

**TOLEDO BUDGET COMMITTEE  
REGULAR MEETING**

May 14, 2020  
6:00 p.m.

**1. CALL TO ORDER**

Chairperson Gerttula called the meeting to order at 6:03 p.m.

Present	Absent	
X	_____	Gregg Harrison
X	_____	Heather Jukich
X	_____	Larry Davis
X	_____	Betty Kamikawa
X	_____	Karen Gerttula
X	_____	Bill Dalbey
X	_____	Jim Chambers
X	_____	Jackie Kauffman
X	_____	Stu Strom
X	_____	Polly Chavarria
X	_____	Joshua Smith
X	_____	Randy Getman
X	_____	Tracy Mix
X	_____	Rod Cross

Staff present: City Manager (CM) Judy Richter, Public Works Director (PWD) Bill Zuspan, Police Chief (PC) Mike Pace, Library Director (LD) Deborah Trusty, Fire Chief (FC) Larry Robeson, Co-Fire Chief (FC) Dave Inman, Co-Fire Chief (FC) Joe Ammons, City Recorder Lisa Figueroa, Accounting Supervisor Cindy Olivieri, City Attorney (CA) David Robinson

Visitors present: Nancy Bryant, Craig Lash

**2. APPROVAL OF MINUTES**

Member Strom moved to approve the minutes as presented. Member Smith seconded the motion and it carried as follows:

AYE	NAY	ABSTAIN	ABSENT
			Gregg Harrison
			Heather Jukich
			Larry Davis
			Betty Kamikawa
			Karen Gerttula
			Bill Dalbey
			Jim Chambers
			Jackie Kauffman
			Stu Strom
			Polly Chavarria
			Joshua Smith
			Randy Getman
			Tracy Mix
			Rod Cross

**3. REVIEW/DISCUSSION**

Chair Gerttula directed the Committee to page 46 and they continued to review the proposed budget. The Committee asked clarification questions in regards to the Planning Commission and discussed whether the free water provided to the Pool District should come out of the General Fund rather than from the Water and Sewer Fund.

Page 47: There was discussion about planning grants and the Committee debated about spending funds on this project.

Page 48: Member Chavarria expressed concern in regards to the Police Department setting aside money to purchase a new vehicle, and said it may not be enough.

Page 49: The Committee asked clarification questions about the status of the vehicle and whether staff could function with it for another year.

Page 50: PC Pace indicated patrol vehicles are not the kind of vehicle that the City can wait to be replaced.

The Committee recessed at 7:15 p.m. for a short break and reconvened at 7:20 p.m.

Page 55-56: PWD Zuspan indicated the Kubota Skid-Steer will be used for a number of in-house projects rather than contacting an outside contractor.

Page 58: The Committee continued through the budget. There was discussion about the Road Maintenance Expenditures and Transfer to Street Reserve.

Member Chambers recommended to keep \$390,000 in line item 110-631850, Transfer to Street Reserve and it go to Business Highway 20 improvements, leaving \$2,283,876 in line item 110-620520, Systems, which is where the two projects of \$491,000 out of. Member Cross seconded the motion. Member Mix asked for clarification if the motion is creating a new line item. Member Davis inquired if the City will set money aside for the Truck Route as well because that road needs maintenance as well. Member Chambers noted 90% of that road is under County jurisdiction. CM Richter indicated staff could change the line item on the Capital Expenditure Detail sheet to indicate the change. There was discussion in regards to a resolution that designated the Transfer to Street Reserve for Business Hwy 20 improvements only and it was clarified Resolution 1188 was designated for all future street improvements. Member Chavarria referred to page 60 and suggested instead of having line item 430-80200, Contract & Services for \$931,652 and putting it in a Capital Outlay line item called Highway 20 improvements. Member Chambers stated that is what he intended. Mayor Cross seconded the amended motion.

Member Davis inquired what would happen if the City needs to make a major emergency street improvement. Member Chavarria said the Council could make a motion to change it. Member Mix questioned whether the two projects under the Street Reserve Fund in Member Chambers original motion are still included in the amended motion. Member Chambers clarified he stated it was systems but not in his original motion. Following discussion, the motion carried as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Gregg Harrison			
Heather Jukich			
Larry Davis			
Betty Kamikawa			
Karen Gerttula			
Bill Dalbey			

Jim Chambers			
Jackie Kauffman			
Stu Strom			
Polly Chavarria			
Joshua Smith			
Randy Getman			
Tracy Mix			
Rod Cross			

Member Strom questioned whether the Arcadia money included the grant money that was to be used for sidewalks. CM Richter said that will have to be fixed.

Member Chavarria moved the Arcadia Street paving and the Spruce Street paving not be paid out of the Reserves but be paid out of systems line item in Streets [110-620520] and that the \$100,000 in revenue for grants [000-405250] from the Street Reserve Fund be put into the grant line item in Street Revenue, grants line item and balance that against the Systems line item [110-620520] in Expense in Streets. Member Mix seconded the motion. Member Jukich stepped away and asked for the motion to be read again. Member Chavarria stated the two street [Arcadia/Spruce] paving projects not be done out of the Street Reserve but be done out of the Street Fund Systems line item and that the \$150,000 for Grant Revenue in the Street Reserve be moved to the Street Grant Revenue line item and balance in the Systems expenditure line item in Streets. Member Harrison commented it would make the Street Reserve Fund out of balance by \$150,000. Member Chavarria amended her motion to include to create a line item in the Street Reserve Fund Capital Outlay entitled Highway 20 improvements that is \$150,000 less than \$931,652. Member Mix seconded the motion and it carried as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Gregg Harrison			
Heather Jukich			
Larry Davis			
Betty Kamikawa			
Karen Gerttula			
Bill Dalbey			
Jim Chambers			
Jackie Kauffman			
	Stu Strom		
Polly Chavarria			
Joshua Smith			
Randy Getman			
Tracy Mix			
Rod Cross			

The Committee continued to Page 59 and debated about the ongoing maintenance and personnel costs associated with the Street Sweeper. After further discussion, it was determined to leave the street sweeper in the budget as long as the purchase goes before the Council.

The Committee proceeded through the budget and discussed the Water Fund Revenue on Page 64.

CM Richter referenced page 66 and requested the Budget Committee make a motion to correct line item 125-600420, Systems Repair because it should be \$32,000 but is listed as \$3,200. Member Mix moved to increase line item 125-600420, Systems Repair from \$3,200 to \$32,000 and decrease line item 125-631800, Transfer to Water Reserve proportionately.

Member Davis seconded the motion and it carried as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Gregg Harrison			
Heather Jukich			
Larry Davis			
Betty Kamikawa			
Karen Gerttula			
Bill Dalbey			
Jim Chambers			
Jackie Kauffman			
Stu Strom			
Polly Chavarria			
Joshua Smith			
Randy Getman			
Tracy Mix			
Rod Cross			

Page 69: Member Chavarria moved that the Transfer from water be reduced to \$308,955 and that be balanced by the Systems number being reduced to \$1,871,812. Member Harrison seconded the motion and it carried as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Gregg Harrison			
Heather Jukich			
Larry Davis			
Betty Kamikawa			
Karen Gerttula			
Bill Dalbey			
Jim Chambers			
Jackie Kauffman			
Stu Strom			
Polly Chavarria			
Joshua Smith			
Randy Getman			
Tracy Mix			
Rod Cross			

The Committee added another meeting on Thursday, May 21 at 6:00 p.m. Member Dalbey indicated he will not be available for the next meeting.

**4. PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2019-2020 BUDGET**

There were no comments.

**5. ADJOURNMENT**

The meeting adjourned at 9:05 p.m.

Respectfully Submitted,

City Recorder Lisa Figueroa