Agency. Additionally, the agency is recognized by the Federal Government as an Area Agency on Aging (AAA), an Economic Development District (EDD), a U.S. Small Business Administration (SBA) Revolving Loan Fund Coordinator, an U.S. Department of Agriculture (USDA) Revolving Loan Agency, and staffs the two Metropolitan Planning Organizations (MPOs) in the Region. These designations enhance OCWCOG's ability to serve our communities' needs. OCWCOG can provide services and administer programs on behalf of its member governments, such as helping businesses find appropriate capital, helping seniors and persons with disabilities plan for independent living, or coordinating local road improvements. Further, OCWCOG's structure facilitates the creation of efficiencies and economies of scale in its services, yielding significant administrative cost savings.

Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens.

In the 2019 client survey (conducted annually) 89% of Lincoln County clients reported MOW helps them maintain independence, 932% report the program has allowed them to remain in their own home, and 90% said the meals helped to maintain or improve their general health.

While providing fresh nutritious meals is the program's top priority, our goal is also to assist those we serve to remain independent and healthy in the home of their choosing for as long as possible. We know that MOW is **more than a meal: it's health, safety, and socialization** for some of our community's most vulnerable.

- **Health:** Specially formulated meals provide optimal nutrition for aging adults and those living with disabilities whose bodies need specific calories and nutrients to keep them both physically and mentally active.
- **Safety:** For homebound individuals, especially those in rural areas, being alone for days on end poses safety risks. MOW volunteers are trained to identify situations that might require intervention. Each meal delivery and meal site visit doubles as a well-check for

those in need.

- **Socialization:** Social isolation is a critical concern for the elderly who may not have family nearby, or who have lost friends over the years. With *MOW*, see a friendly face at their front door each day or connecting socially at a local meal site. Either way, there is opportunity for relationship building.

MOW uniquely targets older adults in poor health, low income, and limited to no support structure: 45% of dining room clients and 63% of home delivered meal (HDM) clients have six or more medical conditions. Food insecure seniors are 50% more likely to be diabetic, 60% more likely to have congestive heart disease, and 75% more likely to suffer from depression. High nutrition risk, a social determinant of health, often results in increased medical expenses due to frequent hospitalizations and nursing home stays. *Meals on Wheels* can provide meals for a year for less than the cost of a hospital stay or one night in the Intensive Care Unit.

Number of citizens receiving direct services from the organization requesting funds.

MOW served 69 unduplicated Toledo citizens 5,698 meals. Hot, nutritious meals are delivered to 32 homebound clients and 37 clients regularly participate in our dining room lunch program.



City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: February 28, 2020

Organization Information

Organization Name: OCWCOG RSVP
Contact Person: Alicia Lucke
Address: 203 North Main Street
Toledo, OR 97391
Phone: 541-574-2684
E-mail address: alucke@ocwcog.org

Request:

Amount of Request: 2,000 Date: 2/13/2020

Describe how the funds will be used (use an additional page if more space is needed):

Funds will be used to support the administration (staff and training) of
RSVP's Signature Programs in Toledo, including the Senior Health Insurance
Benefits Assistance (SHIBA) Program and the Durable Medical Equipment Program.

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

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Amount recommended to Council: _____	Council approved amount: _____



RSVP

Lead With Experience

RSVP of Linn, Benton, and Lincoln Counties
Toledo: (541) 574-2684 – Email: alucke@ocwcog.org

1. Record of service to the citizens of Toledo:

The Retired and Senior Volunteer Program (RSVP) started in Lincoln County in 1972. RSVP of Lincoln County is housed locally at the Toledo-based Oregon Cascades West Council of Governments (OCWCOG) which makes its services easy to access. RSVP also serves as a referral site to other non-profits in the area as the regional leader of volunteer management coordination.

2. Financial and management capability of requesting organization to provide services:

The RSVP receives primary funding from the Corporation of National and Community Service (CNCS). This federal grant requires a 30% match from our community which we are able to achieve through local support from: OCWCOG, Samaritan Social Accountability Grants (SPHC and SNLH), the Lincoln County Commissioners, the Cities of Toledo, Yachats, Lincoln City and the Siletz Tribal Charitable Contribution Fund. All grant deliverables are administered and evaluated by a Program Supervisor through the use of 4.0 FTE financial staff, 3.0 Human Resources staff, Springbrook project management accounting software, Liquid Planner-online project management software and Volunteer Reporter systems.

3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City of Toledo citizens:

RSVP Partners with local organizations focused on helping local seniors age in place independently and safely. These include: Food Share of Lincoln County, Meals on Wheels and Money Management for Seniors. RSVP staff recruits and trains volunteers, also protecting them with supplemental insurance and compensating with mileage reimbursement. We also recognize volunteers for their efforts with annual events and aging in place trainings held within the County.

RSVP also manages several health-related programs, including: 1) a Durable Medical Equipment (DME) Program – providing free durable medical equipment (grab bars, raised toilet seats, walkers, etc.) to low-income seniors and the disabled; and, 2) a Senior Health Insurance Benefits Assistance (SHIBA) program – offering free Medicare counseling to help seniors to better understand their benefits and make informed decisions.

4. Number of citizens receiving direct services from the organization requesting funds:

Based on project data from 2019, we can estimate the following outputs for the 2020-2021 FY:

- Durable Medical Equipment program- 7 Toledo residents receive equipment for a total value of \$330; and,
- SHIBA Program – Free Medicare counseling appointments for an estimated 59 residents; of these, an estimated 25% will receive LIS benefits counseling. In addition, an estimated 11 Toledo residents will attend a free “New to Medicare Seminar” which provides an overview of Medicare parts A,B,C and D.

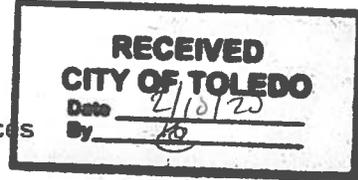
Your continued yearly contribution is much appreciated. Thank you for your time and consideration.

There is no charge to the any recipient who receives services provided by RSVP.

Meeting Critical Community Needs While Providing Life-Changing Opportunities for Seniors



City of Toledo
City Enhancement & In-Kind Services



Application Form
Deadline: February 28, 2020

Organization Information

Organization Name: Toledo Food Pantry
Contact Person: DONNA AUDETTE - Pantry manager
Address: P.O. Box 447
Toledo, OR 97391
Phone: 208) 899-7036
E-mail address: cat_woman722@yahoo.com

Request:

Amount of Request: 2,500 Date: 1-4-2020

Describe how the funds will be used (use an additional page if more space is needed):
TO BE USED TO FURTHER SERVE THE PEOPLE OF TOLEDO
THRU OUR GREAT FOOD PANTRY

Application Criteria:

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Brenda Polendey is A Bookkeeper,
She is in charge of ALL OF THE
Toledo Food Pantries finances

Last year

July 2018 - June 2019

WE SERVED 1,672 families

180,149 Pounds of food

and so far ~~this~~ year July 2019 - ~~Dec~~ June 2020

WE have SERVED 760 families

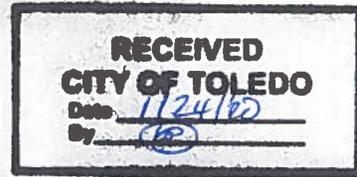
and 82,076 Pounds of food

WE have a GREAT need in our
Community and I am so happy
TO BE a PART OF THE Toledo Food Pantry

DONNA AUDETTE
manager



City of Toledo
City Enhancement & In-Kind Services



Application Form
Deadline: February 28, 2020

Organization Information

Organization Name: Toledo Chamber of Commerce
Contact Person: Kathy Crane
Address: Physical-311 NE First Street Toledo, Oregon 97391
Mailing-PO Box 249 Toledo, Oregon 97391
Phone: 541-336-3183
E-mail address: director@toledooregon.org

Request:

Amount of Request: \$1000 Date: 1/20/2020

Describe how the funds will be used (use an additional page if more space is needed):
During the last 2 years, the Chamber of Commerce has implemented Swap Meets into Toledo as a means of servicing our local residents and bringing new people into Toledo. They have been very successful, bringing on average 450 buyers and 30 plus vendors to the meet. We expect these Swap Meets to grow each year, however, to date they have been operating at barely break even or at a loss. See attached.

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Describe how the funds will be used (continued):

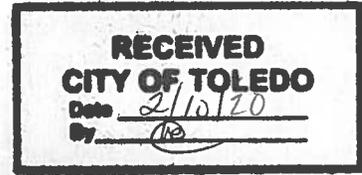
These funds will be used for the marketing of these events to enable the Chamber to purchase banners, flyers, sandwich board signs and advertising, in order to continue the positive momentum.

Thank you for your consideration.

Kathy M. Crane



City of Toledo
City Enhancement & In-Kind Services



Application Form
Deadline: February 28, 2020

Organization Information

Organization Name: Toledo High School Grad Night Committee
Contact Person: Amy Lewis
Address: PO Box 106
Toledo, OR 97391
Phone: (541) 961-4984
E-mail address: amy.lewis252@yahoo.com

Request:

Amount of Request: \$500-\$1000 Date: 2/5/2020

Describe how the funds will be used (use an additional page if more space is needed):
The funds will be used for the graduating
class of 2021's Grad Night Event.

Application Criteria:

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City of Toledo
City Enhancement & In-Kind Services

Application Form
Deadline: February 28, 2020

Organization Information

Organization Name: Toledo History Center
Contact Person: Jim Franklin
Address: PO Box 213
Toledo, OR. 97391
Phone: THC 541-336-1203 Jim, 541-336-2837
E-mail address: JafFranklin@gmail.com

Request:

Amount of Request: \$1,500.00 Date: Feb 20 2020

Describe how the funds will be used (use an additional page if more space is needed):
For THC Directors and Officers Insurance Coverage
Liability & Contents Coverage
Renewal Premium Total \$1,323.00
The additional amount For next years Policy may Increase

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria: Attached

- 1. Record of service to the citizens of Toledo.
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Toledo History Center
2020 City Enhancement & In-Kind Services

1. Record of service to the citizens of Toledo

Toledo History Center was created for the town's Centennial Celebration of 2005. The city funded the creation and operation of the center for one year, as one of the Centennial projects. The center proved to be popular, so in 2006 private donors contributed funds to operate the center. Many people responded and pledged funds for the coming year 2007. Each year we send out letters asking for donations.

The center is open Tuesday through Friday 12-4 PM, Saturday 10-2 PM and is staffed by our Board of Directors and volunteers. We also will open for special occasions, educational tours and other organizations who wish to hold their meetings.

2. financial and management capability of the requesting organization to provide services.

THC is a 501 (c) 3 corporation. Eight Board of Directors operate the center exclusively for educational, preservation and interpretation of the history of Toledo. Enclosed budget for 2019-2020. Without your help we would be limited in providing this service to our community.

3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens.

Many people come into THC looking for stories about, or connections to family members who worked or lived in the surrounding area. THC's goal is to provide the public with an educational resource dedicated to the preservation and interpretations of the history of Toledo.

Last year we started a new project Toledo History Center Calendar of Events. We will continue this project. Each month we will have a special event in which speakers and volunteers will be on hand to highlight and explain exhibits.

4. Number of citizens receiving direct services from THC.

Number of visitors for 2019 – 1,830.

This number is derived from people who have signed our guest book. It does not include organizations who have used our facility or guests who did not sign our guest book.


Jim Franklin
Treasurer

TOLEDO HISTORY CENTER
PO Box 213 Toledo, Oregon 97391
(541) 336-1203

Dear Friends,

A GLIMPSE BACK IN TIME... this is the goal of the Toledo History Center.

Toledo is rich in history and our goal is to share this with young and old alike. It is a history to be proud of and one that needs to be preserved.

With funding from friends of the History Center and grants from the Toledo Elks Foundation, Lincoln County, City of Toledo, and Toledo Downtown Association, we continue our efforts to preserving our history.

This is our annual fund drive. We appreciate any and all donations. Your donation is tax deductible, as we are a 501(c) (3) non profit organization. Please make your checks payable to "Toledo History Center".

As always, we encourage and ask that you share your family history with us. If you have an item that you would like to donate or loan to be displayed at the center, please do not hesitate to contact us. The center is located at 208 South Main Street in Toledo.

We are always looking for volunteers to work at the center. Current board members are Oop Johnson, Jim Franklin, Denny Heinen, Stu Strom, Stu Davis, Ann Edmondson and Sue Marthaller.

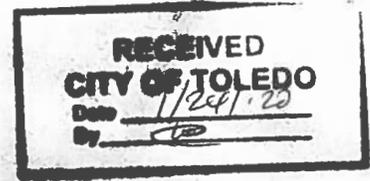
We thank you for your continued support.

Sincerely,

**Oop Johnson,
Board President**



City of Toledo
City Enhancement & In-Kind Services



Award Recipient Final Report Form
Deadline: May 31, 2021

Organization Information

Organization Name: Methodist Thrift Shop
Contact Person: Nancy Manning
Address: 1937 SE Kauri St.
Toledo, Or. 97391
Phone: 541-336-2644

Report:

Amount Received: \$400.⁰⁰ Date: 1/24/20

Describe how the contribution funds were used (e.g. supplies purchased, applied to overall administration, use additional pages if needed):
I bought 200 swimming pool passes and handed them out to 200 children and youth during Toledo's Trick or Treat Main Street event, Halloween afternoon

Did the expenditures match the application request? Yes No

If not, please explain:

Please submit the final report to:
Attention: City Manager Craig Martin
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:	
Date received: _____	City Manager review: _____



City of Toledo
City Enhancement & In-Kind Services

Award Recipient Final Report Form
Deadline: May 31, 2020

Organization Information

Organization Name: Oregon Cascade West Council of Governments
Contact Person: Anita Lengacher
Address: 1400 Queen Ave SE, Suite 206
Albany, OR 97322
Phone: 541-924-8455

Report:

Amount Received: \$2,200 Date: 2/20/2020

Describe how the contribution funds were used (e.g. supplies purchased, applied to overall administration, use additional pages if needed):

Funds were used to purchase hot, nutritionally balanced meals that were served to Toledo residents through the Siletz and Toledo meal sites.

Did the expenditures match the application request? Yes No

If not, please explain:

Please submit the final report to:
Attention: City Manager Craig Martin
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:
Date received: _____ City Manager review: _____

**City of Toledo
Enhancement Program
Award Recipient Final Report Form
Deadline: June 30, 2020**

Organization / Project Name: Oregon Cascades West Council of Governments (OCWCOG)
Meals on Wheels

Project Contact:

Anita Lengacher
Oregon Cascades West Council of Governments
1400 Queen Ave. SE, Suite 206
Albany, OR 97322
541-924-8455
alengach@ocwcog.org

Grant Amount: \$2,000

Date: 2/19/2020

Please describe how the contribution funds were used (attach additional pages as necessary)

The grant provided by the City of Toledo was used to purchase fresh nutritionally balanced meals served by *Meals on Wheels (MOW)* through our Toledo meal site, located at the Trinity Methodist Church.

The meal site serves area aging adults and adults with disabilities in two ways: 1) through a dining room atmosphere at the meal site for those able to travel, and 2) through volunteers delivering hot meals directly to the client's front door. For homebound clients, this volunteer may be the only person they see that day.

While providing hot nutritious meals is *MOW's* top priority, the goal is to assist those we serve to remain independent and healthy in the home of their choosing for as long as possible. We know that *MOW* is more than a meal: its **health, safety, and socialization** for some of our community's most vulnerable.

- **Health:** Specially formulated meals provide optimal nutrition for aging adults and those living with disabilities whose bodies need specific calories and nutrients to keep them both physically and mentally active.
- **Safety:** For homebound individuals, especially those in rural areas, being alone for days on end poses safety risks. Our *MOW* volunteers are trained to identify situations that might require an ambulance or other interventions. Each meal delivery and meal site visit doubles as a well-check for those in need.
- **Socialization:** Social isolation is a critical concern for the elderly who may not have family nearby, or who have lost friends over the years. With *MOW*, they have the option of seeing a friendly face at their front door each day or connecting socially at a local meal site. Either way, there is opportunity for relationship building.

Between January 1, 2019, and December 31, 2019, we served 5,698 meals to 69 clients from the Toledo site, which includes 37 dining room clients and 32 homebound clients. We continue to meet every request for meals we receive. Program metrics include number of clients served, satisfaction surveys, the number of clients remaining in the home of their choosing, and referrals from community partners such as emergency services staff, physicians, discharge planners, protective service workers, and family members.



City of Toledo
City Enhancement & In-Kind Services

Award Recipient Final Report Form
Deadline: May 31, 2020

Organization Information

Organization Name: OCWCOG RSVP
Contact Person: Alicia Lucke
Address: 203 North Main Street
Toledo, OR 97391
Phone: 541-574-2684

Report:

Amount Received: 1,000 Date: 2/13/2020

Describe how the contribution funds were used (e.g. supplies purchased, applied to overall administration, use additional pages if needed):

Funds were used to support RSVP Signature Program operations (salary/training meals/space) from 9/1/2019 - 1/31/2020. Signature Programs include the Senior Health Insurance Benefits Assistance Program (SHIBA), Durable Medical Equipment Program (DME) and Friendly Visitor Programs. Thank you for your continued support as we help local Toledo seniors age in place.

Did the expenditures match the application request? Yes No

If not, please explain:

Please submit the final report to:
Attention: City Manager Craig Martin
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:

Date received: _____

City Manager review: _____

City of Toledo, City Enhancement Grant
FY 2019-2020

PM Code: RSVPGSHR

Printed: 2/13/2020 2:12:44 PM

Fiscal Year 2020 - Periods 02 to 07

Date Range All

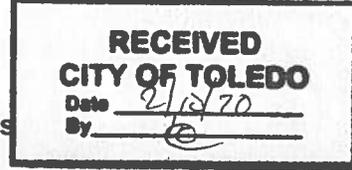
Tran Date	Total Amt	Description	Revenue Amt	Expense Amt					
1/31/2020	12	Visa Kianis RSVP Mtg 1/23/20	0	12	U S BANK (ONE CARD)	1035-302-000513	3359	158	Dec26-Jan27
0/31/2019	12	Visa Kiwanis Lunch Mtg T Thorn	0	12	U S BANK (ONE CARD)	1035-302-000513	3345	168	Sept26-Oct25
11/29/2019	12.25	VisaKiwanis Lucnh T(Owings) Thorn	0	12.25	U S BANK (ONE CARD)	1035-302-000513	3351	165	Oct26-Nov25
9/30/2019	150.08	Toledo Space Costs	0	150.08		1035-302-000561	0	3	Not Applicable
11/30/2019	150.08	Toledo Space Costs	0	150.08		1035-302-000561	0	21	Not Applicable
10/20/2019	150.08	Toledo Space Costs	0	150.08		1035-302-000561	0	52	Not Applicable
	486.49	Expense	0	486.49					
12/31/2019	261.29	MOOJ Employee Benefit	0	261.29	JENNIFER L MOORE		0	81	Not Applicable
12/10/2019	70	MOOJ Employee Gross	0	70	JENNIFER L MOORE		0	19	Not Applicable
12/10/2019	41.26	MOOJ Employee Benefit	0	41.26	JENNIFER L MOORE		0	18	Not Applicable
12/10/2019	120	MOOJ Employee Gross	0	120	JENNIFER L MOORE		0	18	Not Applicable
12/10/2019	23.75	MOOJ Employee Benefit	0	23.75	JENNIFER L MOORE		0	19	Not Applicable
	516.3	Personnel Expense	0	516.3					
8/30/2019	-1000	MATCH REV RSVP CITY OF TOLEDO	-1000	0		1035-302-000824	0	118	Not Applicable
		Revenue	-1000	0					
	-1000	RSVP Grantee Share, City of Toledo	-1000	1002.79					
				-2.79	(rounding)				
		RSVP Grantee Share, City of Toledo		\$ 1,000.00					

[Handwritten Signature]
2/13/2020

Exit Reports for Committee information



City of Toledo
City Enhancement & In-Kind Services



Award Recipient Final Report Form
Deadline: May 31, 2021

Organization Information

Organization Name: Toledo High School Grad Night Committee
Contact Person: Amy Lewis
Address: PO Box 100
Toledo, OR 97391
Phone: (541) 961-4984

Report:

Amount Received: \$ 500.⁰⁰ Date: 8/23/19

Describe how the contribution funds were used (e.g. supplies purchased, applied to overall administration, use additional pages if needed):
The funds received by the City of Toledo were used to pay for a portion of our transportation expenses.

Did the expenditures match the application request? Yes No

If not, please explain:
I am not sure if the expenditures match the application request because the committee that applied for these funds were from the year before (class of 2019).

Please submit the final report to:
Attention: City Manager Craig Martin
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:	
Date received: _____	City Manager review: _____



City of Toledo
City Enhancement & In-Kind Services

Award Recipient Final Report Form
Deadline: May 31, 2020

Organization Information

Organization Name: Toledo History Center
Contact Person: Jim Franklin
Address: PO Box 213
Toledo, OR 97391
Phone: Jim 541-336-2837

Report:

Amount Received: \$1,350 Date: 8-23-2019

Describe how the contribution funds were used (e.g. supplies purchased, applied to overall administration, use additional pages if needed):

Renewal Liability + Property Ins Policy 525BHU00543 2-1-2020
Premium \$813.00

Renewal Directors + Officers Ins Policy NFP0131680-02 2-14-2020
Premium \$510.30

Did the expenditures match the application request? [X] Yes [X] No

If not, please explain:

At the time of application we did not know the renewal premium.
Renewal Premium is sent to Policy Holder 30-40 days before renewal.

Thank You

Please submit the final report to:
Attention: City Manager Craig Martin
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:

Date received: _____ City Manager review: _____

TOLEDO HISTORY CENTER CALENDAR OF EVENTS 2019

JANUARY work on calendar (next year display Annual Chamber Award honorary)

FEBRUARY Yaquina River Museum of Art - 1st weekend Toledo Arts

Met with Judith Gibbons - she came in took picture of our art - she submitted articles to newspaper- Center open on Sunday 2/3/19 to participate in art walk

MARCH Toledo Pool (grand opening 3/4/2018) review plans email sent to pool very interested

APRIL Toledo Food Share Pantry Outrun Hunger 5K/10K run/walk

MAY Siletz Tribal Art & Heritage Society/ Teak Lady Society

JUNE Jaycees

JULY Toledo Summer Festival

AUGUST Port of Toledo/Wooden Boat Show/Teak Lady Society

SEPTEMBER Yaquina Pacific Railroad (annual Smithsonian Museum Day 9/23/18)
Labor Day Art Walk

OCTOBER Scarecrow/Trick or Treat

NOVEMBER Veterans'/ Toledo Rotary

DECEMBER Toledo Hometown Holidays/ Annual Award Banquet

Other suggestions: GP Display - Fire Protection Month - Toledo Police/Fire Dept - Elks -
Eagles - Chamber

Toledo History Center
 Operating Budget
 July 1, 2019 To June 30, 2020

**Exit Reports for Committee
 information**

Income

Beginning Balance Carry Over	\$2,000.00
Donations	\$3,000.00
Fund Raising	\$400.00
Grants Restricted	\$1,350.00
Grants/Contributions Unrestricted	0
Book/Gift Sales	\$300.00
Miscellaneous	\$100.00
Lincoln County Historical Fund	\$5,400.00
 Total Income	 \$12,550.00

Expenditures

Accounting Fees	\$100.00
Advertising and Promotional	\$200.00
Association Dues and Fees	\$200.00
Bank Fees	0
Book and Gift Merchandise	\$100.00
Curatorial and Supplies	\$100.00
Custodial and Supplies	\$100.00
Conference and Meetings	\$100.00
Computer Software Update	\$100.00
Exhibits	\$100.00
Educational Programs	\$200.00
Fixtures and Equipment	\$100.00
Fund Raising Cost of Goods	\$100.00
Grants Restricted	\$1,350.00
License and Permits	\$100.00
Insurance	\$1,400.00
Heat	\$400.00
Lights	\$800.00
Telephone/Internet	\$1,500.00
Rent including sewer/water	\$4,800.00
Office Supplies	\$100.00
Professional Fees	0
Postage and Post Office Box	\$200.00
Public Programs	\$200.00
Maintenance and Repairs	\$200.00
Miscellaneous	0
 Total Expenditures	 \$12,550.00



City of Toledo
City Enhancement & In-Kind Services

Award Recipient Final Report Form
Deadline: May 31, 2020

Organization Information

Organization Name: Yaquina River Museum of Art
Contact Person: Candace Golden
Address: 151 NE Alder St.
Toledo, OR 97391
Phone: 541-336-1907 candace cel 541-270-0262

Report:

Amount Received: \$ 900.00 Date: August 2019

Describe how the contribution funds were used (e.g. supplies purchased, applied to overall administration, use additional pages if needed):

Did the expenditures match the application request? Yes No

If not, please explain:

Please submit the final report to:
Attention: City Manager Craig Martin
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:

Date received: _____

City Manager review: _____

Invoice

Wiley Construction LLC, CCB#214491
2740 NE Hwy 20
Toledo, OR 97391 US
541-961-2640
wbloufeld@aol.com

Yaquina River Museum of Art

74	11/26/2019	\$900.00	12/26/2019	Net 30		
20 Millwork & Trim						
Toledo Ace Hdwre. (spray texture)			1	14.99		14.99
02 Site Work						
Lowe's (ceiling tiles and track)			1	55.78		55.78
02 Site Work						
Toledo Ace Hdwre (fasteners)			1	2.67		2.67
02 Site Work						
Toledo Do It Best (faucet)			1	21.99		21.99
02 Site Work						
Toledo Ace Hdwre (contact cement and brush)			1	16.38		16.38
02 Site Work						
Toledo Ace Hdwre (cove base adhesive)			1	4.59		4.59
02 Site Work						
Toledo Ace Hdwre (water supply lines and valves)			1	37.16		37.16
02 Site Work						
Toledo Ace Hdwre (electrical supplies)			1	9.18		9.18
02 Site Work						
Copeland Lumber (spray texture, Lock set)			1	61.85		61.85
02 Site Work						
Platt Electrical (Light fixtures)			1	46.33		46.33
02 Site Work						
Copeland Lumber (sheetrock, corner bead)			1	54.98		54.98
Labor:Superintendent						
Labor			1	574.10		574.10

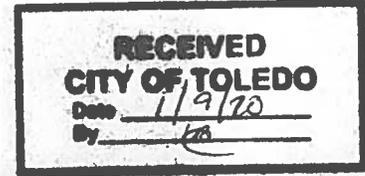
BALANCE DUE

\$900.00

12/3/19

City of Toledo
City Enhancement & In-Kind Services

Award Recipient Final Report Form



Organization Name: Yaquina River Museum of Art

Contact Person: Candace Golden

Address: 151 NE Alder Street
Toledo, OR 97391

Amount received: \$900.00

Describe how the contribution funds were used (i.e. supplies purchased, applied to overall administration, use additional pages if needed)

The Toledo City Enhancement Grant was designated to develop a space, previously used as a storage space, and make a clean up area for the Museum curator.

The basement of the Museum houses the Museum's permanent art collection, and is used by the curator to maintain this art and maintain the Museum building.

The space was remodeled by Floyd Wiley, a local contractor.

Donations of a bathroom cabinet, bathroom sink lights, faucet, mirror/medicine cabinet, and paint came from Michael and Judy Gibbons.

Floyd Wiley donated a countertop, flooring, wood, and sheet rock.

The walls of the room were repaired by Mr. Wiley and painted by museum volunteers..

Floyd Wiley submitted an invoice for \$900.00

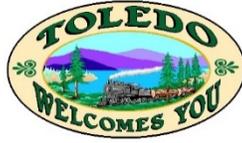
We thank the City of Toledo granting the Museum the money to improve this basement space.

The curator now has his own area to clean his tools and materials, avoiding the use of the main floor bathroom.

The addition of this "clean-up" area will enhance the utility of the Yaquina River Museum of Art's basement.

Candace Golden

Secretary for the Board of the Yaquina River Museum of Art/



City of Toledo

City Council City Enhancement and In-Kind Services Policy

Purpose: The City of Toledo intends to make limited funds available or provide in-kind services to social service and civic organizations that provide direct services to Toledo citizens or enhance the quality of life in the community. Funding will be made available on a competitive basis.

A. Policies and Procedures – Contributions

1. **Amount of Funding:** Funding designated for contributions shall be limited to a maximum of 15% of the state shared liquor tax, cigarette tax, and marijuana tax annually for the fiscal year. Funding shall be allocated only if sufficient revenues are available to fund city services at a level acceptable to the City Council.
2. **Application Procedure:** Organizations requesting contributions shall make applications annually for the funding no later than February 28 on the form(s) provided by the City.
3. **Contribution Review Committee (CRC):** A five member Contribution Review Committee shall be established. The committee shall consist of the one member of the City Council, one member of the City Staff as designated by the City Manager, one citizen Budget Committee member and two citizens at large appointed by the Mayor with the consent of the City Council. Any member of the CRC who is an officer or a member of an organization requesting funds shall not vote on or participate in the deliberations relating to a contribution request from that organization.
4. **Contribution Review Committee (CRC) Responsibilities:** The CRC shall review all requests for contributions and prepare a recommendation for funding to the City Council. The total amount recommended for funding shall not exceed 15% of the anticipated State liquor and cigarette tax receipts for the current fiscal year. The CRC shall forward its recommendation to the City Budget Officer for inclusion into the annual City Budget. The Budget Officer shall review the CRC's recommendation with the City Council prior to the preparation of the final proposed budget document. In making its recommendation the CRC shall consider the following criteria:
 - a) Record of service to the citizens of Toledo.
 - b) Financial and management capability of the requesting organization to provide services.
 - c) Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens.
 - d) Number of citizens receiving direct services from the organization requesting funds.
5. **Final Decision:** Decision on all requests for contributions shall be made by the City Council.

B. In Kind Services:

1. The City of Toledo may provide limited in-kind services for projects or activities sponsored by Civic or non-profit organizations. In-kind services may be provided only if a finding can be made that the project or activity will provide services to or benefit the entire community. The City Manager shall have authority to approved requests for in-kind services of eight hours or less. Approval shall be granted only if the in-kind services will not substantially interfere with the provision of regular City services to the Citizens of Toledo.
2. Requests for in-kind services in excess of an eight hour period shall be made to the City Manager. The City Manager shall forward the request with a recommendation to the City Council at a regularly scheduled meeting. The decision of the City council shall be final.

C. Application:

This policy supersedes and replaces the previous policy adopted May 5, 1999

D. Effective Date:

- Amended and Approved by the Toledo City Council, March 6, 2019
- Adopted by the City of Toledo City Council, November 17, 2017



**City of Toledo
City Enhancement & In-Kind Services**

**Application Form
Deadline: February 28, 2020**

Organization Information

Organization Name: _____
Contact Person: _____
Address: _____

Phone: _____
E-mail address: _____

Request:

Amount of Request: _____ **Date:** _____

Describe how the funds will be used (use an additional page if more space is needed):

Application Criteria:

In making its recommendation to the City Council, the Contribution Review Committee shall consider the following criteria:

- 1. Record of service to the citizens of Toledo.
- 2. Financial and management capability of the requesting organization to provide services.
- 3. Positive impact the contribution may have on supplementing an activity or direct service provided by the City to Toledo citizens
- 4. Number of citizens receiving direct services from the organization requesting funds.

Please address how your organization meets these criteria. Attach additional information (if necessary).

Please submit the completed application to:

Attention: City Manager's Office
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:

Contribution Committee review & recommendation: Date: _____	Council review & amount approved: Date: _____
Amount recommended to Council: _____	Council approved amount: _____



City of Toledo
City Enhancement & In-Kind Services

Award Recipient Final Report Form
Deadline: May 31, 2021

Organization Information

Organization Name:
Contact Person:
Address:
Phone:

Report:

Amount Received: Date:

Describe how the contribution funds were used (e.g. supplies purchased, applied to overall administration, use additional pages if needed):

[Multiple horizontal lines for text entry]

Did the expenditures match the application request? [] Yes [] No

If not, please explain:

[Multiple horizontal lines for text entry]

Please submit the final report to:
Attention: City Manager Craig Martin
City of Toledo
Po Box 220
Toledo, OR 97391

OFFICE USE ONLY:
Date received: City Manager review: