



City Hall Council Chambers
206 N. Main St.
Toledo, Oregon 97391
6:00 p.m.

TOLEDO CITY COUNCIL
Regular Meeting – Via Zoom Meeting Platform
June 3, 2020

Virtual Meeting: The City Council will hold the meeting through the Zoom video meeting platform. The public is invited to attend the meeting electronically. E-mail lisa.figueroa@cityoftoledo.org to receive the meeting login information.

Public Comments: The Budget Committee may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

1. Call to Order and roll call

2. Visitors/Public Comment

(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).

3. Consent Agenda

- Minutes from the Special Meeting held April 8, 2020
- Resolution No. 1441, A Resolution authorizing Staff to apply for a grant for the Safe Routes to School Project Identification Program

4. Discussion Items

- Committee updates

5. Decision Items

- Public Hearing: Abatement of dangerous stairwell at apartment building located at 109-115 SE 1st Street
- Public Hearing: Temporary Use Permit Renewal 161– SE 2nd Street
- Ordinance No. 1383, An Ordinance amending ordinance 1306, the City of Toledo Police Property Inventory Code, to comply with change in law
- Parade & Procession permit request – Toledo High School Graduation Parade
- Resolution No. 1442, A Resolution authorizing expenditures from the City Council Strategic Fund, making funds available for local business loans

6. Reports and Comments

7. Adjournment

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**TOLEDO CITY COUNCIL
SPECIAL MEETING**

April 8, 2020
3:00 p.m.

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1. CALL TO ORDER

Mayor Rod Cross called the special meeting to order at 3:13 p.m.

Present	Absent	
<u>X</u>	<u> </u>	<u>Mayor Rod Cross</u>
<u>X</u>	<u> </u>	<u>Council President Joshua Smith</u>
<u>X</u>	<u> </u>	<u>Councilor Jackie Kauffman</u>
<u>X</u>	<u> </u>	<u>Councilor Heather Jukich</u>
<u>X</u>	<u> </u>	<u>Councilor Bill Dalbey</u>
<u>X</u>	<u> </u>	<u>Councilor Stu Strom</u>
<u> </u>	<u>X</u>	<u>Councilor Betty Kamikawa</u>

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Staff present: City Manager (CM) Judy Richter, City Recorder (CR) Lisa Figueroa, City Attorney (CA) David Robinson, Police Chief (PC) Mike Pace, Co-Fire Chief (FC) Joe Ammons, Co-Fire Chief (FC) Dave Inman, Accounting Supervisor (AS) Cindy Olivieri, Library Director (LD) Deborah Trusty

2. TEST ZOOM VIRTUAL MEETING SOFTWARE

The City Council met to test the Zoom meeting software as well as the audio/video features of the application.

Visitors/public comment

There were no comments.

Discussion and information items

The Council considered meeting procedures such as voting by roll call, accepting public comments, settings, and allowing people to attend in person in the Council Chambers.

Councilor Kamikawa arrived at 3:22 p.m.

Consent agenda

There were no items for consideration.

Decision items

There were no items for consideration.

Reports and comments

FC Inman reported the Department found their East site was broken into and said they will secure it before they replace any equipment. FC Ammons provided a report on COVID-19. LD Trusty said the Library is pushing their online resources for people staying home.

1 PC Pace reported on an incident at the Yaquina Bay Hotel. He said the department has seen an
2 increase in speeds along Highway 20. He said next week is National Telecommunicators Week.
3

4 CM Richter indicated there are more items for the next Council packet. She said staff was able to
5 complete some interior painting at City Hall. There was discussion about a property issue along
6 Main Street that will be presented to the Council in the future.
7

8 Councilor Kamikawa reported on the community gardens and said there are several vegetable
9 sprouting.
10

11 Mayor Cross commented on the COVID-19 pandemic and stressed the importance of staying home
12 and healthy for the community's benefit.
13

14 **3. ADJOURNMENT**

15 The meeting adjourned at 4:20 p.m.
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17 ATTEST:

APPROVE:

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21 _____
City Recorder, Lisa Figueroa

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21 _____
Mayor, Rod Cross
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	Meeting Date:	Agenda Topic:
	June 3, 2020	Resolution No. 1441, A Resolution authorizing Staff to apply for a grant for the Safe Routes to School Project Identification Program
Council Goal:	Agenda Type:	
Maintain and enhance characteristics that assure Toledo is a good place to be.	Consent Agenda	
Prepared by:	Reviewed by:	Approved by:
Justin Peterson, Planner	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to approve Resolution No. 1441, A Resolution authorizing Staff to apply for a grant for the Safe Routes to School Project Identification Program.

Background:

The Planning Commission has expressed an interest in improving safety to and from the Elementary School. The Project Identification Program (PIP) provides an opportunity to evaluate infrastructure around schools and provide input for future improvements. A description of the program from the Oregon Department of Transportation (ODOT) website is below.

Consultant services will assist the community (school representatives, school community, and local road authority representative) identify infrastructure needs near one school or a cluster of schools feeding into the same middle or high school, focusing on all streets within a quarter-mile of the school, as well as critical issues within a mile of the school. The outcome of each Project Identification Program process will be a Safe Routes to School Plan for each school or cluster of schools that outlines infrastructure and education needs to address barriers to students walking and biking to school and provides some information needed to apply for the ODOT Safe Routes to School Competitive or Rapid Response Construction Grants.

The grant application requires support from the school district and local road authority. Staff reached out to Roy Kinion, Lincoln County Public Works Director. He said he would be willing to listen to ideas. In addition, Staff held a conference call with Susan Graves, the Lincoln County School District Comprehensive Safe Schools Coordinator. Susan was supportive of the idea.

Next steps include completing a Pre-app by June 15th and then submitting an application by August 31st. The application will require a school letter of support and a road authority letter of support.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2019-2020	N/A

Attachments:

1. Safe Routes to School Project Identification Program Fact Sheet
2. Resolution No. 1441

Safe Routes to School: Project Identification

2019-2020

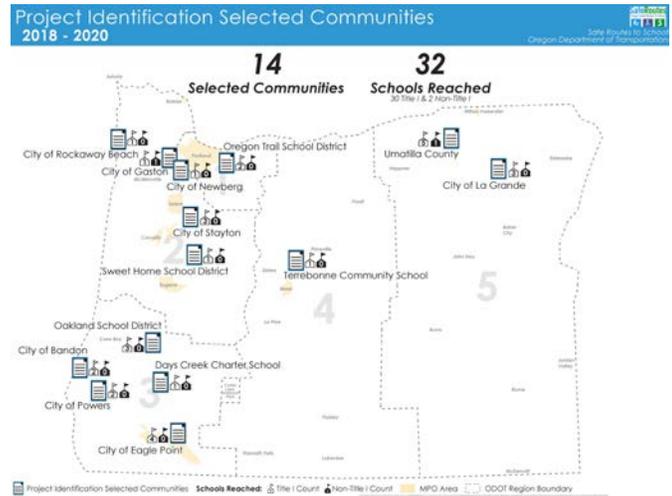
PROJECT IDENTIFICATION PROGRAM: PLANNING ASSISTANCE

How many school communities are/will be served? The 2019-2020 program is serving 14 communities and 32 schools (see map). The 2021 program will serve approximately 20 more communities.

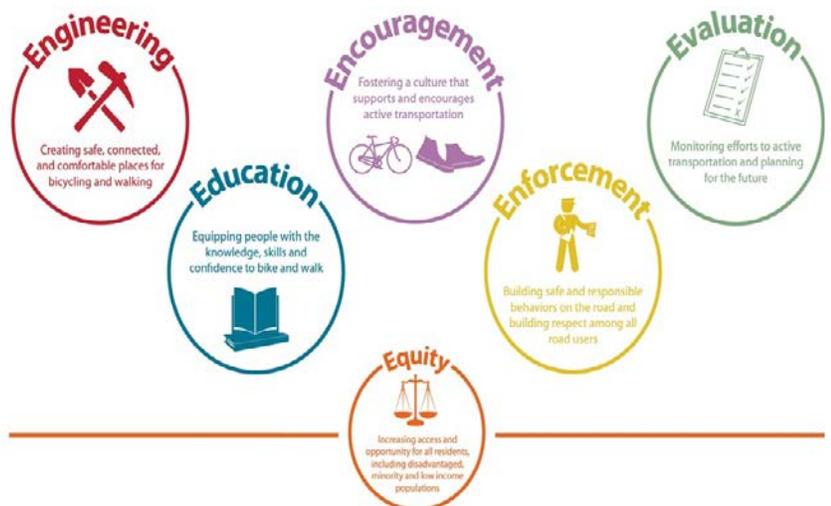
Who can apply? School districts, publically funded jurisdictions, cities, counties, ODOT, tribes, transit districts, and other road authorities may apply.

What will the community get out of the program?

Consultant services will assist the community (school representatives, school community, and local road authority representative) identify infrastructure needs near one school or a cluster of schools feeding into the same middle or high school, focusing on all streets within a quarter-mile of the school, as well as critical issues within a mile of the school. The outcome of each Project Identification Program process will be a **Safe Routes to School Plan for each school, cluster of schools, or small community** that outlines infrastructure and education needs to address barriers to students walking and biking to school and provides some information needed to apply for the ODOT Safe Routes to School Competitive or Rapid Response Infrastructure Grants.



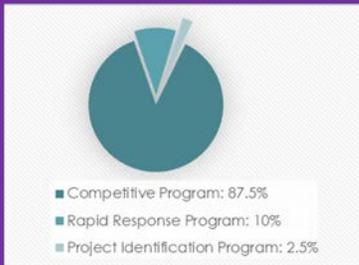
Interested parties are encouraged to explore implementing all aspects of Safe Routes to School. ODOT's Safe Routes to School Program includes grant opportunities for construction projects, education and engagement programs, and technical and planning assistance.



(Image Source: <http://northwoodssaferoutestoschool.weebly.com/>)

INFRASTRUCTURE PROGRAM OVERVIEW

\$10 million (\$15 million starting in 2023) Safe Routes to School Infrastructure funds are allocated annually to three programs:



- Competitive Grant Program: 87.5% of funds
- Rapid Response Grant Program: 10% of funds
- Project Identification Program: 2.5% of fund

This one-pager focuses on the Project Identification Program. For information about Rapid Response and Competitive Grants, visit SRTS Program website <https://www.oregon.gov/ODOT/Programs/Pages/SRTS.aspx>.

HOW TO APPLY

Where and when can I apply? The next application cycle will begin in summer of 2020. Past application materials can be found at <https://www.oregon.gov/ODOT/Programs/Pages/SRTS-Project-Identification-Program.aspx>.

PROJECT SELECTION

What kinds of applications rose to the top for this service?

A competitive application will have some of the following criteria:

- Have a population under 50,000 with a high percentage of low-income households
- High percentage of students receiving free/reduced lunch
- Road authority will have few to no planners on staff
- These criteria will be present at a street near the school:
 - High posted speed
 - Two or more lanes at project location, or crossing distance greater than 30 feet
 - High average daily vehicles at project location
 - One or more school related crashes
- Affects elementary or middle school students
- Ability for project to be completed in five years
- Project proximity to the school.



ALTHOUGH WORK WILL BE COMPLETED BY A CONSULTANT, A SELECTED COMMUNITY WILL:

- submit a commitment to participate from the road authority and the affected school.
- ensure participation in a Project Management Team meetings.
- ensure participation in field visit outreach and field visit.
- ensure assistance with data collection.
- review and approve final Safe Routes to School Plan.

PUBLIC ENGAGEMENT

All Safe Routes to School Advisory Committee meetings are open to the public with time allotted for public testimony. Applicants may submit letters of support for projects from committees like local Area Commissions on Transportation and community-based organizations.

**CITY OF TOLEDO
RESOLUTION NO. 1441**

A RESOLUTION OF THE TOLEDO CITY COUNCIL AUTHORIZING STAFF TO APPLY FOR A GRANT FOR THE SAFE ROUTES TO SCHOOL PROJECT IDENTIFICATION PROGRAM

WHEREAS, the Oregon Department of Transportation is accepting requests for the Safe Routes to School Grant Project Identification Program; and

WHEREAS, the City of Toledo desires to participate in this program as a means of providing resources for the City of Toledo's planning needs; and

WHEREAS, the City of Toledo will coordinate with the Lincoln County School District and the Lincoln County Public Works Department to complete the application.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

- Section 1. The City of Toledo formally requests grant funding from the Oregon Department of Transportation for the Safe Routes to School Project Identification Program.
- Section 2. The City Council authorizes the Mayor to sign the grant request on behalf of the City.

That this Resolution This Resolution shall be effective upon passage by the City Council this 3rd day of June, 2020.

ATTEST:

APPROVED:

City Recorder Lisa Figueroa

Mayor Rod Cross

	Meeting Date:	Agenda Topic:
	06/03/2020	Public Hearing: Abatement of dangerous stairwell at apartment building located at 109-115 SE 1 st Street
Council Goal:	Agenda Type:	
Assure and provide services that protect the public.	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Attorney D. Robinson	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

- (1) Hold hearing pursuant to Council Rules Script for quasi-judicial hearings.
- (2) At the conclusion of the hearing, the council shall determine by resolution whether or not the building is dangerous.
- (3) If the council so finds that the stairs are dangerous and in need of abatement the council may order the building made safe and prescribe what acts or things must be done to render the building safe. (TMC 15.12.040)
- (4) Notice of the findings and orders made by the city council at the hearing shall be delivered to or sent by certified mail, return receipt requested, to the owner of record of the premises, his agent, or other person controlling the building. If the orders are not obeyed and the building rendered safe within the time specified by the order (being not less than five days), then the council may order the building removed or made safe at the expense of the owner of the property on which the building is situated. (TMC 15.12.060). If the council orders are not complied with, the council may specify the work to be done, file a statement thereof with the recorder, and have the work performed by the city public works department or advertise for bids for doing the work in the manner provided for advertising for bids for public improvement work. If bids are requested, they shall be received, opened and the contract let. (TMC 15.12.070). If the city undertakes the abatement then the costs of abatement will be an assessment against the property. (TMC 15.12.080).

Background:

The fire chief determined that the stairwell located at 109-115 SE 1st Street meets the definition for “dangerous building” TMC 15.12.010(5) that the stairwell is “in such weak or weakened condition, or dilapidated or deteriorated condition, as to endanger any person or property by reason of probability of partial or entire collapse.” Toledo Fire Department has responded to this address on several occasions for medical calls on the second floor of this building. The stairwell leading to the second floor is wobbly while walking and using a medical stair chair while moving patients. Upon inspection of the stairwell it is noted that the stairwell has cracks, dry rot, moss, and mold growing on it making it unsafe for the occupants, visitors, and emergency responders. The owner has been notified in writing three times and refuses to make the necessary repairs.

On May 6, 2020, Council received a report from Toledo Fire as described above and thereafter directed staff to schedule a public hearing to consider evidence to determine whether it is appropriate for Council to order abatement.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2019-2020	N/A

Attachment:

- 1. Photos
- 2. Letters to Mr. Burkland
- 3. Letters from Mr. Burkland
- 4. Engineer Report







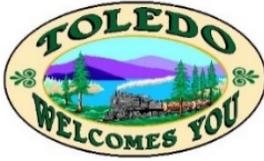












2/14/2020

Wayne Burkland
12602 SE 11th Street
Vancouver, WA 98683

RE: 109 -115 SE 1st Street, Toledo

Dear Mr. Burkland

This purpose of this letter is to notify you of a dangerous stairwell located at your apartment building at 109-115 SE 1st Street in Toledo, Oregon.

The Toledo Fire Department has responded to this building numerous times recently for medical calls. The stairwell is in a dilapidated condition poses a safety hazard to the occupants and emergency responders. The stairs are wobbly while walking on them and when using our medical stair chair to remove patients. Upon inspection of the stairs it is noted that the stairwell has cracks, dry rot, and moss and mold growing on it making it unsafe.

Per Oregon Fire Code section 1001.3 the following steps need to be taken **immediately**:

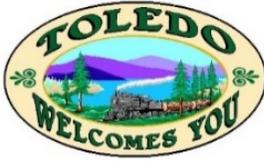
- Have the steps evaluated by a licensed structural engineer by February 21, 2020.
- Submit plans to the Lincoln County Building Department for a structural permit by February 28, 2020.
- Necessary work shall be completed by a licensed contractor by March 13th, 2020.

Failure to complete this may result in the closure of the building. Questions can be directed to us at 541-336-3311.

Regards,

Joe Ammons
Co-Fire Chief

Dave Inman
Co-Fire Chief



3/16/2020

Wayne Burkland
12602 SE 11th Street
Vancouver, WA 98683

RE: 109 -115 SE 1st Street, Toledo

Dear Mr. Burkland

We received your letter dated 3/5/20 in response to our letter dated 2/14/20 regarding the stairwell at the apartment building you own at 109-115 SE 1st Street in Toledo, Oregon.

The current condition of the stairwell presents an immediate hazard to your tenants as well as emergency responders. The stairs are wobbly, have cracks, have dry rot, and have moss and mold growing on it making them unsafe. See the enclosed photographs. Actions need to be taken immediately to remedy this hazardous situation.

We are sorry to hear about your medical conditions you are dealing with as stated in your letter. We understand your physical limitations. It's appears the best course of action is for you to make arrangements by phone to have the stairwell evaluated by a licensed qualified contractor followed by immediate repairs. If the contractor determines the existing stairs cannot be repaired, you will need to retain a structural engineer licensed in Oregon to design a set of stairs that meet the requirement of the Oregon Structural Specialty Code. Plans will need to be submitted to the Lincoln County Building Department for a structural permit.

These items need to be addressed by **March 31st, 2020** to avoid civil penalties and/or the closure of the building. Questions can be directed to us at 541-336-3311, Ext. 5204.

Regards,

Joe Ammons
Co-Fire Chief

Dave Inman
Co-Fire Chief

3-5-20

Dear Mr. INMAN Co Fire Chief
City of Toledo OR

My name is Wayne Burkland
and I received your letter concerning
my property at 109-115 SE 1st St
Toledo OR.

I was in Toledo when you sent your
letter. I was there w regards to
another property. I told myself to
NOT get stressed out. I did however
and when I returned your letter was
at home. I had chest pain & my left
arm was heavy. A little over a week
I went to get it Xrayed or whatever.
Instead I was hospitalized for 4
days & told to have no stress.

I was going to phone you but
whenever I picked up the phone my
palms got clammy & my forehead started
sweat. My blood pressure was 188-
216 on 4 occasions so I am
writing instead.

I visit my cardiologist for more
tests Friday the 20th of March 2020
Respectfully I will not be able
to comply with your letter. I will
phone when given the OK's.
Sorry for the inconvenience

Sincerely
Wayne

11 May 2020

Regarding 109-115 SE 1st
Toledo OR.

Fire Chief Craig
Toledo OR. Fire & Rescue

Sorry I missed talking to
you when the meter base was changed
at 820 SE 7th St Toledo. The wife
received your letter the day after I
was in Toledo -

I had a severe chest pain + numbness
in my left arm - checked in with the
Veteran's Portland hospital for a
chest x to see if my starts were okay
They hospitalized me for 4 days
& ordered NO stress. Since then I
have had 4 or five sharp chestpains.

I had the symptoms of the
corona virus + quarantined for
14 days + have been told to
stay 6 FT from others as I may
be a carrier.

The President - the 2
governors + my cardiologist
all say stay home.

The reason I haven't picked up

- 2 -
your certified mail is the location where you pick up these letters is so small I would be violating the order's (left apart)
The coast has been closed for almost 2 months now.

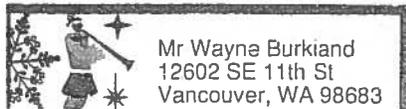
I am not avoiding you. As soon as it opens up the (coast) I will phone you.

I would suggest if you are having trouble with your gurney or wheelchair we remove the metal screen door & put up a mesh screen with magnets for access.

Thank you for your concern's. The safety of my tenants & family is top priority for over 50 years.

sincerely :

Wayne Burkland
360 - 892 - 5197



May 18, 2020

To: Greg Musil, Staff Captain, Toledo Fire Department
Ref: Inspection for existing deck for units 109, 111, 113 & 115
Located at SE 1st St, Toledo, OR

Mr. Musil,

On May 15, 2020 Creative Design & Engineering (CDE) performed a site inspection of the existing deck, handrail and stairway system to determine structural adequacy and overall occupant safe use of the existing deck system.

The deck is approximately 8 foot above pavement / concrete pad and serves as access and egress for the 4 apartments located above. The deck appears to be the only access from the apartments. No back-door access from the units was observed.

Observations:

- The deck extends 4' beyond the wall of the apartment units, and is supported by a set of double 2x10 cantilevered beams at 4' centers. I was not able to observe the internal length of the cantilever support beams, since they are located in a covered attic space. The overall length of the deck / stairway is approximately 73 feet. Decking consists of 2X6 planks spanning 4'. Deck boards are a mixture of materials, with most planks being non pressure treated.
- Deck planks have severe wood rot, as observed from below. Moss and vegetation is growing on the underside of the deck planks along the full length of the deck.
- In several instances, deck planks have broken off from their end supports and are hanging free.
- The handrail system is not stable and deflects several inches when a moderate force is applied to the top rail. Oregon Structural Specialty Code latest edition, section 1607.8.1.1 requires the handrail to support a horizontal force of 200 lbs. The existing deck handrail does not comply with this requirement.

Recommendations:

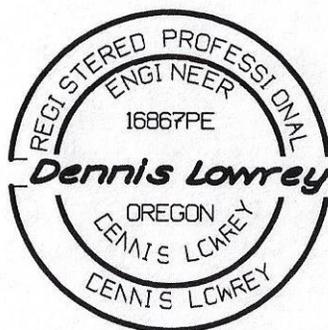
- 1) First priority
 - a. Install ½" plywood sheets over the existing deck planks, and secured to the deck planks with deck screws. The plywood sections should be placed end to end for the entire length of the deck / stairway area, ensuring that any open areas and weak spots are covered. This deck plywood operation should be installed soon, possible beginning Monday May 18, and be completed within a one day period.
- 2) Next Step

- a. The existing deck structure, stairway area and handrail system should be demolished and a new deck system designed to conform to code required loads and details.
- b. The existing cantilevered 2x10 support beam system can remain in place. These beams are pressure treated, and are adequately supported by additional beams and posts located in the walls of the garage unit. Keep this support system in place and remove all the remaining deck planks, deck support transverse beams, handrail system and stairway support deck area.
- c. Construct a new deck using the existing support beams, along with new stairway area and new handrails.
- d. CDE will provide a deck drawing showing extent of demolition and new deck plan and structural details.
- e. During construction of the new deck, the existing stairway area and entry/exit stairs will need to be removed. During new construction, provide a means of access and egress by temporary means during the construction progress.

Thanks for the opportunity to work with you on this project. Please call with any questions or clarifications.

Dennis Lowrey

OR PE 16867



12/31/20









	Meeting Date:	Agenda Topic:
	June 3, 2020	Public Hearing: Temporary Use Permit Renewal TTP-1-19 (161 SE 2 nd Street)
Council Goal:	Agenda Type:	
Maintain and enhance characteristics that assure Toledo is a good place to be.	Decision Items	
Prepared by:	Reviewed by:	Approved by:
Justin Peterson, Planner	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

After reviewing the application and hearing all public comments, Council should make a motion to either 1) approve the request to extend the deadline for Temporary Use Permit #TTP-1-19 for up to six months or 2) deny the request to extend the deadline for Temporary Use Permit #TTP-1-19.

Background:

Henry Mattes and the Fraternal Order of Eagles have requested an extension of the Temporary Use Permit approved by Staff on October 17, 2019. The permit allowed the placement of Mr. Mattes recreational vehicle (RV) to be allowed for temporary housing at 161 SE 2nd Street, in order for Mr. Mattes to provide maintenance, grounds, and security service to the Fraternal Order of Eagles. In accordance with Toledo Municipal Code (TMC) 8.08.070 staff reviewed and approved the request for use of the RV as a temporary residence, which expired on April 1, 2020 (see 2019 Application and Approval Letter). On April 9, 2020, staff sent notice to both Mr. Mattes and the Fraternal Order of Eagles notifying them of the deadline date and requirement to remove the RV or obtain a renewal permit.

FACTS:

1. On May 4, 2020, Henry Mattes and the Fraternal Order of Eagles submitted an application and application fee of \$150 to renew the deadline date on TTP-1-19 (see 2020 Renewal Application).
2. The RV is located at 161 SE 2nd Street, just to the southeast of the Fraternal Order of Eagles building. The site (Assessor's Map No. 11-10-17 BC Tax Lots 7900 and 8200) contains the parking lot adjacent to the Eagles Building. The property is located in the General Residential (RG) Zone and surrounded by the RG Zone on all sides. Single-family residential homes, multi-family residential (south side), and the Eagles Building (west side) border the site.
3. As required in TMC 8.08.100, notification to 20 surrounding property owners were mailed May 19, 2020, and provided a 15 day comment period before the public meeting. On May 26, 2020, an amended notification correcting the City Council meeting time and adding Zoom meeting procedures was sent to 20 surrounding property owners. As of May 27, 2020, no comments were received.

4. Toledo Fire Chief, Police Chief, and Public Works Director reviewed the request. No comments or conditions were noted for the request.
5. The applicant has indicated that the RV has water, sewer, and electrical services and has proper access to the unit. He stated that the RV is self-contained and in good shape.
6. TMC 8.08.100 establishes the standards to renew a temporary use permit. If the applicant can show that a permanent solution will be forthcoming, the applicant may apply to the City Council for one renewal. The applicant is only allowed to apply for one renewal. The City Council can determine the length of time for the extension, for a maximum of six months. (see TMC Chapter 8.08)
7. The temporary trailer permit can be revoked on twenty-four hour notice by the City if the structure: 1) lacks sanitary facilities, 2) is dangerous to public health and safety, 3) has become a public nuisance due to conditions, location, or use, 4) noncompliance with the above conditions, or 5) fraud or misrepresentation has occurred.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2019-2020	N/A

ALTERNATIVES: The City Council has the option of 1) approving the extension request (with or without conditions of approval) for six additional months, not to exceed October 1, 2020) approving the request (with or without conditions of approval) for any period of time less than six months, or 3) deny the extension request.

ATTACHMENTS:

1. Temporary Use Permit Application (dated September 4, 2019)
2. Permit #TTP-1-19 Approval Letter (dated October 17, 2019)
3. Temporary Use Permit Renewal Application (dated May 4, 2020)
4. TMC Chapter 8.08 – Temporary Uses, Temporary Structures, and Recreational Vehicles
5. City Council Temporary Use Permit Extension- Public Hearing Procedures

**CITY OF TOLEDO
TEMPORARY USE PERMIT APPLICATION**

Applicant: Henry Mattos
Mailing Address: PO Box 66
Toledo OR

Date: 9-3-19
Telephone: 541-252-2975

Property Owner (if different): Fraternal Order
Mailing Address: _____

of Eagles, Yaquina Aerie #224
Telephone: 541-336-2172

Property Location: 161 S.E. 2nd St.
Assessor Map/Tax Lot: _____

Parcel Size: _____
Zone Designation: _____

Type of Application:

- Special Event Structure for holiday or festival use
- Temporary Living Quarters for RV residence
- Temporary Structure for conducting business

Does the property have:

City Sewer	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
City Water	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Electrical Service	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Proper Access	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no

Does this constitute applicant's entire contiguous ownership? yes no

Have you had a Temporary Use Permit within the past 3 years? yes no

List structures existing on entire contiguous ownership: 2 floors 1st floor Eagle Lodge & Convention room
2nd floor Social room

Length of time this request is being made: 6 mo.

For what reason do you request a Temporary Use Permit? Security & Maintenance of Property.

What alternative have been considered for resolving the current temporary housing needs? _____

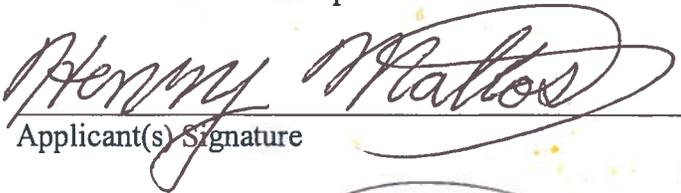
PAID
 SEP 04 2019
 \$ 75.00
 CITY OF TOLEDO

Temporary Use Permit Application Fee = \$75.00

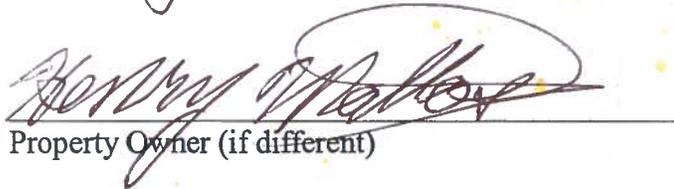
I understand that this is a City of Toledo staff-level decision and I certify, to the best of my knowledge, all information contained in this application is accurate. My signature below shows that I have discussed this application with the City Manager or designee or I have reviewed Toledo Municipal Code 8.08 (Ordinance 1310) and I am fully aware of my responsibilities as the applicant.

I understand that there may be limitation and conditions attached to the granting of this permit and I agree to abide by such limitations and conditions.

I understand this permit can be revoked if the use is found to violate conditions set forth in this permit or violates criteria in Toledo Municipal Code 8.08.


Applicant(s) Signature

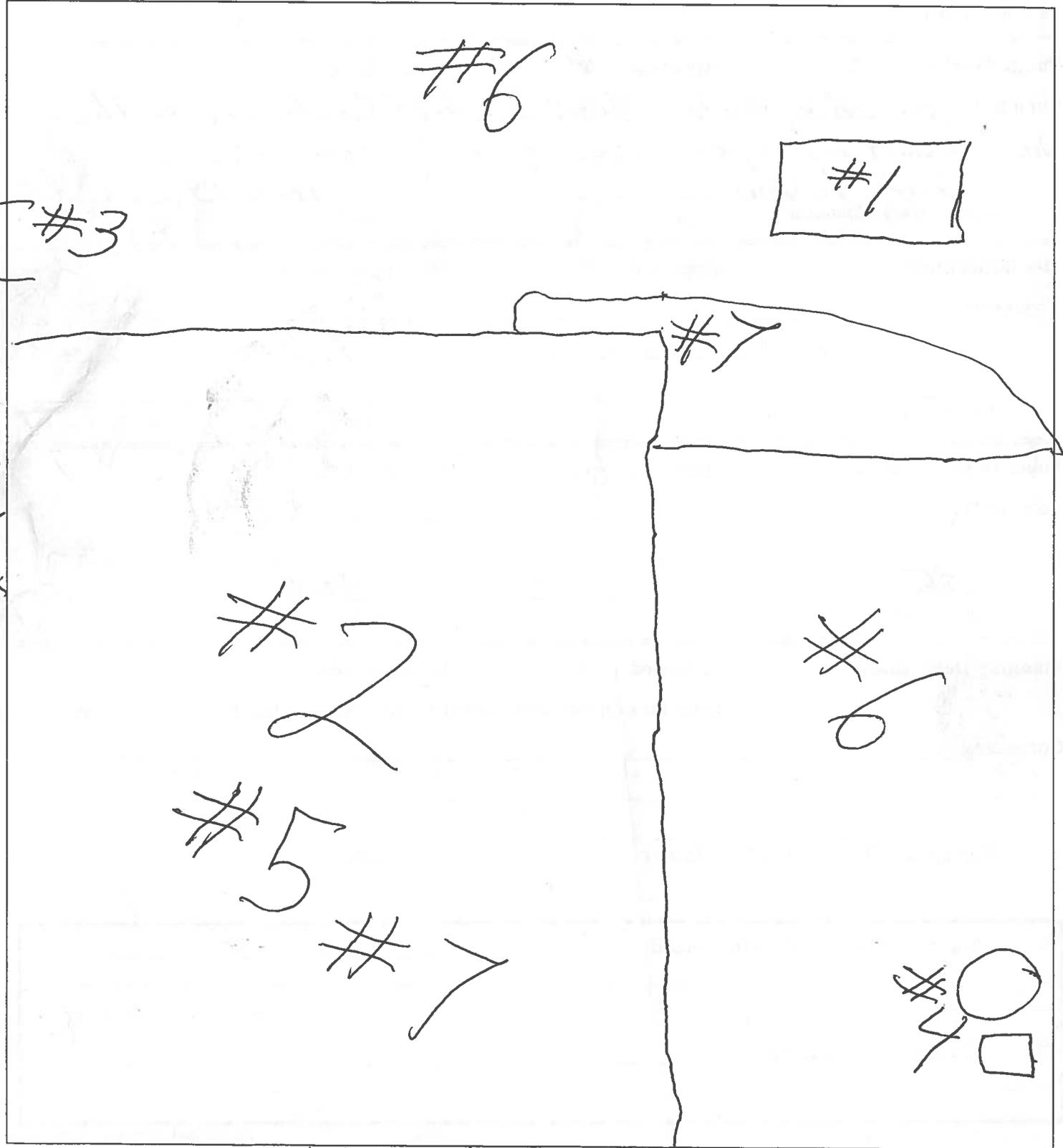
9-2-19
Date


Property Owner (if different)

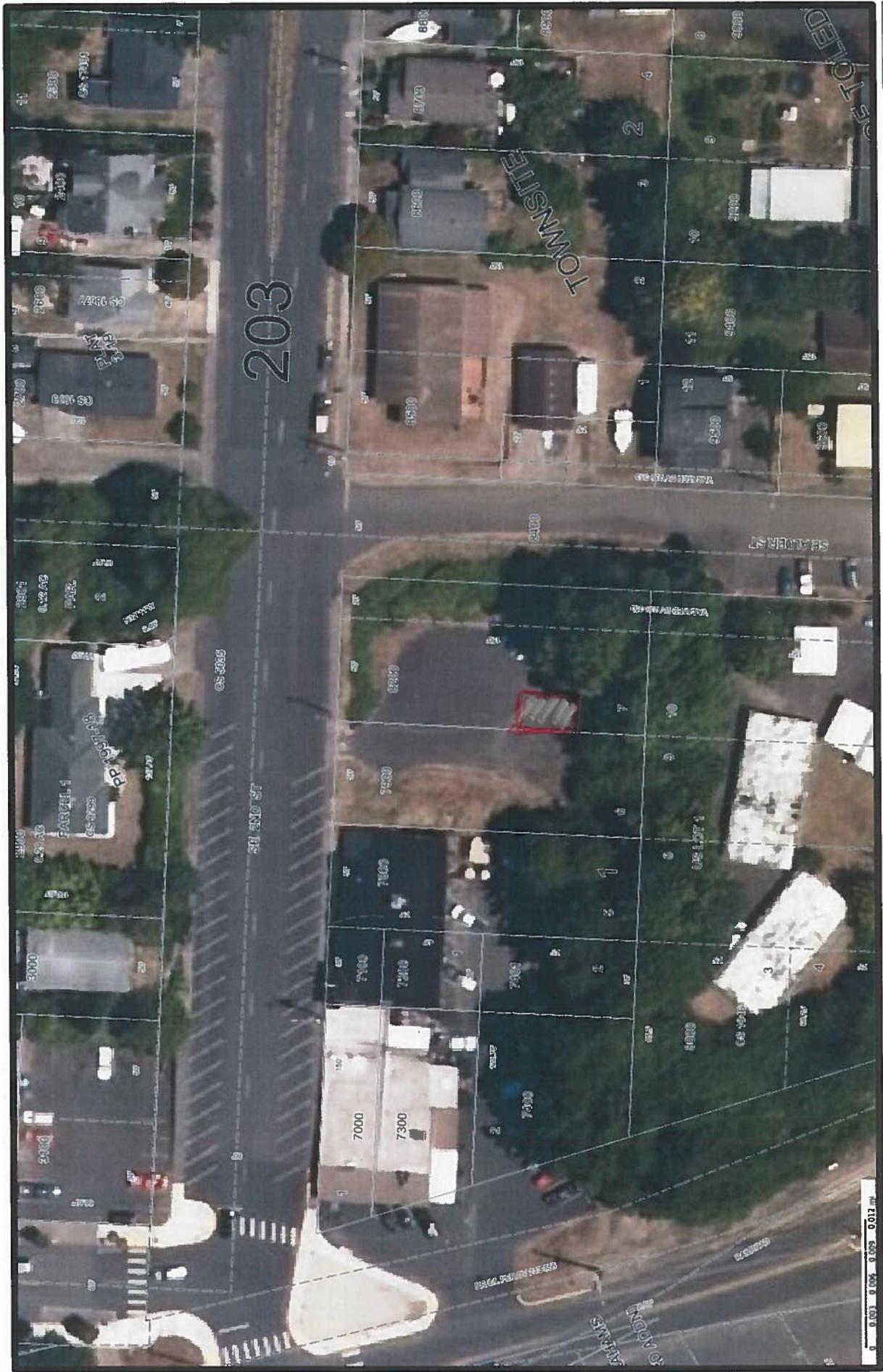
9-4-19
Date

A site plan must be submitted identifying the property dimensions and following information:

- Location of temporary structure #1
 - Existing buildings #2
 - Access #3
 - Additional structures or amenities for the use #5
 - Parking for both temporary and existing structures #6
 - Utilities #7
- For Commercial Uses (in addition to the above information):
- Trash receptacles
 - Attach building elevations or photo of temporary structure
 - New and existing signs
 - Location of sanitation facilities



Map



Printed 09/04/2019

Lincoln County government use only. Use for any other purpose is entirely at the risk of the user. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users should review the primary information sources to ascertain their usability.



Office Use Only

Date Rec'd 9/4/19 Rec'd By DU Fee Paid \$75 Application No: TIP-17 Zone Designation: C/R6

TEMPORARY USE PERMIT CHECKLIST
DEPARTMENT REVIEW

Please review this request and make any comments you feel appropriate to the situation. When completed, sign and return to the CDC. Thanks!

Public Works: Approved: Not Approved:

Comments: all R.V. units Must be self contained with NO connections to, or use of City Services.
Bruce Zuspan 10-1-19
Public Works Director Date

Fire Department: Approved: Not Approved:

Comments: See routing slip

Fire Chief Date

Police Department: Approved: Not Approved:

Comments: _____
[Signature] 9/26/19
Police Chief Date

Planning Department: Approved: Not Approved:

Does the proposed use involve a conditional use permit? yes no

Comments: _____

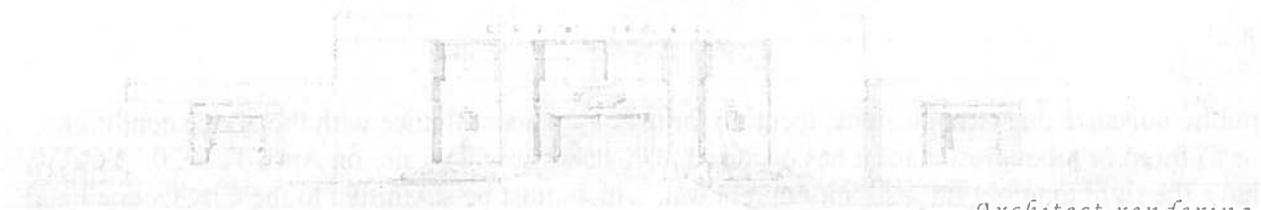
Community Development Coordinator Date

Approved with the following conditions: _____

 Not approved. Reasons: _____

Mailed 10/17/19

CITY OF TOLEDO



Architect rendering, 1938

October 17, 2019

Henry Mattes
PO Box 266
Toledo, OR 97391

and

Fraternal Order of Eagles, Yaquina Aerie #2219
PO Box 266
Toledo, OR 97391

RE: Temporary Trailer Permit (TTP-1-19)
161 SE 2nd Street, Toledo OR
Lincoln County Assessors Map No. 11-10-17 BC Tax Lots 7900 and 8200

Your request for a recreational vehicle for use as a temporary residence has been approved for six months, subject to the following conditions:

1. The permit must be in conjunction with a valid, active building permit, security dwelling, or for a proven medical hardship.
2. The time limit shall be no longer than six months from issuance. After the expiration of the time limit, the recreational vehicle (RV) used for the temporary living quarter is subject to renewal provisions in Section 8.08.100.
3. The RV used as the temporary living quarter must be self-contained for sanitary sewer. There shall be no connections to, or use of, city services at this location.
4. Any facility used for temporary living quarter must meet the definition of a RV as contained in TMC Chapter 8.08.
5. Temporary living situations for nonresidential projects shall not use a job shack or other such structure instead of an RV as the living quarter.
6. Post the enclosed approval notice in a street-side window of the RV.

Toledo Municipal Code (TMC) 8.08 allows special housing needs to be met by a recreational vehicle only under extraordinary situations. TMC 8.08.010(A) allows temporary use of an RV in conjunction with on-site construction, only if a building permit has been issued for such construction and the permit is active; as a security dwelling; or for a proven medical hardship.

The temporary trailer permit can be revoked on twenty-four hour notice by the City if the structure: 1) lacks sanitary facilities, 2) is dangerous to public health and safety, 3) has become a

public nuisance due to conditions, location, or use, 4) noncompliance with the above conditions, or 5) fraud or misrepresentation has occurred. This permit will expire on April 1, 2020. You have the right to apply for a six month renewal, which must be submitted to the City Council and a public hearing will be scheduled. You can contact the Planning Department before March 2, 2020, to discuss the renewal process and allowing sufficient time to schedule a City Council public hearing.

If you have any questions concerning this decision, please call me at 541-336-2247 extension 2130.

Sincerely,

A handwritten signature in cursive script, appearing to read "Arlene Inukai".

Arlene Inukai
Planning Assistant

enc: Approval Notice
Approved TTP-1-19 Application

cc: Toledo Police Department (w/o enclosure)

CITY OF TOLEDO
TEMPORARY USE PERMIT APPLICATION

Applicant: Henry Mattos
Mailing Address: 161 PO Box 266
Toledo, OR 97391

Date: 4-12-2020
Telephone: 541-252-2975

Property Owner (if different):
Mailing Address: SAME

Telephone: 541-336-2172

Property Location: _____
Assessor Map/Tax Lot: _____

Parcel Size: _____
Zone Designation: _____

- Type of Application:
- Special Event Structure for holiday or festival use
 - Temporary Living Quarters for RV residence
 - Temporary Structure for conducting business

- Does the property have:
- | | | |
|--------------------|---|-----------------------------|
| City Sewer | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no |
| City Water | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no |
| Electrical Service | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no |
| Proper Access | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no |

Does this constitute applicant's entire contiguous ownership? yes no

Have you had a Temporary Use Permit within the past 3 years? yes no

List structures existing on entire contiguous ownership: ~~Federal~~ FOE Lodge & Lounge

Length of time this request is being made: 6 mo.

For what reason do you request a Temporary Use Permit? Security for Lodge.

Explanation: I just started to gain finance ground to get a way of moving my trailer when Covid 19 broke out. So I am almost starting over. This is my trailer. I did get the much ahead.

What alternative have been considered for resolving the current temporary housing needs? For me keeping brush and grass to a min. Helps everyone, less chance of fires, less vermin, less garbage, better view.

Temporary Use Permit Application Fee = \$75.00

I understand that this is a City of Toledo staff-level decision and I certify, to the best of my knowledge, all information contained in this application is accurate. My signature below shows that I have discussed this application with the City Manager or designee or I have reviewed Toledo Municipal Code 8.08 (Ordinance 1310) and I am fully aware of my responsibilities as the applicant.

I understand that there may be limitation and conditions attached to the granting of this permit and I agree to abide by such limitations and conditions.

I understand this permit can be revoked if the use is found to violate conditions set forth in this permit or violates criteria in Toledo Municipal Code 8.08.

Henry B. Mattos
Applicant(s) Signature

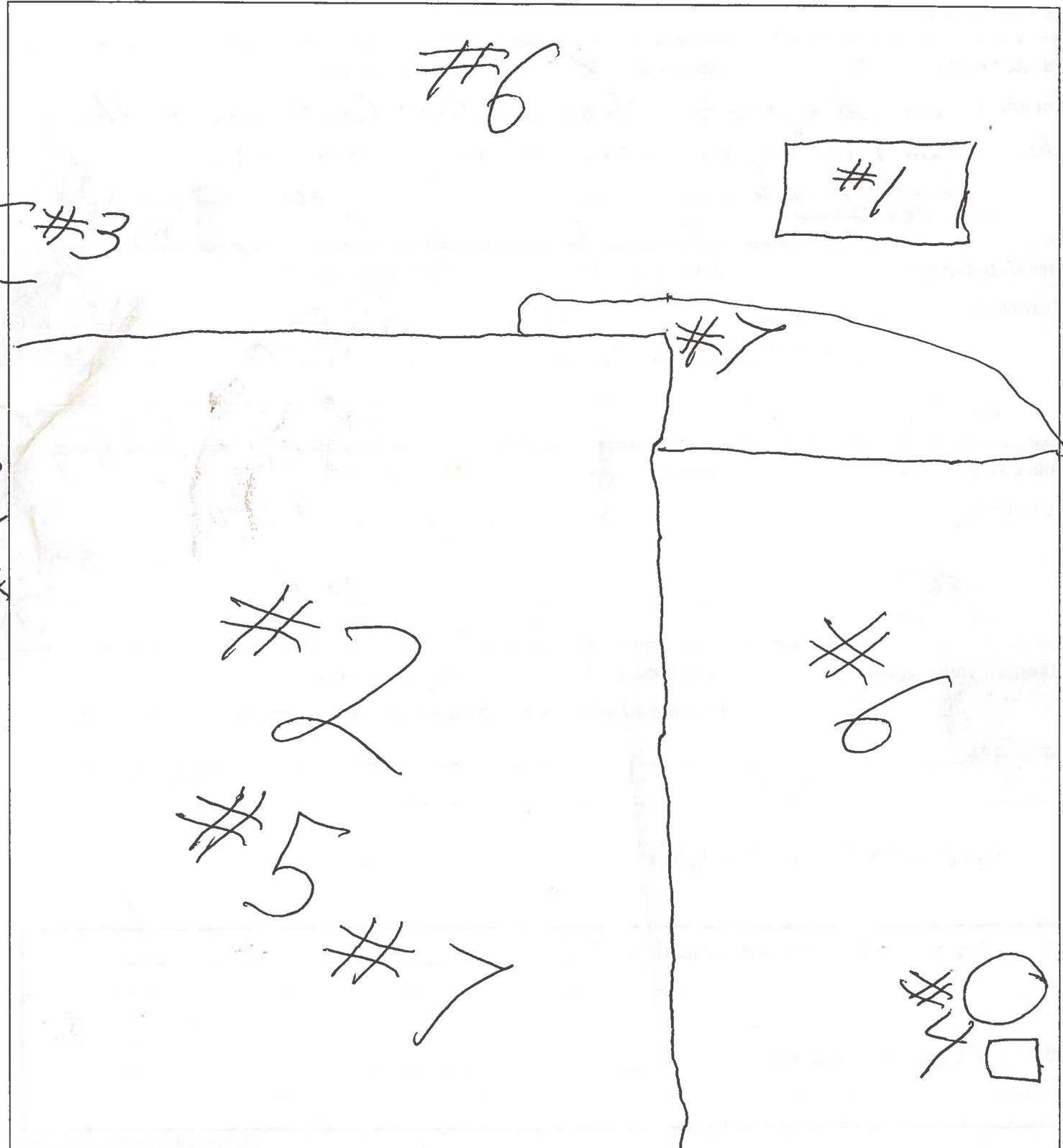
5-5-20
Date

Henry B. Mattos Head Trustee
Property Owner (if different)

5-5-20
Date

A site plan must be submitted identifying the property dimensions and following information:

- Location of temporary structure #1
 - Existing buildings #2
 - Access #3
 - Additional structures or amenities for the use #5
 - Parking for both temporary and existing structures #6
 - Utilities #7
- For Commercial Uses (in addition to the above information):
- Trash receptacles
 - Attach building elevations or photo of temporary structure
 - New and existing signs
 - Location of sanitation facilities



Map



Printed 09/04/2019

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Office Use Only

Date Rec'd _____ Rec'd By _____ Fee Paid _____ Application No: _____ Zone Designation: _____

TEMPORARY USE PERMIT CHECKLIST
DEPARTMENT REVIEW

Please review this request and make any comments you feel appropriate to the situation. When completed, sign and return to the CDC. Thanks!

Public Works: Approved: Not Approved:

Comments: N/A

 Bill Gasper
Public Works Director

_____ Date

Fire Department: Approved: Not Approved:

Comments: _____

 Greg Munsel
Fire Chief CAPTAIN

_____ Date

Police Department: Approved: Not Approved:

Comments: _____

 ARCE
Police Chief

_____ Date

Planning Department: Approved: Not Approved:

Does the proposed use involve a conditional use permit? yes no

Comments: _____

_____ Community Development Coordinator

_____ Date

Approved with the following conditions: _____

Not approved. Reasons: _____

(Ord. 1113 § 3 (part), 1980; Ord. 1014 (part), 1977; Ord. 820 § 25, 1966)

8.04.250 Violation—Penalty.

- A. Violation of this chapter will constitute a Class A infraction.
- B. The abatement of a nuisance is not a penalty for violating this chapter, but is an additional remedy. The imposition of a penalty does not relieve a person of the duty to abate a nuisance.

(Ord. 1244 § 6, 1996; Ord. 1113 § 3 (part), 1980; Ord. 1014 (part), 1977; Ord. 820 § 27(2), 1966)

Chapter 8.08 TEMPORARY USES, TEMPORARY STRUCTURES, AND RECREATIONAL VEHICLES

Sections:

[8.08.010 Purpose.](#)

[8.08.020 Definitions.](#)

[8.08.030 Fees.](#)

[8.08.040 Permit required.](#)

[8.08.050 Application requirements.](#)

[8.08.060 Special event structures.](#)

[8.08.070 Temporary living quarter.](#)

[8.08.080 Temporary structures.](#)

[8.08.090 Permit revocable.](#)

[8.08.100 Renewal.](#)

[8.08.110 Permits not transferable.](#)

[8.08.120 Violation—Penalty.](#)

8.08.010 Purpose.

To regulate placement, restrict time limits, control aesthetics, limit nuisances, and generally protect health, safety, and welfare considerations the city of Toledo recognizes that certain short-term uses, structures, and recreational vehicle placements are not allowed as outright permitted uses. A temporary permit may be issued for up to six months by the city manager or other designated city staff member for only the following uses:

- A. In conjunction with on-site construction, only if a building permit has been issued for such construction, and the permit is active;
- B. Security measures that need to be taken for a temporary situation;
- C. A temporary place to conduct business;

- D. To meet special housing needs, in conjunction with an existing residence. The applicant must carry the burden of proof to show a permanent alternative is being sought and the temporary use provides the best or only alternative in the interim period;
- E. Special event structures; or
- F. Business office for the sale of property within a subdivision.

(Ord. 1310 § 1 (part), 2006)

8.08.020 Definitions.

As used in this chapter:

"Adequate sanitation facilities" means any public restroom, private restroom, or any portable fixture approved by either the Lincoln County Sanitarian or a Lincoln County Plumbing Inspector.

"City manager" means the city manager of the city of Toledo or designee(s).

"Recreational structure" means a campground structure with or without plumbing, heating or cooking facilities intended to be used by any particular occupant on a limited-time basis for recreational purposes and may include yurts, cabins, fabric structures, or similar structures as further defined, by rule, by the city manager. A structure intended for removal or demolition within a prescribed time not exceeding six months.

"Recreational vehicle (RV)" means a vehicular-type living unit primarily designed as temporary living quarters for recreational, camping, or travel use, which either has its own motor power or is mounted on or drawn by another vehicle. Types of recreational vehicles include, but are not limited to, travel trailer, camping trailer, camper, camping van, and motor home.

"Special event structure" means a structure occupied in affiliation with an event recognized by the city of Toledo, state of Oregon, or United States related to a holiday, festival, or celebration, including, but not limited to Christmas, Independence Day, Toledo Summer Festival, Toledo Main Street Antique Fair, or carnivals or fairs. Special event vendors affiliated with the event organizers are exempt from obtaining a temporary permit, but are limited to no more than thirty (30) days prior to and seven calendar days following the event.

"Structure" means a building of any kind or any piece of work artificially built up or composed of parts joined together in some manner and which requires location on the ground or which is attached to something having a location on the ground.

"Temporary living quarter" means a recreational vehicle, as defined in this chapter, used for sleeping and/or living purposes and has water and sewer, but is intended for short time use (six months).

"Temporary structure" means a structure without any foundation or footings and that is removed when the designated time period (usually six months), activity, or use for which the temporary structure was erected has ceased.

"Temporary use" means a use established for a limited duration with the intent to discontinue the use upon the expiration of the permitted time of six months.

(Ord. 1310 § 1 (part), 2006)

8.08.030 Fees.

An appropriate application fee shall be set by city council resolution for a temporary permit. The application fee and renewal fee must be paid concurrent with the application. Renewal fees will be double the original fee. A request to waive fees for recognized nonprofit applicants must be made in writing to the city council.

(Ord. 1310 § 1 (part), 2006)

8.08.040 Permit required.

All temporary uses including the uses of an RV as a living quarter or for conducting business within the city of Toledo is prohibited unless the owner of land (applicant) on which it will be parked first obtains a temporary permit from the city. Use of an RV as a temporary living quarter in conjunction with a visitation of less than fourteen (14) days at an existing residence does not require a temporary permit. Using the Type I procedure under Toledo Municipal Code Chapter 19.08, the city shall approve, approve with conditions, or deny a temporary use permit based on findings that all of the criteria are satisfied.

(Ord. 1310 § 1 (part), 2006)

8.08.050 Application requirements.

- A. The application form shall be provided by the city of Toledo and the applicant shall set forth on the site plan the following:
 - 1. The location map showing the area in the city where the use will occur;
 - 2. The proposed siting of the temporary use or RV on property; and
 - 3. The provisions for water, sewer, and electrical service.
- B. The applicant must indicate the period of time the permit is sought and the reason for the use of a temporary structure or RV instead of a permanent structure. The applicant must propose alternatives to the temporary permit in a permanent solution plan.

(Ord. 1310 § 1 (part), 2006)

8.08.060 Special event structures.

- A. Special event structures may be erected in conjunction with a recognized federal, state, or local holiday, festival, and celebration if the following are met:
 - 1. The time limit for such structures is no longer than thirty (30) days prior to and seven calendar days after the special event.
 - 2. The permission of the property owner must be obtained.
 - 3. The person or persons responsible for the special event structure shall also be responsible for the maintenance of the grounds and shall have a trash receptacle available.
 - 4. Adequate sanitary facilities must be available to the site.
 - 5. The person or persons responsible for the temporary structure shall sign an agreement that the provisions of this subsection shall be complied with.
 - 6. The structure must not interfere with the provisions of parking for the permanent use on the site.
- B. An application for a special event structure must be made on a form prescribed by the community development and planning department. Failure to fill out all needed items will result in the rejection of the application until such time as all items are provided. The city manager shall issue the permit for a special event structure if all the conditions outlined in subsection A of this section are met.

(Ord. 1310 § 1 (part), 2006)

8.08.070 Temporary living quarter.

- A. A permit to allow a person or persons to occupy a temporary living quarter may be granted subject to the following conditions:
1. The permit must be in conjunction with a valid, active building permit, security dwelling, or for a proven medical hardship.
 2. The time limit shall be no longer than six months from issuance. After the expiration of the time limit, the recreational vehicle (RV) used for the temporary living quarter is subject to renewal provisions in Section 8.08.100.
 3. The RV used as the temporary living quarter must be self-contained for sanitary sewer or connected to municipal sewer and water.
 4. Any facility used for temporary living quarter must meet the definition of a RV as contained in this chapter.
 5. Temporary living situations for nonresidential projects shall not use a job shack or other such structure instead of an RV as the living quarter.
 6. Prior to the issuance of a temporary living quarter permit, the applicant shall sign an agreement to comply with the provision of this section.
 7. If the property subject to the temporary living quarter permit is not owned by the applicant, written permission of the property owner is required.
- B. An application for a temporary living quarter permit must be made on a form prescribed by the community development and planning department. Failure to fill out all needed items will result in the rejection of the application until such time as all items are provided. The city manager or his designate shall issue the permit for the temporary living quarter if all conditions outlined in subsection A of this section are met.

(Ord. 1310 § 1 (part), 2006)

8.08.080 Temporary structures.

A temporary structure not associated with a special event may be erected subject to the following:

- A. The permit, if approved, shall be issued for a period not to exceed six months. Upon like application and approval, the permit may be renewed for an additional six months in accordance with Section 8.08.100. Under no circumstances shall any permit be issued under this section exceed one year from the date the permit was first issued.
- B. Temporary structures are limited to commercial and industrial zoned properties.
- C. An application for a temporary structure must be accompanied by the following:
1. Written permission from the property owner.
 2. A site plan, drawn to scale, showing:
 - a. The proposed location of the temporary structure;
 - b. Existing buildings;
 - c. Existing parking and proposed parking for the temporary structure;
 - d. Access(es) to the parking areas;
 - e. Any additional structures, seating areas, and amenities associated with the temporary structure;
 - f. The location and size of trash receptacles;

- g. Utilities;
 - h. Existing signs;
 - i. Temporary structure building elevations or photos;
 - j. The colors of the temporary structure and signing;
 - k. Adequate sanitation facilities must be available to the site.
- D. In addition to the above requirements, the applicant for a temporary structure permit must submit the following:
- 1. An agreement stating that the applicant is aware of the limitations and conditions attached to the granting of the permit and agrees to abide by such limitations and conditions.
- E. An application for a temporary structure permit must be made on a form prescribed by the community development and planning department. Failure to fill out all needed items will result in the rejection of the application until such time as all items are provided. The city manager shall issue the permit for the temporary structure if all conditions outlined in subsections B through D of this section are met.
- F. If the temporary structure permit is approved, the applicant must obtain a city of Toledo business license.

(Ord. 1310 § 1 (part), 2006)

8.08.090 Permit revocable.

Any temporary permit will be revoked on twenty-four (24) hour notice by the city manager, if, after inspection of the structure or RV, any of the following reasons are found:

- A. Lacks proper sanitary facilities.
- B. Is dangerous to the public health and safety.
- C. Has become a public nuisance due to conditions, location, or use.
- D. Noncompliance with conditions set forth in granting the permit.
- E. Approval being obtained by fraud or misrepresentation.

(Ord. 1310 § 1 (part), 2006)

8.08.100 Renewal.

Except those uses allowed in Section 8.08.060 (Special event structures), six months is the maximum time for which a temporary permit may be issued by city staff. If the applicant can show that a permanent solution will be forthcoming, the applicant may apply to the city council for one renewal of the temporary permit. An applicant is only allowed to apply for one renewal. The council will determine the length of time during which the renewal will be valid up to a maximum of six months. The city council will consider the renewal application at a public meeting. Before council consideration, affected landowners within one hundred feet of the subject property boundaries shall be notified by first class mail of the renewal application, and provided at least a fifteen (15) day comment period before the public meeting. Any subsequent applications by the same property owner within three years of the expiration of the temporary permit must be approved by the city council following the same process and subject to the same fees as a temporary permit renewal.

(Ord. 1310 § 1 (part), 2006)

8.08.110 Permits not transferable.

Permits authorized by this chapter are not transferable to another person or location unless approved by the city council.

(Ord. 1310 § 1 (part), 2006)

8.08.120 Violation—Penalty.

Violations of this chapter shall constitute a Class A infraction.

(Ord. 1310 § 1 (part), 2006)

Chapter 8.12 OUTDOOR PUBLIC EVENTS, ENTERTAINMENTS AND ASSEMBLIES

Sections:

[8.12.010 License required.](#)

[8.12.020 Permit application.](#)

[8.12.030 Fee.](#)

[8.12.040 Permit—Conditions for issuance.](#)

[8.12.050 Hours of operation.](#)

[8.12.060 Intoxicating liquor prohibited.](#)

[8.12.070 Violation—Penalty.](#)

[8.12.080 Failure to comply.](#)

8.12.010 License required.

It is unlawful for any person, persons, corporation, organization, landowner or lessor, except regularly organized and supervised school district activities or programs such as local Toledo civic organizations which are generally recognized as such and are first approved by the Toledo city council, to allow, encourage, organize, promote, conduct, permit or cause to be advertised an outdoor event, entertainment, amusement or assembly of persons which would probably attract fifty (50) or more persons unless a valid city permit has been obtained for the operation of said assembly.

(Ord. 872 § 1, 1971)

8.12.020 Permit application.

Written application for a permit to hold outdoor assemblies as herein defined and catering to the general public shall be made to the Toledo city recorder forty (40) or more days prior to the date upon which such assembly is scheduled to be held. Written notice of approval or disapproval of said application shall be given the applicant no later than fifteen (15) days after the application has been filed. Permits shall not be denied providing the conditions enumerated in Section 8.12.040 are met by the applicant and the permit

PUBLIC HEARING

1. OPEN THE AGENDA ITEM
2. DECLARATION OF CONFLICT OF INTEREST, BIAS, EX PARTE COMMUNICATION, OR OBJECTIONS TO JURISDICTION
3. ANNOUNCE THE NATURE AND PURPOSE OF THE DECISION ITEM
4. STAFF/PRESENTER REPORT
5. APPLICANT AND PUBLIC TESTIMONY
6. QUESTIONS AND RESPONSES
7. COUNCIL DELIBERATIONS AND DECISION

	Meeting Date:	Agenda Topic:
	June 3, 2020	Ordinance No. 1383, An Ordinance amending ordinance 1306, the City of Toledo Police Property Inventory Code, to comply with change in law
Council Goal:	Agenda Type:	
Assure and provide services that protect the public.	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Attorney D. Robinson	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to adopt Ordinance No. 1383, An Ordinance of the City of Toledo Amending Ordinance Number 1306, the Toledo Property Inventory Code and declaring an emergency.

Background:

In 2009 the Oregon Court of Appeals decided the case of State v. Williams and ruled that police could not search “closed containers” during a property inventory search. In this case and cases that followed, Oregon Courts further ruled that when an inventory policy is codified in to law, the code overrules any subsequent policy level changes made by the police department. This ordinance amendment removes the reference to “closed containers” from the code and delegates authority to the Chief of Police to revise and implement inventory searches from time to time to keep current with changes in law and best practices.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2019-2020	N/A

Attachment:

1. TMC 9.04.161 with redactions highlighted
2. Ordinance No. 1383

9.04.161 - Property inventory.

- A. A vehicle that has been impounded, seized as evidence in a criminal investigation, or seized for forfeiture by a law enforcement officer shall be inventoried for condition and property contents. The inventory shall include, but is not limited to, the contents of all closed containers and compartments within the vehicle. The condition and contents shall be described on a property receipt. All impounded or seized items of personal property contained in the vehicle that are not a part of the vehicle and that appear to have a value of more than one hundred dollars (\$100.00) shall be removed from the vehicle and stored in an evidence locker according to the Toledo Police Department Policy for custodial searches.
- B. A person that has been taken into custody, pursuant to being cited and released for a criminal offense, shall have their personal possessions searched and inventoried as part of the arrest process. The inventory shall include, but is not limited to, the contents of all closed containers and compartments found on the person. The inventoried possessions that are to be seized as evidence of the original criminal offense, or additional offenses, shall be described on a property receipt.
- C. The Toledo chief of police is delegated authority to adopt departmental policies and procedures to implement the provisions of this section.

(Ord. 1306 §§ 1—3, 2004)

**CITY OF TOLEDO
ORDINANCE NO. 1383**

**AN ORDINANCE OF THE TOLEDO CITY COUNCIL AMENDING ORDINANCE 1306,
THE TOLEDO PROPERTY INVENTORY CODE, AND DECLARING AN EMERGENCY**

WHEREAS, the City of Toledo adopted Ordinance 1306, the Toledo Police Property Inventory Code, codified as Toledo Municipal Code (TMC) 9.04.161 in 2004; and

WHEREAS, Toledo City Charter Chapter IX authorizes the City Council to adopt amendments to the Municipal Code that may be necessary from time to time to reflect changing community conditions, needs and desires, to correct mistakes, or to address changes in the law; and

WHEREAS, in 2009 the Oregon Court of Appeals decided the case of State v. Williams and thereafter ruled on police property inventory searches that occur within the state; and

WHEREAS, the current Toledo Ordinance 9.04.161 authorizing police searches specific to searching “closed containers” does not follow the ruling of State v. Williams and its progeny of case law; and

WHEREAS, the Toledo City Council finds that the Toledo Property Inventory Code needs to be amended to reflect a change in the law; and

WHEREAS, the City Council finds it advisable to declare an emergency and make the ordinance effective immediately upon adoption.

NOW, THEREFORE, THE CITY OF TOLEDO ORDAINS AS FOLLOWS:

Section 1. Ordinance 1306 is hereby amended as follows:

Toledo Municipal Code; Title 9, Public Peace and Welfare; Chapter 9.04, Criminal Code; Section 9.04.16, Property Inventory

A. A vehicle that has been impounded, seized as evidence in a criminal investigation, or seized for forfeiture by a law enforcement officer shall be inventoried for condition and property contents. The condition and contents shall be described on a property receipt. All impounded or seized items of personal property contained in the vehicle that are not a part of the vehicle shall be removed from the vehicle and stored in an evidence locker according to the Toledo Police Department Policy for custodial searches.

B. A person that has been taken into custody pursuant to being cited for a criminal offense shall have their personal possessions searched and inventoried as part of the arrest process. The inventoried possessions that are to be seized as evidence of the criminal offense or additional offenses, shall be described on a property receipt.

C. The Toledo Chief of Police is delegated authority to adopt departmental policies and procedures to implement the provisions of this section.

(Ord. 1306 §§ 1—3, 2004 Amended by No. 1383)

Section 2. Effective Date: The general welfare of the public will be promoted if this ordinance takes effect immediately. Therefore, an emergency is declared and this ordinance shall be effective immediately upon its passage by the City Council.

This Ordinance is adopted by the Toledo City Council on this 3rd day of June, 2020.

ATTEST:

APPROVED:

City Recorder Lisa Figueroa

Mayor Rod Cross

	Meeting Date:	Agenda Topic:
	06/03/2020	Parade & Procession permit request – Toledo High School Graduation Parade
Council Goal:	Agenda Type:	
Collaborate with existing and potential partners and promote civic participation.	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Recorder L. Figueroa	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Staff makes no recommendation. If it is determined that any street closures are needed, then Council may vote to close streets (as reported) for the graduation parade on June 3, 2020

Background:

Due to the COVID-19 pandemic, the Toledo High School 2020 graduation ceremony has been cancelled. Instead, the High School is preparing a graduation procession of approximately 50 cars for the 2020 graduating class through Toledo, which may include Business Highway 20 and Main Street. The parade is scheduled for June 6. Preliminary review by the Police Department indicates that a street closure may be in order. Typically street closures are approved by the City Council.

High school Vice-Principal Rothenberger is scheduled to meet with the Sergeant Pitcher on Monday, June 1 to review the route. At the time of preparing the Council report, the parade route is tentative but staff wanted to include the item on the agenda in case street closures were necessary. Staff will report any updates or changes to the permit at the Council meeting.

Fiscal Impact:	Fiscal Year:	GL Number:
N/A	2019-2020	N/A

Attachment:

1. Toledo High School parade permit application and parade route

Parade Information

Type of Parade: _____

Date of Parade: _____

Start time: _____ End time: _____

Anticipated number of Participants (if known):
Persons: _____ Vehicles: _____ Animals: _____

Please indicate if any City services are needed: (Check all that apply)
**Use the map page to mark the requested parade route with assembling points, street closure and barricade placement. Street closure requests require City Council approval.*

Street Closure **subject to City Council approval*

Barricades

Date(s): _____

Other type of service
**Please describe*

Time: _____

*Other: _____

Applicant/Organization Information

Applicant/Contact Name: _____

Organization Name: _____

Phone: _____ E-mail address: _____

Mailing address: _____

City

State

Zip Code

Name/Number of Alternate Contact: _____

Certification of Application

Proof of Liability Insurance included

I certify all information submitted is complete and correct to the best of my knowledge.

Initials: *I understand that the application may be held for approval until I provide Proof of Insurance.*

Signature

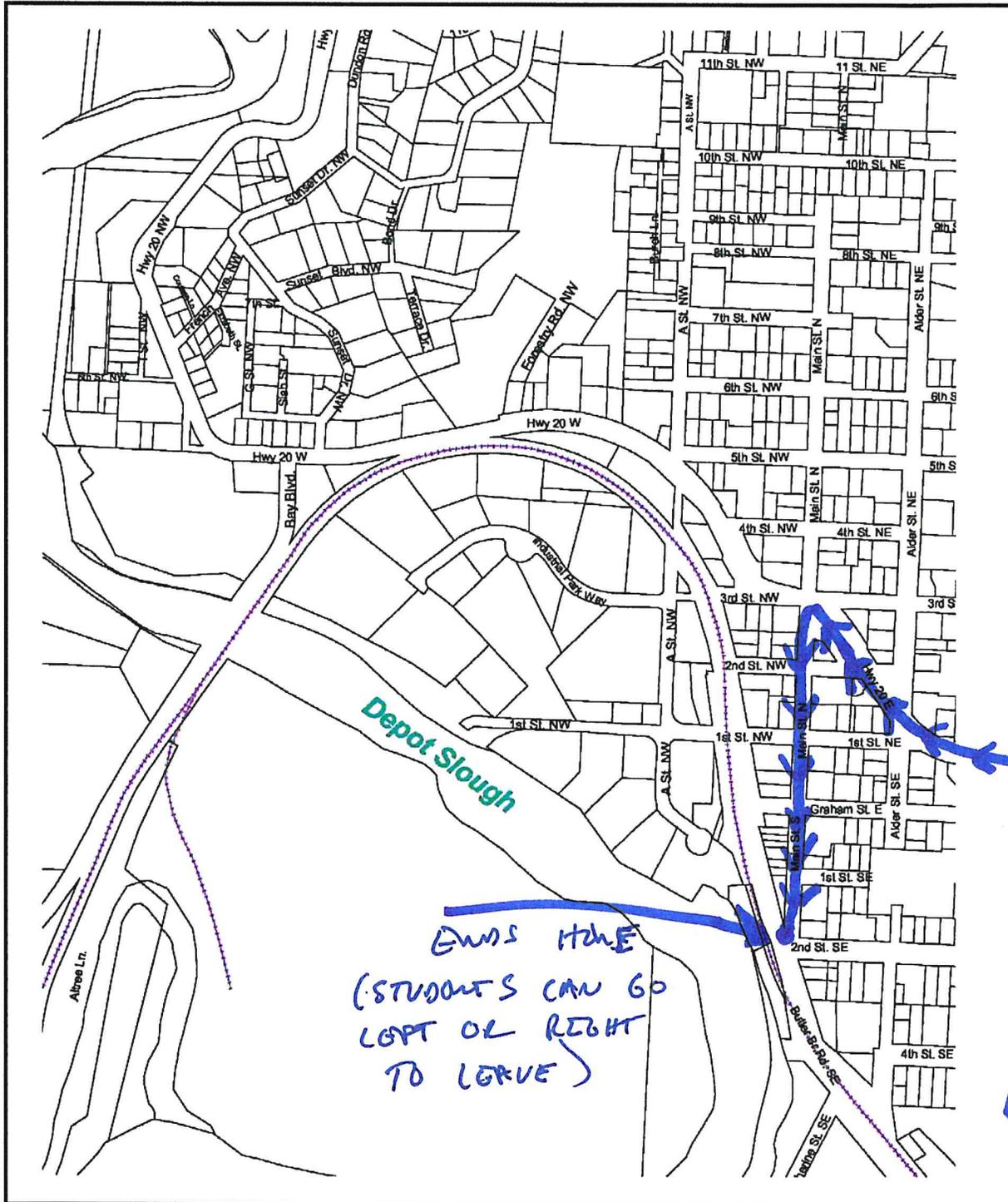
Date



CITY OF TOLEDO
Parade and Processions Permit Application

Exhibit B

Toledo, Oregon



	Meeting Date:	Agenda Topic:
	June 3, 2020	Resolution No. 1442, authorizing the expenditure of funds from the City Council Strategic Reserve Fund to make small business loans available to businesses in Toledo
Council Goal:	Agenda Type:	
Maintain and enhance characteristics that assure Toledo is a good place to be.	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Manager J. Richter	City Manager Judy Richter	City Manager Judy Richter

Recommendation:

Motion to approve Resolution 1442 which transfers \$43,430.00 from Capital Outlay within the City Council Strategic Reserve fund to Materials & Services and authorizes payment to

Background:

To help local businesses trying to recover from the effects of the Coronavirus shutdown, several cities within Lincoln County have set up funds for low interest loans. They are working with Community Lending Works to distribute/administer the funds as loans. The terms of the loans are very affordable. Interest is 2%, no payments for six months, interest only months 7-12 and up to 60 months to repay. Part of the program is “right-sizing” the loan amounts to help businesses be successful and monthly check-ins with the business to provide on-going support.

At the point of putting the packet together, Lincoln County has not forwarded the agreement documents needed for Toledo to participate as part of the group of cities.

Fiscal Impact:	Fiscal Year:	GL Number:
\$43,430.00	2019-2020	020-200-608100

Attachment:

1. Information from Community Lending Works
2. Resolution No. 1442
3. Financial Statement City Council Strategic Reserve Fund



EMERGENCY BUSINESS LOAN

Community LendingWorks is working in partnership with local, state and federal officials to respond to the adverse economic & market conditions created by COVID-19 and the necessary public health measures to combat the virus.

This emergency loan is only one small part of the massive social and economic response needed for this crisis. While we recognize the vast additional need, we have to be realistic about the role we can play.

The Emergency Business Loan Is Intended To:

- *Help businesses remain solvent through the crisis and be ready/able to rebuild;*
- *Fill specific cash flow gaps in businesses' larger efforts to scale down, reduce expenses, and take any additional defensive measures to survive the crisis;*
- *Be paired with additional state and federal resources; please explore every option that might help you.*

The Emergency Business Loan is NOT:

- *Intended to replace lost business income (we don't have even 0.01% of the money needed for that);*
- *Intended to fund pre-crisis-level operations;*
- *A mechanism to pay wages of staff that the business can no longer financially support;*
- *For use to pay personal expenses such as rent/mortgage on your residence or personal credit cards;*
- *A low cost business loan for industries relatively un-impacted by the crisis.*

Eligible Businesses:

- *Those immediately impacted by public health restrictions;*
- *Meet the maximum employee threshold and other criteria defined by the City/County fund to which you are applying (check the CLW website for your local eligibility criteria);*
- *Were generally stable/strong prior to the crisis.*

Acceptance of this loan includes a commitment to monthly reporting and ongoing technical assistance.

Proposed Loan Terms

- Loan Amounts Vary by City/County
- Interest Rate 2%
- Loan Term 60 months
- Loan Fee: None
- Mandatory monthly business check-in & financial reporting during zero payment period.
- Repayment Schedule:
 - Months 1-6, payments deferred
 - Months 7-12, interest-only payments
 - Months 13-60 principal & interest payments

Initial Required Documents

- Completed Application
- 2019 Interim Financial Statements
- January 2020 30-Day Interim Financials
- Emergency Plan:
 - Summary of Changes to Business Plan/Model (including how long it's sustainable)
 - Relaunch Plan (if temporarily closing or scaled down)
 - Emergency Operating Budget (include other state/federal grants of loans you plan to apply for)
 - Itemized list of proposed uses of loan funds (including whether 1-time or recurring)
 - Emergency Staffing Plan
 - Marketing Plan (if still operating)
 - How your supply chain is / could be effected by the crisis and your contingency plan

Within a single email, please send initial required documents to: **emergencycapital@communitylendingworks.org**

FAQs - Frequently Asked Questions

1. Q: Is my business eligible for this loan if our business is operating as usual?
A: No. This loan is designed to help businesses combat short-term crisis-related adverse conditions.
2. Q: Am I eligible if my business is completely closed due to public health restrictions?
A: Yes. We understand that businesses may have zero income during this time. We ask that you also explore every possible other measure of support (e.g. forbearance on existing loans, reduction in rent, etc.)
3. Q: What can the loan be used for?
A: It depends. Each business will have unique needs, so you will need to clearly explain in your emergency plan how the funds will be used and how that will help you through the crisis. It might be covering rent/insurance while your restaurant is closed. It might pay off net 30 invoices from pre-crisis. There are no specific limitations, except that it cannot be used to pay personal expenses. Your application will also be stronger if you are seeking other state/federal aid for which you may be eligible.
4. Q: Are borrowers required to personally guarantee this loan?
A: Yes.
5. Q: What happens if this crisis extends longer than expected, my contingency plan doesn't work, and I have to close the business permanently?
A: None of us can predict the duration of extent of this crisis. If your business closes permanently within the next 12 months, we will do our best to work with you on a solution.
6. Q: If I already have a CLW business loan, does this loan release me from my existing loan payments or other financial obligations?
A: No. Any desire to modify existing loan payments must be requested separately.
7. Q: Do I need collateral for the loan?
A: No.
8. Q: What happens when/if the loan fund runs out of money?
A: We expect that this will happen. When it does, we will place applications on a waiting list in date/time order of submission. We are constantly trying to raise more capital, and will contact businesses from the waiting list as funds become available. It helps us to gauge the need and advocate for funds if we have a waiting list, so please submit an application even if you hear that we're temporarily out of funds.
9. Q: Will this loan impact my eligibility for other government assistance?
A: Not that we know of, and we will follow other assistance programs closely, to monitor the impact of these loans on other programs. Neither CLW nor our City/County funding partners want anything about this product to block other resources, and can adjust this program accordingly.
10. Q: Can I apply for this loan if I don't have a Social Security Number?
A: Yes. Please provide your Tax Identification Number in the appropriate application field.

**CITY OF TOLEDO
RESOLUTION NO. 1442**

A RESOLUTION OF THE TOLEDO CITY COUNCIL AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE CITY COUNCIL STRATEGIC RESERVE FUND TO MAKE SMALL BUSINESS LOANS AVAILABLE TO BUSINESSES IN TOLEDO STRUGGLING TO RECOVER FROM EFFECTS OF COVID-19 PANDEMIC BUSINESS SHUTDOWNS

WHEREAS, the Coronavirus has caused an international pandemic and the State of Oregon, Lincoln County and the City of Toledo have declared a state of emergency. To encourage citizens to “Stay Home, Stay Safe” the Governor put restrictions in place closing many businesses and limited operations of many others. The businesses have suffered severe financial losses as a result; and

WHEREAS, the City of Toledo wishes to aid small businesses in having access to loans to help them reopen and recover from this financial loss through the use of \$43,430.00 from the City Council Strategic Reserve Fund ; and

WHEREAS, the City of Toledo has joined with Lincoln County and other cities within Lincoln County to make funds available through Community Lending Works.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

Section 1. Make a budget transfer in the City Council Strategic Reserve Fund:
 From: 020-200-628200 Public Improvements (\$43,430.00)
 To: 020-200-608100 Contract & Other Services \$43,430.00

Section 2. To enter into an Intergovernmental Agreement with Lincoln County and other cities within Lincoln County to provides \$43,430.00 to Community Lending Works to establish the Emergency Loan program for the City of Toledo.

This Resolution shall be effective upon passage by the City Council this 3rd day of June, 2020.

APPROVED:

Mayor Rod Cross

ATTEST:

City Recorder Lisa Figueroa

General Ledger

Monthly Financial Report

User: jrichter
 Printed: 05/29/20 16:38:07
 Period 01 - 11
 Fiscal Year 2020

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
020	000	400100	Beginning Fund Balance	\$ (47,730.00)	\$ (47,989.88)	\$ -	\$ (47,989.88)	100.54%
020	000	400400	Interest	\$ (700.00)	\$ -	\$ -	\$ (883.73)	126.25%
020	000	405400	Loan Repayment	\$ (10,000.00)	\$ -	\$ -	\$ -	0.00%
020	000		REVENUES	\$ (58,430.00)	\$ (47,989.88)	\$ -	\$ (48,873.61)	83.64%
020	200	628200	Public Improvements	\$ 43,430.00	\$ -	\$ -	\$ -	0.00%
020	200		CAPITAL OUTLAY	\$ 43,430.00	\$ -	\$ -	\$ -	0.00%
020	200	608100	Contract & Other Services	\$ 15,000.00	\$ -	\$ 7,000.00	\$ 7,000.00	46.67%
020	200		MATERIALS & SERVICES	\$ 15,000.00	\$ -	\$ 7,000.00	\$ 7,000.00	46.67%
			Total Expenses	\$ 58,430.00	\$ -	\$ 7,000.00	\$ 7,000.00	11.98%
Grand Total				\$ -	\$ 47,989.88	\$ (7,000.00)	\$ 41,873.61	0.00%

Accounts Payable

To Be Paid Proof List

User: nnoteboom
 Printed: 05/01/2020 - 10:40AM
 Batch: 00001.05.2020 - AP 5.1.2020 NRN



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
adobe	ADOBE, INC								
1166554753	4/6/2020	185.59	0.00	05/01/2020				False	0
001-100-600700 Membership & Subscription					subscription for ap clerk (NN)				
1166554753 Total:		185.59							
adobe Total:		185.59							
adver	Advertee's								
16765	4/23/2020	302.30	0.00	05/01/2020				False	0
001-700-606500 Youth Program Support					Youth program support				
16765 Total:		302.30							
adver Total:		302.30							
alabr	Alan Brown Tire Center								
72600231403	4/24/2020	74.99	0.00	05/01/2020				False	0
012-125-600300 Equipment Maint & Repair					Equip #0501 tire repair				
72600231403 Total:		74.99							
alabr Total:		74.99							
atcin	Atco International								
10551355	4/22/2020	158.00	0.00	05/01/2020				False	0
013-135-608000 Supplies					Quickies				
10551355 Total:		158.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	atcin Total:	158.00							
autgr 00006268 013-130-600400	The Automation Group 4/22/2020 Facility Needs	580.00	0.00	05/01/2020	flow meter checks			False	0
	00006268 Total:	580.00							
	autgr Total:	580.00							
bakta 2035207224 001-700-603500	Baker & Taylor, LLC 4/21/2020 Books & Materials	340.46	0.00	05/01/2020	books/materials			False	0
	2035207224 Total:	340.46							
H45237010 001-700-603500	4/21/2020 Books & Materials	185.67	0.00	05/01/2020	books/materials			False	0
	H45237010 Total:	185.67							
	bakta Total:	526.13							
barsu 286842 011-110-608000	Barrelhead Supply, Inc. 4/28/2020 Supplies	71.86	0.00	05/01/2020	concrete 60#			False	0
286842 012-125-608000	4/28/2020 Supplies	71.87	0.00	05/01/2020	concrete 60#			False	0
286842 013-135-608000	4/28/2020 Supplies	71.87	0.00	05/01/2020	concrete 60#			False	0
	286842 Total:	215.60							
	barsu Total:	215.60							
cdwgo XQH6964 001-400-600220	CDW Government, Inc. 4/23/2020 Communication Services	879.07	0.00	05/01/2020	battery backup for PD			False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	XQH6964 Total:	879.07							
	cdwgo Total:	879.07							
cinta 9086384282 001-400-608000 Supplies	Cintas First Aid & Safety 4/21/2020	59.35	0.00	05/01/2020	first aid supplies			False	0
	9086384282 Total:	59.35							
	cinta Total:	59.35							
colls 7113 001-700-606500 Youth Program Support	Collaborative Summer Library Program 4/22/2020	1,618.85	0.00	05/01/2020	Youth program support			False	0
	7113 Total:	1,618.85							
	colls Total:	1,618.85							
coplu 2002-N84742 001-650-608000 Supplies	Copeland Lumber Yards, Inc. 2/24/2020	19.50	0.00	05/01/2020	blade sharpening			False	0
	2002-N84742 Total:	19.50							
2004-N21954 001-650-608000 Supplies	4/27/2020	28.55	0.00	05/01/2020	blade sharpening			False	0
	2004-N21954 Total:	28.55							
	coplu Total:	48.05							
demco 6793497 001-700-608000 Supplies	DEMCO INC. 4/13/2020	107.15	0.00	05/01/2020	library supplies			False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	6793497 Total:	107.15							
	demco Total:	107.15							
fbile	FBI-LEEDA								
300038098	4/27/2020	50.00	0.00	05/01/2020				False	0
	001-400-600700 Membership & Subscriptions			membership					
	300038098 Total:	50.00							
	fbile Total:	50.00							
gale	Gale/CENGAGE Learning								
70272993	4/22/2020	45.73	0.00	05/01/2020				False	0
	001-700-603500 Books & Materials			books/materials					
	70272993 Total:	45.73							
	gale Total:	45.73							
howin	Howry, Joseph R.								
1871	4/27/2020	305.00	0.00	05/01/2020				False	0
	011-110-608000 Supplies			12 yards rock					
	1871 Total:	305.00							
	howin Total:	305.00							
hrans	HR Answers, Inc.								
43979	4/10/2020	2,970.00	0.00	05/01/2020				False	0
	001-900-608100 Contract & Other Services			prof services					
	43979 Total:	2,970.00							
	hrans Total:	2,970.00							
johde	John Deere Financial								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
1931093	4/16/2020	126.85	0.00	05/01/2020				False	0
001-650-600300	Equipment Maint & Repair			blades					
	1931093 Total:	126.85							
	johde Total:	126.85							
lazer	Pacific Digital Works Inc.								
20647	4/16/2020	58.00	0.00	05/01/2020				False	0
001-400-600100	Office Supplies			Wigham bus cards					
	20647 Total:	58.00							
	lazer Total:	58.00							
leaor	League of Oregon Cities								
7987	3/20/2020	20.00	0.00	05/01/2020				False	0
001-100-600230	Advertising & Notices			PW Dir / job posting					
	7987 Total:	20.00							
	leaor Total:	20.00							
logov	Local Gov't Personnel Instit								
14949	4/16/2020	42.00	0.00	05/01/2020				False	0
001-100-608100	Contract & Other Services			tech asst/HR					
	14949 Total:	42.00							
	logov Total:	42.00							
mettr	Hill, Teresa								
	4/22/2020	124.99	0.00	05/01/2020				False	0
012-125-608000	Supplies			Boots					
	Total:	124.99							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	mettr Total:	124.99							
moobpo	Moonlight BPO LLC								
122580	4/30/2020	240.10	0.00	05/01/2020				False	0
	012-120-600150 Data Processing Support			utility bills May 2020					
122580	4/30/2020	240.09	0.00	05/01/2020				False	0
	012-125-600150 Data Processing Support			utility bills May 2020					
122580	4/30/2020	240.09	0.00	05/01/2020				False	0
	013-130-600150 Data Processing Support			utility bills May 2020					
122580	4/30/2020	240.09	0.00	05/01/2020				False	0
	013-135-600150 Data Processing Support			utility bills May 2020					
	122580 Total:	960.37							
	moobpo Total:	960.37							
norsa	Northern Safety Co., Inc.								
903929572	4/21/2020	201.27	0.00	05/01/2020				False	0
	013-135-608000 Supplies			safety supplies					
	903929572 Total:	201.27							
	norsa Total:	201.27							
oceti	Ocean Tire Factory								
IN00028001	4/10/2020	48.00	0.00	05/01/2020				False	0
	001-400-601500 Gas, Oil & Tires			lube oil filter					
	IN00028001 Total:	48.00							
IN00028040	4/20/2020	48.00	0.00	05/01/2020				False	0
	001-400-601500 Gas, Oil & Tires			lube oil filter					
	IN00028040 Total:	48.00							
	oceti Total:	96.00							
runtr	Runions Construction, LLC								

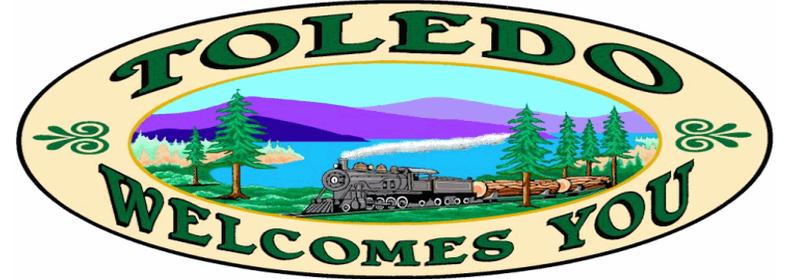
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Account Number				Description		Reference			
03132020	3/16/2020	800.00	0.00	05/01/2020				False	0
011-110-600420				Striping on Graham St/ Main/1 handicap					
	03132020 Total:	800.00							
	runtr Total:	800.00							
silco	Silke Communications, Inc.								
94151	4/17/2020	396.00	0.00	05/01/2020				False	0
001-400-600300				field tech					
	94151 Total:	396.00							
	silco Total:	396.00							
sonra	Sonsray Machinery, LLC								
P17174-11	4/24/2020	48.71	0.00	05/01/2020				False	0
011-110-608000				x Case keys					
	P17174-11 Total:	48.71							
	sonra Total:	48.71							
verwi	Verizon Wireless								
9852780933	4/18/2020	690.38	0.00	05/01/2020				False	0
001-400-600220				cell phones					
9852780933	4/18/2020	80.02	0.00	05/01/2020				False	0
001-500-600220				cell phones					
	9852780933 Total:	770.40							
	verwi Total:	770.40							
waxsa	Waxie Sanitary Supply								
79125464	4/28/2020	319.54	0.00	05/01/2020				False	0
001-650-608050				janitorial supplies					
	79125464 Total:	319.54							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	waxsa Total:	319.54							
wesse 18251 013-130-600400	Western States Electrical 4/17/2020 Facility Needs	176.50	0.00	05/01/2020	WWTP replaced GFCI outlet			False	0
	18251 Total:	176.50							
	wesse Total:	176.50							
wigke 001-400-608000	Wigham, Ken 4/17/2020 Supplies	74.99	0.00	05/01/2020	Stryke Pants			False	0
	Total:	74.99							
	wigke Total:	74.99							
	Report Total:	12,341.43							

Accounts Payable

To Be Paid Proof List

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 Printed: 05/14/2020 - 5:14PM
 Batch: 00006.05.2020 - AP 5.14.2020 NRN



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
Airgas USA, LLC									
airno									
9970722867	4/30/2020	42.40	0.00	05/14/2020				False	0
001-650-608000 Supplies					cylinder rental				
9970722867 Total:		42.40							
Airgas USA, LLC Total:		42.40							
Alan Brown Tire Center									
alabr									
72600231241	4/22/2020	139.99	0.00	05/14/2020				False	0
011-110-600300 Equipment Repair					flat tire repair				
72600231241 Total:		139.99							
72600232376	5/7/2020	78.63	0.00	05/14/2020				False	0
001-500-600350 Vehicle Maint & Repair					2xt battery less partial credit				
72600232376 Total:		78.63							
Alan Brown Tire Center To		218.62							
Allen's Lot Maint, LLC									
alllo									
6836	4/30/2020	3,453.00	0.00	05/14/2020				False	0
011-110-608100 Contract & Other Services					April 2020 road sweeping				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	6836 Total:	3,453.00							
	Allen's Lot Maint, LLC To	3,453.00							
Allstart Auto Electric allau									
62610	5/1/2020	54.00	0.00	05/14/2020				False	0
	001-500-600300 Equipment Maint & Repair								
	62610 Total:	54.00							
	Allstart Auto Electric Total	54.00							
Alsea Bay Power Products, Inc. alsba									
311798	5/8/2020	1,232.35	0.00	05/14/2020				False	0
	012-120-600400 Facility Needs				Brushcutter bike handle & Hedge trimmer				
	311798 Total:	1,232.35							
311799	5/8/2020	35.01	0.00	05/14/2020				False	0
	001-650-600300 Equipment Maint & Repair				Slider				
	311799 Total:	35.01							
	Alsea Bay Power Products	1,267.36							
Best Pots, Inc. bespo									
A-403678	4/3/2020	40.00	0.00	05/14/2020				False	0
	001-650-608100 Contract & Other Services				Portable unit serviced				
	A-403678 Total:	40.00							
A-403920	4/10/2020	105.40	0.00	05/14/2020				False	0
	001-650-608100 Contract & Other Services				Portable unit rented				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	A-403920 Total:	105.40							
A-403976	4/10/2020	118.10	0.00	05/14/2020				False	0
	001-650-608100 Contract & Other Services			Portable unit rented					
	A-403976 Total:	118.10							
A-403977	4/10/2020	40.00	0.00	05/14/2020				False	0
	001-650-608100 Contract & Other Services			Portable unit serviced					
	A-403977 Total:	40.00							
A-404521	4/24/2020	80.00	0.00	05/14/2020				False	0
	001-650-608100 Contract & Other Services			Portable unit serviced					
	A-404521 Total:	80.00							
A-404743	4/29/2020	40.00	0.00	05/14/2020				False	0
	001-650-608100 Contract & Other Services			Portable unit serviced					
	A-404743 Total:	40.00							
	Best Pots, Inc. Total:	423.50							
Better Bark & More betba									
2001254	5/1/2020	232.00	0.00	05/14/2020				False	0
	001-650-608000 Supplies			8 yards Barl					
	2001254 Total:	232.00							
	Better Bark & More Total:	232.00							
BlueTarp Financial bluta									
44819226	4/30/2020	10.99	0.00	05/14/2020				False	0
	001-650-608000 Supplies			parts					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	44819226 Total:	10.99							
	BlueTarp Financial Total:	10.99							
Carson Oil Co									
caroi									
CP-00253831	4/30/2020	145.96	0.00	05/14/2020				False	0
012-120-601500 Gas, Oil & Tires				Fuel					
CP-00253831	4/30/2020	67.61	0.00	05/14/2020				False	0
013-130-601500 Gas, Oil & Tires				Fuel					
CP-00253831	4/30/2020	379.51	0.00	05/14/2020				False	0
011-110-601500 Gas, Oil & Tires				Fuel					
CP-00253831	4/30/2020	379.51	0.00	05/14/2020				False	0
012-125-601500 Gas, Oil & Tires				Fuel					
CP-00253831	4/30/2020	379.52	0.00	05/14/2020				False	0
013-135-601500 Gas, Oil & Tires				Fuel					
CP-00253831	4/30/2020	379.52	0.00	05/14/2020				False	0
001-650-601500 Gas, Oil & Tires				Fuel					
	CP-00253831 Total:	1,731.63							
CP-00253887	4/30/2020	627.98	0.00	05/14/2020				False	0
001-500-601500 Gas, Oil & Tires				Fuel					
	CP-00253887 Total:	627.98							
	Carson Oil Co Total:	2,359.61							
Central Lincoln PUD									
cenli									
001-400-600210 Electricity	5/8/2020	747.04	0.00	05/14/2020				False	0
				Electric bill					
011-110-600210 Electricity	5/8/2020	571.10	0.00	05/14/2020				False	0
				Electric bill					
012-125-600210 Electricity	5/8/2020	983.30	0.00	05/14/2020				False	0
				Electric bill					
	5/8/2020	2,306.52	0.00	05/14/2020				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
013-135-600210 Electricity	5/8/2020	3,019.55	0.00	05/14/2020	Electric bill			False	0
013-130-600210 Electricity	5/8/2020	549.41	0.00	05/14/2020	Electric bill			False	0
001-100-600210 Electricity	5/8/2020	479.61	0.00	05/14/2020	Electric bill			False	0
001-500-600210 Electricity	5/8/2020	162.86	0.00	05/14/2020	Electric bill			False	0
001-650-600210 Electricity	5/8/2020	712.66	0.00	05/14/2020	Electric bill			False	0
001-700-600210 Electricity	5/8/2020	11,423.67	0.00	05/14/2020	Electric bill			False	0
001-900-604400 Street Lights	5/8/2020	4,950.08	0.00	05/14/2020	Electric bill			False	0
012-120-600210 Electricity					Electric bill				
Total:		25,905.80							
Central Lincoln PUD Total		25,905.80							
CenturyLink centl	5/5/2020	381.83	0.00	05/14/2020				False	0
001-400-600220 Communication Services	5/5/2020	150.89	0.00	05/14/2020	Phones			False	0
011-110-600250 Alarms	5/5/2020	509.26	0.00	05/14/2020	Alarms			False	0
012-120-600220 Communication Services	5/5/2020	152.25	0.00	05/14/2020	Phones/Alarms/Internet			False	0
012-120-600250 Alarms	5/5/2020	59.99	0.00	05/14/2020	Alarms			False	0
013-130-600220 Communication Services	5/5/2020	422.96	0.00	05/14/2020	Internet			False	0
013-135-600250 Alarms					Phones/Alarms				
Total:		1,677.18							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	CenturyLink Total:	1,677.18							
Civil West Engineering civwe									
2902.043.003	5/1/2020	390.00	0.00	05/14/2020				False	0
041-410-600420				Systems Repair	Skyline Reservoir repairs				
	2902.043.003 Total:	390.00							
2902.045.003	5/1/2020	416.25	0.00	05/14/2020				False	0
042-420-608400				DEQ Loan Expenditures	Sewer Pipeline project (MAO) Priority 1				
	2902.045.003 Total:	416.25							
2902.046.001	5/1/2020	8,673.50	0.00	05/14/2020				False	0
041-410-620520				Systems	Mill Creek Dam Inundation mapping				
	2902.046.001 Total:	8,673.50							
2902-001.06-15	5/1/2020	2,423.00	0.00	05/14/2020				False	0
041-410-600420				Systems Repair	Hydrant placement				
2902-001.06-15	5/1/2020	1,800.00	0.00	05/14/2020				False	0
041-410-600420				Systems Repair	Mill Creek water line				
2902-001.06-15	5/1/2020	675.00	0.00	05/14/2020				False	0
001-100-608100				Contract & Other Services	Landslide				
	2902-001.06-15 Total:	4,898.00							
	Civil West Engineering Tot	14,377.75							
Community Services Consortium comsc									
	5/14/2020	3,500.00	0.00	05/14/2020				False	0
020-200-608100				Contract & Other Services	H2O Program donation per Toledo City Council				
	Total:	3,500.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Community Services Cons	3,500.00							
Copeland Lumber Yards, Inc. coplu									
2004-122171	4/28/2020	28.55	0.00	05/14/2020				False	0
001-650-600400	Facility Needs			blade sharpening					
	2004-122171 Total:	28.55							
2004-122173	4/28/2020	19.50	0.00	05/14/2020				False	0
001-650-600400	Facility Needs			blade sharpening					
	2004-122173 Total:	19.50							
	Copeland Lumber Yards, In	48.05							
CORPORATE PAYMENT SYSTEMS									
corpa									
	4/6/2020	14.99	0.00	05/14/2020				False	0
001-100-608000	Supplies			Zoom in mtg / COVID-19					
	3/25/2020	5.20	0.00	05/14/2020				False	0
001-100-600100	Office Supplies			staples - sanitizer					
	3/30/2020	43.80	0.00	05/14/2020				False	0
001-400-608100	Contract & Other Services			UPS PD Ship Inv R120					
	4/4/2020	41.99	0.00	05/14/2020				False	0
011-110-608000	Supplies			Costco coffee					
	4/4/2020	41.99	0.00	05/14/2020				False	0
001-900-608000	Supplies			Costco coffee					
	4/8/2020	-650.00	0.00	05/14/2020				False	0
012-125-600600	Travel & Training			CR - SNUG Conf XL'd Noteboom					
	4/11/2020	219.00	0.00	05/14/2020				False	0
001-900-600700	Membership & Subscription			Slashtop - IT subscription					
	4/17/2020	19.98	0.00	05/14/2020				False	0
001-900-600150	Data Processing Support			Crashplan / offsite backup monthly fee					
	4/16/2020	107.64	0.00	05/14/2020				False	0
001-400-608000	Supplies			101 Dry cleaner					
	3/27/2020	16.98	0.00	05/14/2020				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
001-400-608000 Supplies	4/20/2020	37.25	0.00	05/14/2020	Walmart - Spray bottles / COVID19			False	0
001-400-600100 Office Supplies	4/6/2020	17.56	0.00	05/14/2020	Cobblestone - Wigham bday			False	0
001-400-608000 Supplies	4/24/2020	57.85	0.00	05/14/2020	Smartfood - Office supplies			False	0
001-400-608000 Supplies	3/26/2020	187.96	0.00	05/14/2020	Smartfood - Office supplies			False	0
001-400-608000 Supplies	4/15/2020	75.93	0.00	05/14/2020	Philomath Pharmacy / thermometer COVID			False	0
001-400-608000 Supplies	4/9/2020	31.98	0.00	05/14/2020	Amazon - office supplies			False	0
001-400-608100 Contract & Other Services	4/21/2020	22.63	0.00	05/14/2020	Amazon - Ear piece			False	0
001-400-600100 Office Supplies	4/21/2020	40.05	0.00	05/14/2020	Amazon - office supplies			False	0
001-400-600100 Office Supplies	4/20/2020	51.99	0.00	05/14/2020	Amazon - books			False	0
001-400-600100 Office Supplies	4/5/2020	119.00	0.00	05/14/2020	Amazon - Ink			False	0
001-400-600700 Membership & Subscriptions	4/23/2020	-114.24	0.00	05/14/2020	Amazon - Membership			False	0
001-400-600700 Membership & Subscriptions	4/1/2020	-242.18	0.00	05/14/2020	Amazon - credit			False	0
001-500-608000 Supplies	4/3/2020	48.52	0.00	05/14/2020	Factory Supply Outlet - credit for N95 masks			False	0
001-500-608000 Supplies	4/18/2020	14.99	0.00	05/14/2020	Yaquina Boat Equip - Particulate masks			False	0
001-500-600600 Travel & Training	4/23/2020	34.00	0.00	05/14/2020	zoom video conferencing			False	0
001-500-600600 Travel & Training	4/23/2020	34.00	0.00	05/14/2020	E learning America			False	0
001-500-600600 Travel & Training	4/20/2020	11.95	0.00	05/14/2020	E learning America			False	0
001-700-600100 Office Supplies	4/14/2020	50.00	0.00	05/14/2020	Amazon order #111-3271943-2378658			False	0
001-700-600100 Office Supplies	4/14/2020	50.00	0.00	05/14/2020	stamps.com / postage			False	0
001-700-600100 Office Supplies					stamps.com / postage				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
045-450-603500 Books & Materials	4/20/2020	329.74	0.00	05/14/2020				False	0
				walmart.com					
001-700-600100 Office Supplies	4/17/2020	100.00	0.00	05/14/2020				False	0
				stamps.com / postage					
001-700-600100 Office Supplies	4/20/2020	17.99	0.00	05/14/2020				False	0
				stamps.com / postage					
045-450-603500 Books & Materials	4/15/2020	120.10	0.00	05/14/2020				False	0
				kidsbooks.com					
013-130-600600 Travel & Training	3/27/2020	125.00	0.00	05/14/2020				False	0
				WEF Membership renewal					
Total:		1,083.64							
CORPORATE PAYMENT		1,083.64							
CTX Business Solutions Inc.									
ctxco									
IN2315997	5/1/2020	30.47	0.00	05/14/2020				False	0
001-900-608100 Contract & Other Services				Copies					
IN2315997 Total:		30.47							
IN2318925	5/6/2020	115.79	0.00	05/14/2020				False	0
001-100-600100 Office Supplies				Contract City Hall					
IN2318925	5/6/2020	44.11	0.00	05/14/2020				False	0
001-400-600300 Equipment Maint & Repair				Contract Police					
IN2318925	5/6/2020	44.11	0.00	05/14/2020				False	0
001-700-600100 Office Supplies				Contract Library					
IN2318925	5/6/2020	27.57	0.00	05/14/2020				False	0
001-500-608100 Contract & Other Services				Contract Fire					
IN2318925	5/6/2020	27.57	0.00	05/14/2020				False	0
012-120-608100 Contract & Other Services				Contract WTP					
IN2318925	5/6/2020	27.57	0.00	05/14/2020				False	0
013-130-608100 Contract & Other Services				Contract WWTP					
IN2318925	5/6/2020	9.19	0.00	05/14/2020				False	0
011-110-600100 Office Supplies				Contract PW					
IN2318925	5/6/2020	9.19	0.00	05/14/2020				False	0
012-125-600100 Office Supplies				Contract PW					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
IN2318925	5/6/2020	9.19	0.00	05/14/2020				False	0
013-135-600100 Office Supplies				Contract PW					
IN2318925	5/6/2020	9.19	0.00	05/14/2020				False	0
012-120-600100 Office Supplies				Contract PW					
IN2318925	5/6/2020	9.19	0.00	05/14/2020				False	0
013-130-600100 Office Supplies				Contract PW					
IN2318925	5/6/2020	9.19	0.00	05/14/2020				False	0
001-650-600100 Office Supplies				Contract PW					
	IN2318925 Total:	341.86							
	CTX Business Solutions In	372.33							
Dept of Environmental Quality									
depen									
WQ21WSC-0075	4/29/2020	190.00	0.00	05/14/2020				False	0
013-130-608100 Contract & Other Services				OAR 340-049-0065(2) July 1, 2020 - June 30, 2021					
	WQ21WSC-0075 Total:	190.00							
	Dept of Environmental Qu	190.00							
Earth2o									
ear2o									
366798	5/4/2020	12.49	0.00	05/14/2020				False	0
013-130-608100 Contract & Other Services				H2O					
	366798 Total:	12.49							
430442	5/4/2020	22.49	0.00	05/14/2020				False	0
001-500-608100 Contract & Other Services				H2O					
	430442 Total:	22.49							
430444	5/4/2020	70.99	0.00	05/14/2020				False	0
001-400-608100 Contract & Other Services				H2O					
	430444 Total:	70.99							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
520673	5/4/2020	9.00	0.00	05/14/2020				False	0
012-125-608000 Supplies				H20					
	520673 Total:	9.00							
	Earth2o Total:	114.97							
Englund Marine Supply Co. engmar									
965162/6	4/28/2020	227.48	0.00	05/14/2020				False	0
001-650-608000 Supplies				Michaels Rain Gear reflected					
	965162/6 Total:	227.48							
	Englund Marine Supply Co	227.48							
Fastenal Company fasco									
ORNEW140246	5/5/2020	37.95	0.00	05/14/2020				False	0
001-650-608000 Supplies				shop stock					
	ORNEW140246 Total:	37.95							
	Fastenal Company Total:	37.95							
Ferguson #3011 Waterworks feren									
0871467	4/24/2020	404.39	0.00	05/14/2020				False	0
012-125-608000 Supplies				water meter locking devices					
	0871467 Total:	404.39							
0876348	5/7/2020	517.62	0.00	05/14/2020				False	0
012-125-600420 Systems Repair				parts					
	0876348 Total:	517.62							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Ferguson #3011 Waterwork	922.01							
Gettis Paving, Inc. getpa 32234	5/7/2020	4,000.00	0.00	05/14/2020				False	0
	012-120-607500 Special Purchases				special projects / driveway repairs				
	32234 Total:	4,000.00							
32235	5/7/2020	2,100.00	0.00	05/14/2020				False	0
	011-110-600420 Systems Repair				water leak patches				
	32235 Total:	2,100.00							
	Gettis Paving, Inc. Total:	6,100.00							
JC Market jcmr	5/1/2020	33.54	0.00	05/14/2020				False	0
	001-500-608000 Supplies				wipes				
	5/1/2020	8.98	0.00	05/14/2020				False	0
	011-110-608000 Supplies				lawn bag				
	5/1/2020	10.17	0.00	05/14/2020				False	0
	001-400-600100 Office Supplies				wipes				
	5/1/2020	38.49	0.00	05/14/2020				False	0
	001-400-608000 Supplies				Wigham bday/wipes				
	5/1/2020	36.61	0.00	05/14/2020				False	0
	012-120-600300 Equipment Maint & Repair				UPS ship Pump for maintenance				
	Total:	127.79							
	JC Market Total:	127.79							
KnowBe4, Inc. knobe INV88670	4/16/2020	2,990.79	0.00	05/14/2020				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
001-900-600150 Data Processing Support				Security awareness training					
	INV88670 Total:	2,990.79							
	KnowBe4, Inc. Total:	2,990.79							
Lincoln County Public Works linpw 6072	5/1/2020	677.26	0.00	05/14/2020	Car washes & fuel			False	0
001-400-601500 Gas, Oil & Tires									
	6072 Total:	677.26							
	Lincoln County Public Wo	677.26							
Linn Benton Tractor linnb Order #076973	5/12/2020	387.00	0.00	05/14/2020	Streets			False	0
011-110-600420 Systems Repair									
	Order #076973 Total:	387.00							
	Linn Benton Tractor Total:	387.00							
Net Assets netas 85-202004	5/1/2020	61.00	0.00	05/14/2020	Lien searches			False	0
001-900-608100 Contract & Other Services									
	85-202004 Total:	61.00							
	Net Assets Total:	61.00							
Newport Rental Service newre									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
112863	4/29/2020	3.99	0.00	05/14/2020				False	0
001-650-600300 Equipment Maint & Repair				Husquarna Mower / wheel bearing					
	112863 Total:	3.99							
112983	5/1/2020	96.93	0.00	05/14/2020				False	0
001-650-600300 Equipment Maint & Repair				Husquarna Mower / bolts & T35 for weed eaters					
	112983 Total:	96.93							
	Newport Rental Service To	100.92							
NW Natural Gas Co.									
nwnat									
Acct #1711002-4	4/15/2020	395.36	0.00	05/14/2020				False	0
001-500-600240 Natural Gas				Fire Dept					
	Acct #1711002-4 Total:	395.36							
Acct #328179-7	4/15/2020	55.58	0.00	05/14/2020				False	0
001-100-600240 Natural Gas				City Hall					
	Acct #328179-7 Total:	55.58							
Acct #894271-6	4/15/2020	47.77	0.00	05/14/2020				False	0
001-400-600240 Natural Gas				Police Station					
	Acct #894271-6 Total:	47.77							
	NW Natural Gas Co. Total:	498.71							
One Call Concepts, Inc.									
oneca									
0040497	4/30/2020	12.00	0.00	05/14/2020				False	0
012-125-608100 Contract & Other Services				20 tickets					
0040497	4/30/2020	12.00	0.00	05/14/2020				False	0
013-135-608100 Contract & Other Services				20 tickets					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	0040497 Total:	24.00							
	One Call Concepts, Inc. To	24.00							
OR Secretary of State orsec 2018-19	5/5/2020	300.00	0.00	05/14/2020				False	0
001-900-608125 Audit Services				2018-19 Audit filing fees					
	2018-19 Total:	300.00							
	OR Secretary of State Tota	300.00							
Oregon Cascades West Council of Governments cougo FY20Q3GISTOLEED	4/30/2020	10,603.80	0.00	05/14/2020				False	0
001-100-608100 Contract & Other Services				Planning Services Jan-March 2020					
	FY20Q3GISTOLEED Total:	10,603.80							
	Oregon Cascades West Cou	10,603.80							
Osterlund, Atty P.C., Paul ostpa April 2020	4/30/2020	2,462.50	0.00	05/14/2020				False	0
001-100-608100 Contract & Other Services				Contract Attorney services - April 2020					
	April 2020 Total:	2,462.50							
	Osterlund, Atty P.C., Paul	2,462.50							
Pacific West Ambulance 5150 20-33026	5/4/2020	290.00	0.00	05/14/2020				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
001-400-608100 Contract & Other Services				Run #20-33026 on 2/9/2020					
	20-33026 Total:	290.00							
	Pacific West Ambulance To	290.00							
Pape' Material Handling papmc 8370644	5/7/2020	239.30	0.00	05/14/2020				False	0
001-650-600300 Equipment Maint & Repair				parts					
	8370644 Total:	239.30							
	Pape' Material Handling To	239.30							
Power Systems West, Oregon epow W10009	5/1/2020	261.04	0.00	05/14/2020				False	0
012-120-600420 Systems Repair				WTP Gen service call					
	W10009 Total:	261.04							
	Power Systems West, Oreg	261.04							
Recess Outdoor Adventures, LLC recou	5/4/2020	-506.00	0.00	05/14/2020				False	0
001-700-608100 Contract & Other Services				Refund sessions missed - March, April, May, June @ \$22. e					
	Total:	-506.00							
	Recess Outdoor Adventure	-506.00							
Ricoh Americas Corp. ricam									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
5058713936	5/6/2020	50.00	0.00	05/14/2020				False	0
001-500-608100 Contract & Other Services				balance of Trans #5058713936 fr Feb 2020					
	5058713936 Total:	50.00							
	Ricoh Americas Corp. Tota	50.00							
Springbrook Software LLC									
spsof									
INV-ACC51915	4/30/2020	314.00	0.00	05/14/2020				False	0
012-125-600100 Office Supplies				Utility bill wed page fees April 2020					
INV-ACC51915	4/30/2020	314.00	0.00	05/14/2020				False	0
013-135-600100 Office Supplies				Utility bill wed page fees April 2020					
	INV-ACC51915 Total:	628.00							
	Springbrook Software LLC	628.00							
TCB Security Services, Inc.									
tcbse									
229324	5/4/2020	2,820.40	0.00	05/14/2020				False	0
001-400-607000 Abatement Program				City Code Enforcement - April 2020					
	229324 Total:	2,820.40							
	TCB Security Services, Inc	2,820.40							
Toledo Ace Hardware									
tolac									
	4/30/2020	114.95	0.00	05/14/2020				False	0
001-650-600400 Facility Needs				East Junction log cover & sprayer backpack					
	4/30/2020	19.51	0.00	05/14/2020				False	0
011-110-600420 Systems Repair				Sign hardware					
	4/30/2020	46.31	0.00	05/14/2020				False	0
012-120-608000 Supplies				poly hose					
	4/30/2020	13.99	0.00	05/14/2020				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
013-135-608000 Supplies				55 gal HD bag					
Total:		194.76							
Toledo Ace Hardware Tota		194.76							
Toledo Auto Parts tolau									
221489	4/1/2020	26.69	0.00	05/14/2020				False	0
001-500-608000 Supplies				face shield					
221489 Total:		26.69							
221610	4/3/2020	7.29	0.00	05/14/2020				False	0
013-135-608000 Supplies				purple power car wash					
221610 Total:		7.29							
221793	4/8/2020	4.95	0.00	05/14/2020				False	0
001-650-600300 Equipment Maint & Repair				boxed miniatures					
221793 Total:		4.95							
221826	4/8/2020	10.53	0.00	05/14/2020				False	0
001-500-600350 Vehicle Maint & Repair				nut / connector					
221826 Total:		10.53							
222074	4/13/2020	542.79	0.00	05/14/2020				False	0
013-130-600350 Vehicle Maint & Repair				3 batteries / core					
222074 Total:		542.79							
222075	4/13/2020	43.99	0.00	05/14/2020				False	0
013-130-600400 Facility Needs				air filter					
222075 Total:		43.99							
222139	4/14/2020	14.95	0.00	05/14/2020				False	0
001-650-600300 Equipment Maint & Repair				spark plug					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	222139 Total:	14.95							
222361	4/17/2020	44.17	0.00	05/14/2020				False	0
013-130-600350	Vehicle Maint & Repair			blade / pwr str fluid / wiper blade					
	222361 Total:	44.17							
222384	4/17/2020	43.24	0.00	05/14/2020				False	0
011-110-600300	Equipment Repair			Eq #1802 water pump repair					
	222384 Total:	43.24							
222472	4/20/2020	20.97	0.00	05/14/2020				False	0
001-500-600350	Vehicle Maint & Repair			no touch					
	222472 Total:	20.97							
222658	4/22/2020	230.28	0.00	05/14/2020				False	0
011-110-600300	Equipment Repair			battery w/ core & charger					
	222658 Total:	230.28							
222659	4/22/2020	13.16	0.00	05/14/2020				False	0
011-110-608000	Supplies			st fluid					
	222659 Total:	13.16							
222677	4/23/2020	162.75	0.00	05/14/2020				False	0
011-110-600300	Equipment Repair			Air compressor #8567 all filters					
	222677 Total:	162.75							
222766	4/24/2020	-20.00	0.00	05/14/2020				False	0
011-110-600300	Equipment Repair			#8567 core credit					
	222766 Total:	-20.00							
222884	4/27/2020	17.67	0.00	05/14/2020				False	0
001-500-600300	Equipment Maint & Repair			grease, silicone, cleaner					
	222884 Total:	17.67							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
223037	4/29/2020	30.98	0.00	05/14/2020				False	0
013-135-600300 Equipment Maint & Repair				TH #1602 wiper blades F250					
	223037 Total:	30.98							
	Toledo Auto Parts Total:	1,194.41							
Toledo Feed & Seed									
6874/1	4/30/2020	174.99	0.00	05/14/2020				False	0
013-130-600300 Equipment Maint & Repair				6" brown tech toe					
	6874/1 Total:	174.99							
	Toledo Feed & Seed Total:	174.99							
Toledo Food Share Pantry									
tofsp	5/14/2020	3,500.00	0.00	05/14/2020				False	0
020-200-608100 Contract & Other Services				Donation per Toledo City Council					
	Total:	3,500.00							
	Toledo Food Share Pantry	3,500.00							
Traffic Safety Supply Co.									
trasa	5/1/2020	1,259.75	0.00	05/14/2020				False	0
INV026280 011-110-608000 Supplies				Winter cold mix					
	INV026280 Total:	1,259.75							
	Traffic Safety Supply Co. T	1,259.75							

Travis Electric, LLC

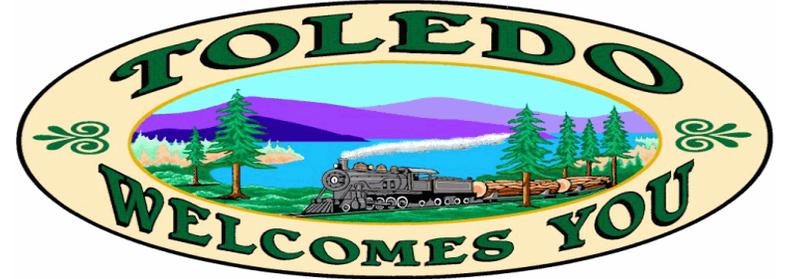
Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
trael									
964	4/30/2020	125.00	0.00	05/14/2020	Fire Dept			False	0
001-650-600400 Facility Needs									
	964 Total:	125.00							
973	5/5/2020	440.00	0.00	05/14/2020	New PD Bldg			False	0
001-650-600400 Facility Needs									
	973 Total:	440.00							
	Travis Electric, LLC Total:	565.00							
Umpqua Community College									
ZZ245									
1920332	5/7/2020	598.00	0.00	05/14/2020	AHA Instructor Training Class 4/25/2020			False	0
001-500-600600 Travel & Training									
	1920332 Total:	598.00							
	Umpqua Community Colle	598.00							
Wave									
Coasc									
121457001-8119	5/1/2020	192.27	0.00	05/14/2020	Police			False	0
001-400-600220 Communication Services									
121457001-8119	5/1/2020	60.09	0.00	05/14/2020	Fire			False	0
001-500-600220 Communication Services									
121457001-8119	5/1/2020	106.17	0.00	05/14/2020	Library			False	0
001-700-600220 Communication Services									
121457001-8119	5/1/2020	12.02	0.00	05/14/2020	Prop Maint			False	0
001-650-600220 Communication Services									
121457001-8119	5/1/2020	180.26	0.00	05/14/2020	City/Admin			False	0
001-100-600220 Communication Services									
121457001-8119	5/1/2020	9.61	0.00	05/14/2020	Public Works			False	0
012-120-600220 Communication Services									
121457001-8119	5/1/2020	9.61	0.00	05/14/2020	Public Works			False	0
012-125-600220 Communication Services									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
121457001-8119	5/1/2020	9.61	0.00	05/14/2020				False	0
013-130-600220	Communication Services			Public Works					
121457001-8119	5/1/2020	9.61	0.00	05/14/2020				False	0
013-135-600220	Communication Services			Public Works					
121457001-8119	5/1/2020	9.62	0.00	05/14/2020				False	0
011-110-600220	Communication Services			Public Works					
	121457001-8119 Total:	<u>598.87</u>							
	Wave Total:	<u>598.87</u>							
	Report Total:	<u><u>92,720.93</u></u>							

Accounts Payable

To Be Paid Proof List

User: nnoteboom
 Printed: 05/22/2020 - 3:20PM
 Batch: 00008.05.2020 - AP 5.22.2020 NRN



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Airgas USA, LLC									
airno									
9101087787	5/11/2020	120.07	0.00	05/22/2020				False	0
011-110-608000 Supplies				cylinder rental					
9101087787	5/11/2020	120.08	0.00	05/22/2020				False	0
012-125-608000 Supplies				cylinder rental					
9101087787	5/11/2020	120.08	0.00	05/22/2020				False	0
013-135-608000 Supplies				cylinder rental					
9101087787	5/11/2020	120.08	0.00	05/22/2020				False	0
013-130-608000 Supplies				cylinder rental					
9101087787	5/11/2020	120.08	0.00	05/22/2020				False	0
012-120-608000 Supplies				cylinder rental					
	9101087787 Total:	600.39							
9101087788	5/11/2020	61.03	0.00	05/22/2020				False	0
011-110-608000 Supplies				cylinder rental					
9101087788	5/11/2020	61.03	0.00	05/22/2020				False	0
012-125-608000 Supplies				cylinder rental					
9101087788	5/11/2020	61.03	0.00	05/22/2020				False	0
012-120-608000 Supplies				cylinder rental					
9101087788	5/11/2020	61.03	0.00	05/22/2020				False	0
013-135-608000 Supplies				cylinder rental					
9101087788	5/11/2020	61.04	0.00	05/22/2020				False	0
013-130-608000 Supplies				cylinder rental					
	9101087788 Total:	305.16							
	Airgas USA, LLC Total:	905.55							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Alan Brown Tire Center alabr									
72600232814	5/13/2020	46.95	0.00	05/22/2020				False	0
001-500-600350 Vehicle Maint & Repair				2014 Ford Explorer service					
	72600232814 Total:	46.95							
	Alan Brown Tire Center To	46.95							
Allstart Auto Electric allau									
62687	5/14/2020	364.00	0.00	05/22/2020				False	0
001-400-600350 Vehicle Maint & Repair				Lighthead Red & Blue					
	62687 Total:	364.00							
62694 FIX	5/15/2020	364.00	0.00	05/22/2020				False	0
001-400-600350 Vehicle Maint & Repair				Lighthead Red & Blue					
	62694 FIX Total:	364.00							
	Allstart Auto Electric Total	728.00							
AlSCO alsco									
LPOR2493801	4/1/2020	40.57	0.00	05/22/2020				False	0
012-120-608100 Contract & Other Services				Supplies					
	LPOR2493801 Total:	40.57							
LPOR2493806	4/1/2020	57.03	0.00	05/22/2020				False	0
013-130-608100 Contract & Other Services				Supplies					
	LPOR2493806 Total:	57.03							
LPOR2495842	4/8/2020	57.03	0.00	05/22/2020				False	0
013-130-608100 Contract & Other Services				Supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	LPOR2495842 Total:	57.03							
LPOR2497910	4/15/2020	40.57	0.00	05/22/2020				False	0
012-120-608100	Contract & Other Services			Supplies					
	LPOR2497910 Total:	40.57							
LPOR2497914	4/15/2020	57.03	0.00	05/22/2020				False	0
013-130-608100	Contract & Other Services			Supplies					
	LPOR2497914 Total:	57.03							
LPOR2500177	4/22/2020	50.13	0.00	05/22/2020				False	0
013-130-608100	Contract & Other Services			Supplies					
	LPOR2500177 Total:	50.13							
LPOR2501914	4/29/2020	40.57	0.00	05/22/2020				False	0
012-120-608100	Contract & Other Services			Supplies					
	LPOR2501914 Total:	40.57							
	AlSCO Total:	342.93							
Alsea Bay Power Products, Inc.									
alsba									
312153	5/12/2020	247.92	0.00	05/22/2020				False	0
012-120-600400	Facility Needs			chaps/helmet/glove/knife					
	312153 Total:	247.92							
	Alsea Bay Power Products	247.92							
Analytical Lab & Consultants									
anala									
127030	5/8/2020	173.00	0.00	05/22/2020				False	0
012-120-608100	Contract & Other Services			lab					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	127030 Total:	173.00							
	Analytical Lab & Consulta	173.00							
AT&T Mobility									
attwi									
X05112020	5/3/2020	102.30	0.00	05/22/2020				False	0
	011-110-600220 Communication Services			cellular					
X05112020	5/3/2020	102.30	0.00	05/22/2020				False	0
	012-125-600220 Communication Services			cellular					
X05112020	5/3/2020	102.31	0.00	05/22/2020				False	0
	013-135-600220 Communication Services			cellular					
X05112020	5/3/2020	94.80	0.00	05/22/2020				False	0
	001-650-600220 Communication Services			cellular					
X05112020	5/3/2020	69.95	0.00	05/22/2020				False	0
	012-120-600220 Communication Services			cellular					
X05112020	5/3/2020	104.12	0.00	05/22/2020				False	0
	013-130-600220 Communication Services			cellular					
	X05112020 Total:	575.78							
	AT&T Mobility Total:	575.78							
Baker & Taylor, LLC									
bakta									
2035216821	4/30/2020	59.50	0.00	05/22/2020				False	0
	001-700-603500 Books & Materials			Books & Materials					
	2035216821 Total:	59.50							
2035232435	5/12/2020	67.90	0.00	05/22/2020				False	0
	001-700-603500 Books & Materials			Books & Materials					
	2035232435 Total:	67.90							
2035238686	5/14/2020	62.82	0.00	05/22/2020				False	0
	001-700-603500 Books & Materials			Books & Materials					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	2035238686 Total:	62.82							
H46260980	5/5/2020	11.09	0.00	05/22/2020				False	0
001-700-603500	Books & Materials			Books & Materials					
	H46260980 Total:	11.09							
H46605450	5/13/2020	19.23	0.00	05/22/2020				False	0
001-700-603500	Books & Materials			Books & Materials					
	H46605450 Total:	19.23							
T23975200	5/14/2020	12.57	0.00	05/22/2020				False	0
001-700-603500	Books & Materials			Books & Materials					
	T23975200 Total:	12.57							
	Baker & Taylor, LLC Total	233.11							
Cascade Centers									
casce									
100157	5/1/2020	43.70	0.00	05/22/2020				False	0
001-700-504800	Health Insurance			EAP - Library					
100157	5/1/2020	2.30	0.00	05/22/2020				False	0
001-500-504800	Health Insurance			EAP - Police					
100157	5/1/2020	92.00	0.00	05/22/2020				False	0
001-400-504800	Health Insurance			EAP - Fire					
	100157 Total:	138.00							
	Cascade Centers Total:	138.00							
Copeland Lumber Yards, Inc.									
coplu									
2005-133973	5/14/2020	147.74	0.00	05/22/2020				False	0
001-650-600400	Facility Needs			sneeze guards					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	2005-133973 Total:	147.74							
	Copeland Lumber Yards, In	147.74							
Dept of Environmental Quality depen	5/15/2020	160.00	0.00	05/22/2020				False	0
013-130-600600 Travel & Training				Two year Certificate Renewal Fee					
	Total:	160.00							
	Dept of Environmental Qu	160.00							
Do It Best Hardware doitb	4/1/2020	7.99	0.00	05/22/2020				False	0
A307836				Face shield					
001-500-608000 Supplies									
	A307836 Total:	7.99							
A307860	4/1/2020	6.79	0.00	05/22/2020				False	0
001-650-600400 Facility Needs				Bulb					
	A307860 Total:	6.79							
A308021	4/3/2020	6.49	0.00	05/22/2020				False	0
001-650-600400 Facility Needs				masking tape					
	A308021 Total:	6.49							
A308047	4/3/2020	10.27	0.00	05/22/2020				False	0
001-650-600400 Facility Needs				metal paint grid, roller cover, frame					
	A308047 Total:	10.27							
A308552	4/8/2020	7.98	0.00	05/22/2020				False	0
001-500-608000 Supplies				tape & cutter					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	A308552 Total:	7.98							
A308896	4/11/2020	11.95	0.00	05/22/2020				False	0
001-400-608000	Supplies			Key					
	A308896 Total:	11.95							
A308995	4/13/2020	9.48	0.00	05/22/2020				False	0
013-130-600400	Facility Needs			freezer bag, detergent					
	A308995 Total:	9.48							
A309457	4/17/2020	6.58	0.00	05/22/2020				False	0
001-650-608000	Supplies			ant bait / killer					
	A309457 Total:	6.58							
A310862	4/29/2020	16.04	0.00	05/22/2020				False	0
001-650-600400	Facility Needs			poly brush, roller cover, tray liner					
	A310862 Total:	16.04							
	Do It Best Hardware Total:	83.57							
Fastenal Company									
fasco									
ORNEW140246	5/5/2020	37.95	0.00	05/22/2020				False	0
001-650-608000	Supplies			supplies					
	ORNEW140246 Total:	37.95							
	Fastenal Company Total:	37.95							
Ferguson #3011 Waterworks									
feren									
0876352	5/7/2020	221.93	0.00	05/22/2020				False	0
012-125-608000	Supplies			parts					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	0876352 Total:	221.93							
0878326	5/14/2020	444.43	0.00	05/22/2020				False	0
012-125-608000	Supplies			parts					
	0878326 Total:	444.43							
0878357	5/13/2020	507.72	0.00	05/22/2020				False	0
012-125-608000	Supplies			parts					
	0878357 Total:	507.72							
	Ferguson #3011 Waterwork	1,174.08							
GENXSYS SOLUTIONS LLC									
GENX									
11854	5/15/2020	179.80	0.00	05/22/2020				False	0
001-900-600700	Membership & Subscription			Spam filter / June 2020					
	11854 Total:	179.80							
	GENXSYS SOLUTIONS L	179.80							
Grainger Company									
Grain									
9525098274	5/6/2020	89.70	0.00	05/22/2020				False	0
013-135-608000	Supplies			parts					
	9525098274 Total:	89.70							
9527563127	5/8/2020	59.36	0.00	05/22/2020				False	0
012-125-600300	Equipment Maint & Repair			parts					
	9527563127 Total:	59.36							
	Grainger Company Total:	149.06							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
Hanford & Associates, LLC									
hanas									
1143	5/19/2020	1,500.00	0.00	05/22/2020				False	0
				Audit 2018-19					
013-135-608100 Contract & Other Services									
1143	5/19/2020	1,500.00	0.00	05/22/2020				False	0
				Audit 2018-19					
012-125-608100 Contract & Other Services									
		<hr/>							
1143 Total:		3,000.00							
		<hr/>							
Hanford & Associates, LLC		3,000.00							
Hill, Teresa									
mettr									
	5/20/2020	5.05	0.00	05/22/2020				False	0
				ship safety video back					
001-650-608000 Supplies									
		<hr/>							
Total:		5.05							
		<hr/>							
Hill, Teresa Total:		5.05							
HR Answers, Inc.									
hrans									
44104	5/11/2020	4,572.00	0.00	05/22/2020				False	0
				April services					
001-400-608100 Contract & Other Services									
		<hr/>							
44104 Total:		4,572.00							
		<hr/>							
HR Answers, Inc. Total:		4,572.00							
Idea Print Works, Inc.									
idepr									
9002	3/12/2020	145.00	0.00	05/22/2020				False	0
				flex fit top					
001-400-608000 Supplies									
		<hr/>							
9002 Total:		145.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Idea Print Works, Inc. Tota	145.00							
League of Oregon Cities leor									
8122	5/20/2020	570.40	0.00	05/22/2020				False	0
001-400-608000 Supplies				80 citations					
	8122 Total:	570.40							
	League of Oregon Cities To	570.40							
Lincoln Glass Co. lingl									
58427	5/14/2020	906.99	0.00	05/22/2020				False	0
001-650-607500 Special Purchases				COVID-19 Plexi glass for City Hall & Planning dept					
	58427 Total:	906.99							
	Lincoln Glass Co. Total:	906.99							
Newport Ace Hardware & Outdoor newac									
2190/1	5/9/2020	81.16	0.00	05/22/2020				False	0
013-130-600400 Facility Needs				supplies					
	2190/1 Total:	81.16							
	Newport Ace Hardware &	81.16							
News-Times newti									
1156	4/23/2020	70.00	0.00	05/22/2020				False	0
001-700-603500 Books & Materials				1 year subscription					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	1156 Total:	70.00							
	News-Times Total:	70.00							
North Central Laboratories norcl 438519	4/29/2020	530.07	0.00	05/22/2020				False	0
013-130-608000 Supplies				Lab					
	438519 Total:	530.07							
	North Central Laboratories	530.07							
Northstar Chemical, Inc. norst 169140	5/18/2020	2,628.25	0.00	05/22/2020				False	0
013-130-608100 Contract & Other Services				sodium hypochlorite					
	169140 Total:	2,628.25							
	Northstar Chemical, Inc. T	2,628.25							
NW Natural Gas Co. nwnat Acct #1711002-4	5/14/2020	211.31	0.00	05/22/2020				False	0
001-500-600240 Natural Gas				Gas bill					
	Acct #1711002-4 Total:	211.31							
Acct #328179-7	5/14/2020	22.46	0.00	05/22/2020				False	0
001-100-600240 Natural Gas				Gas bill					
	Acct #328179-7 Total:	22.46							
Acct #894271-6	5/14/2020	63.81	0.00	05/22/2020				False	0
001-400-600240 Natural Gas				Gas bill					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	Acct #894271-6 Total:	63.81							
	NW Natural Gas Co. Total:	297.58							
Quality Control Services, Inc.									
quaco									
59819	4/17/2020	890.00	0.00	05/22/2020				False	0
	013-130-608100 Contract & Other Services				On-site services performed 4/15/2020				
	59819 Total:	890.00							
	Quality Control Services, I	890.00							
Recess Outdoor Adventures, LLC									
recou									
	5/4/2020	506.00	0.00	05/22/2020				False	0
	001-700-608100 Contract & Other Services				refund March, April, May, June				
	Total:	506.00							
	Recess Outdoor Adventure	506.00							
Ricoh Americas Corp.									
ricam									
5059462689	5/1/2020	22.04	0.00	05/22/2020				False	0
	001-500-608100 Contract & Other Services				copies				
	5059462689 Total:	22.04							
	Ricoh Americas Corp. Tota	22.04							
Samaritan Occupational Medicin									
samoc									
2596	5/1/2020	161.00	0.00	05/22/2020				False	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
013-130-608100 Contract & Other Services				screening & physical					
2596	5/1/2020	72.00	0.00	05/22/2020				False	0
001-500-608100 Contract & Other Services				screening & physical					
	2596 Total:	233.00							
	Samaritan Occupational M	233.00							
Staples Credit Plan									
stapl									
3445386277	4/18/2020	35.96	0.00	05/22/2020				False	0
001-400-600100 Office Supplies				envelope clasp					
	3445386277 Total:	35.96							
3445748934	4/18/2020	157.68	0.00	05/22/2020				False	0
001-100-608000 Supplies				supplies					
	3445748934 Total:	157.68							
	Staples Credit Plan Total:	193.64							
Swank Movie Licensing USA									
swamo									
2858894	5/1/2020	432.00	0.00	05/22/2020				False	0
001-700-607500 Special Purchases				Special purchases					
	2858894 Total:	432.00							
	Swank Movie Licensing U	432.00							
TIAA COMMERCIAL FINANCE, INC									
TIAAB									
7206527	5/12/2020	366.36	0.00	05/22/2020				False	0
001-700-608100 Contract & Other Services				April & May payments due					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	7206527 Total:	<u>366.36</u>							
	TIAA COMMERCIAL FIN	<u>366.36</u>							
Western States Electrical wesse 18283	4/28/2020	224.27	0.00	05/22/2020				False	0
013-130-600400 Facility Needs				WWTP svc call 4/20/2020					
	18283 Total:	<u>224.27</u>							
	Western States Electrical T	<u>224.27</u>							
	Report Total:	<u><u>20,997.25</u></u>							