



City Hall
206 N. Main St.
Toledo, Oregon 97391
5:30 p.m.

TOLEDO CITY COUNCIL
Regular meeting – also via Zoom Meeting Platform
May 1, 2024

Virtual Meeting: The City Council will hold the meeting with staff in person as well as through the Zoom video meeting platform. The public is encouraged to attend the meeting electronically. Visit the meetings page on the city website for meeting login information.

Public Comments: The City Council may take limited verbal comments during the meeting. Written comments may be submitted by email to lisa.figueroa@cityoftoledo.org 3:00 p.m. the day of the meeting to be included in the record. Comments received will be shared with the City Council and included in the record.

- 1. Joint Meeting with the Greater Toledo Pool & Recreation District Board of Directors**
 - Discuss lease of property
 - Water/funding allocation
- 2. Call to Order, Pledge of Allegiance and roll call**
- 3. Presentations**

Presentation – Detective Badge Ceremony; Police Chief Mike Pace
Presentation Library Board Presentation – Board Chair, Eric Erickson
Presentation – Lincoln County 2024 Report to Community
Presentation and Funding request – Toledo History Center & Yaquina Railroad Historical Society
- 4. Visitors/Public Comment**

(The public comment period provides the public with an opportunity to address the City Council regarding items not on the agenda. Please limit your comments to three (3) minutes).
- 5. Consent Agenda**

The minutes from the meeting held January 17, 2024
- 6. Discussion Items**

There are no items for consideration
- 7. Decision Items**
 - Request for Continuation Funding Support – Lincoln County
 - Resolution No. 1548, Establishing a policy related to signs placed on the Dairy Queen sign posts and at the East and West Junction entrances into the City Of Toledo

Comments submitted in advance are preferable. Comments may be submitted by e-mail at lisa.figueroa@cityoftoledo.org. The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting by calling city offices at (541) 336-2247.

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- Approve Change Order #2, to complete Phase 1 of the Public Safety Building remodel

8. Reports and Comments

- Committee updates

9. Adjournment

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**Lincoln County Health and Human Services
Community Shelter and Resource Center (Emergency Winter Shelter
Program)
Community Report and Funding Request**

The purpose of this report is two-fold: 1) To share with the community the activities and milestones of the emergency winter shelter program operated by Lincoln County Health and Human Services; and 2) to request funding for the operation of the emergency shelter program. A brief rationale for the continued operation of a winter shelter program is included as well.

Operational Report

Lincoln County Health and Human Services has operated a no/low-barrier emergency winter shelter program, the Community Shelter and Resource Center, for houseless individuals and their companion animals in Lincoln County since October 4, 2023. The shelter closed for the winter on March 31, 2024. The program has operated in close partnership with the Housing Authority of Lincoln County.

Winter shelter operations started in Newport, initially in spaces provided at St Stephens Episcopal Church and First Presbyterian Community Church, then moving to its permanent location at 351 SW 7th Street in November of 2023. In January 2024, the program added winter sheltering in a hotel in Lincoln City. A hotel was used to fulfill the intent of operating in two locations after it became evident that an appropriate site could not be identified in Lincoln City in time to provide support during the winter months. Fortunately, Health and Human Services has recently purchased a facility located at 1516 NE 14th Street in Lincoln City, which will provide a more appropriate, permanent location for Lincoln City winter shelter operations starting October 1, 2024. Collectively, the two shelters are the Community Shelter and Resource Center, with Newport and Lincoln City locations.

Shelter operations are tightly managed with a focus on the safety of staff and guests, along with the provision of vital services to our unhoused guests. The shelters are fully staffed by employees with additional support provided by volunteers. Guests are checked in to the shelters at or around 6 p.m. (depending on location) and provided with dinner, beds, and access to showers and toilet facilities. Access to laundry, while initially a challenge, was added to the Newport location in February and is planned for Lincoln City.

Once checked in, guests surrender personal belongings to secure storage and are only allowed out for supervised smoking breaks until check out the following morning. All our staff and volunteers are trained in conflict de-escalation, first aid, bloodborne pathogen control and Narcan administration.

Transportation vouchers have been distributed throughout the county so that individuals living outside of Newport and Lincoln City could travel to and from the shelters for overnight support.

A surprise in the operation of the shelter has been the large number of adults over the age of 50 who are houseless (43% of guests). Additionally, we have seen guests in their 60s, 70s, and 80s (37 in total), many of whom have serious health conditions.

Based on the needs of the guests using the shelter, Health and Human Services in January added a Houseless Navigational team to link individuals to available resources. Initially the thought was that shelter staff would be able to make these linkages. However, the demands of operating the shelter program did not allow for the type of foot work and daytime support needed to facilitate resource navigation.

Utilization information for the shelter program, as of March 31, 2024, is as follows:

- Unique Individuals: 230
- Total nights of stay: 5,333
- Nightly Census Range: 23 to 52, depending on weather conditions
- Average nightly stay, both shelters is 39
- 30 unique animals (20 dogs, 10 cats) were sheltered for 352 nights of stay
- Ice storm support for 12 families /24 people (not included in shelter numbers)

Age ranges:

- Age 0-17: 8
- Age 18-29: 19
- Age 30-39: 44
- Age 40-49: 62
- Age 50-59: 58
- Age 60-69: 29
- Age 70-79: 8
- Age 80-89: 2

Location of Origin:

- Newport: 58
- Lincoln City: 50
- Waldport: 18
- Depoe Bay: 5
- Yachats: 6
- Toledo: 5
- Siletz: 10
- Corvallis: 5
- Eugene: 8

- Other in state: 39
- Out of state: 26

Race Identification

- Asian: 6
- American Indian: 35
- Black: 12
- Pacific Islander: 8
- White: 167
- Other – Romanian: 2

Ethnicity:

- Hispanic: 20

Veterans: 40

Gender Identification:

- Non-Binary: 5
- Female: 75
- Male: 142
- Transgender: 8

Milestones:

- Twenty-nine (29) volunteers were trained and provided support in the shelter, including many who continuously volunteered one or more days per week
- Twenty-six (26) staff were retained and likewise trained.
- Forty-four (44) individuals/organizations donated services, food, clothing, goods, blankets or transportation. The Housing Authority of Lincoln County donated a van.
- Multiple (9) Lincoln County departments provided direct support (Human Resources, the County Jail, The Animal Shelter, Probation and Parole-Community Justice, Transportation, the Office of the Board of Commissioners, the Office of the County Administrator, Public Works/Facilities Division, and Health and Human Services).
- While many guests found their own way to the shelters:
 - 28 were escorted by law enforcement officers (jail diversion),
 - 15 came after discharge from an emergency department, and
 - 11 came as afterhours crisis placements.
- Only one call for law enforcement was made (and that call was made by a hotel reception staff versus shelter staff immediately after the guest was dropped off by law enforcement).

- Housing referrals were made for 57 individuals, with 33 achieving placement in transitional or permanent settings
- Additional referrals included: Behavioral health (28), primary care (16) and dentistry (13).
- Funding support was provided by Lincoln County (general fund), County ARPA funds, InterCommunity Health Plans, Samaritan Health Services Coastal Social Accountability Program, City of Newport, City of Lincoln City, City of Siletz, City of Depoe Bay, and City of Yachats.
- A facility was purchased by the Housing Authority of Lincoln County for the operation of the Newport shelter. Renovations are planned for the summer of 2024, with funding provide by a combination of County and (likely) Newport City ARPA funds.
- A facility was purchased by Lincoln County Health and Human Services for the future operation of the Lincoln City shelter. Funding for renovations is needed.
- During the winter ice storm in Jan 2024, the Shelter program handled all calls from the community for the first 24 hours of the event and assisted the Newport Community Recreation Center during the balance of the storm.
- A houselessness navigator program consisting of two fulltime navigators was added to the HHS Behavioral Health Division in January. One individual came on board in mid – January. In the past two months, 13 referrals have been received from the shelter program, the one navigator is working with 28 unique individuals, 5 unique individuals have obtained transitional housing, 8 have been linked to mental health services, collaboration efforts are underway with senior and disability services, and 2 individuals are in the contemplation phase to enter Detox/SUD treatment. We are actively recruiting for the second position.

Of Interest:

- Focus groups are underway with guests and volunteers to evaluate operations and explore strategies for improving operations. Exit interviews with temporary staff were conducted by the county’s Human Resources Department and reflected a high level of satisfaction with their work duties and shelter operations. A report from the first focus group is included as Attachment B.

Continuation Funding Needs

Based on the expenses incurred to date and projected through the end of the shelter program, it is estimated that the operation of two shelters will cost approximately \$819,884. Staff costs are higher than anticipated in the original proposal because staff have had to be hired/contracted through a temporary agency, as opposed to the county, for faster processing. This has increased expenses significantly. Additionally, we have learned that a second county employed staff member is needed to assist with oversight of the operation of the second shelter, handle many “boots on the ground” activities that can only be handled by a county employee (e.g., driving a county car, ordering and paying for supplies), and step in to cover shifts when contracted workers call off.

The county is prepared to contribute \$446,790 towards the overall cost, leaving a balance of \$373,094. The county is requesting that all municipalities consider a contribution towards the operation of the 2024-25 emergency shelter operation and commit to a defined annual contribution for the ongoing operation of the program into the future. Given their larger numbers using the shelter, both Lincoln City and Newport are requested to contribute \$100,000 to the program. An exact amount is not requested from the remaining municipalities at this time. Rather, the county suggests considering the percent of the shelter population using the shelter from the respective municipalities, compared to the total number served, and then apply that percentage to the remaining balance, to determine a contribution level. The county will also continue to look for funding opportunities from other community partners and grant sources to secure the balance of the funding. All contributions, regardless of the amount, are needed and welcomed.

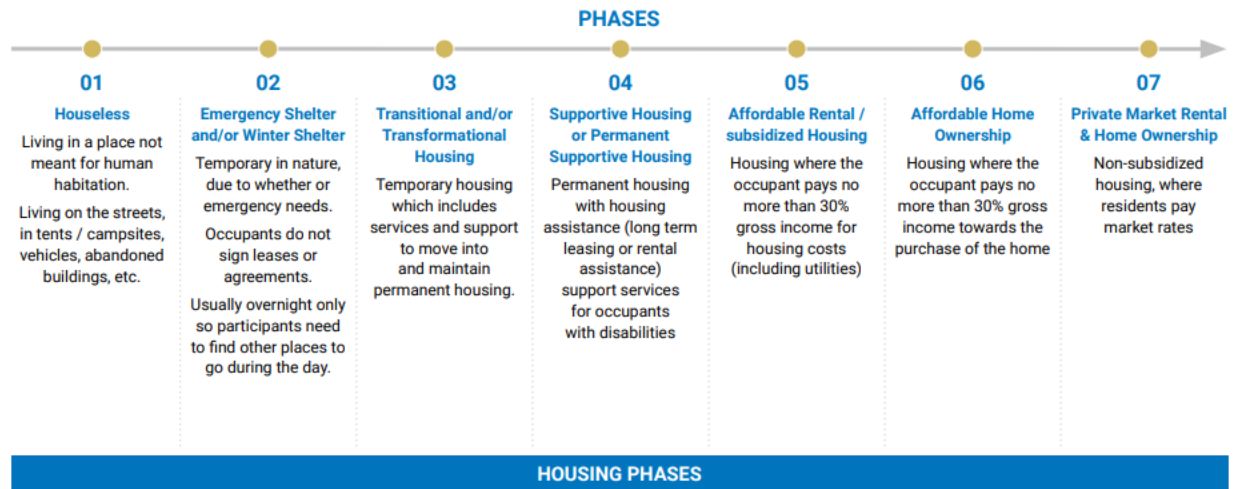
Brief Rationale for Continued Operation of the Emergency Shelter Winter Shelter Program

Houselessness continues to be a massive issue in the nation, the state, and the county. Research and analysis of the scope of the problem in Lincoln County has been carried out and reported in the [Lincoln County, Oregon: Five-Year Strategic Plan to Provide a Regional, Coordinated Homelessness Response](#), March 1, 2024 (Lincoln County Homeless Advisory Board), and will not be restated herein for the sake of brevity other than to note its estimate of 2,000 unhoused residents, or 4% of the total county population.

It should be noted that the continuum of housing, beginning with living on the streets and ending with private market rental and home ownership, begins with “Emergency Shelter and/or Winter Shelter.” See graph below for the full housing continuum.

While Lincoln County enjoys several well managed Transitional and/or Transformational Housing programs (number 03 in the graph below), it has just one Emergency Winter Shelter program. The low-barrier winter shelter program operated by Health and Human Services provides the first, essential step in the journey from the street to shelter and beyond. This funding request asks municipalities and community partners to contribute towards its continued operation.

Applying the housing-first model gives us a basis for organizing services and economic supports



Attachment A

ORGANIZATIONS & COMMUNITY MEMBERS THAT DONATED TO THE WINTER SHELTER

Amy & Keith Amano
Angell Job Corps
Mindy Baxter
Kate Boves
City of Newport Parks & Recreation
Melinda Clark
Depoe Bakery
Monique Doornick-Freil
Barbara Doughery
First Presbyterian church of Newport
Food Share of Lincoln County
Marci Fredrick
Housing Authority of Lincoln County
IHN-CCO
IHN-DST Funding
K & K Toilet Express
Lighthouse United Pentecostal Church
Lincoln County Parole and Probation
Lincoln County School District
Doris MacDenalds
Marine Resources Program
Andrea Myhre
Newport Elks Lodge
Newport Senior Center
News Times
NOAA Marine Operations Center
Joel & Vicki Norton
Cheryl Oldenburg
Ruby Pauton
Heidi Rasmussen
Fran Recht
Red Octopus Theater Company
Rustic Ridge Antique Mall
Samaritan Health Services Coastal Social Accountability Program
Tim Samples
St. Stephens Episcopal Church
TLC, a Division of Fibre Federal Credit Union
Nine (9) Lincoln County departments provided direct support (Human Resources, the County Jail, The Animal Shelter, Transportation, the Office of the Board of Commissioners, the Office of the County Administrator, Probation and Parole – Community Justice, Public Works/Facilities Division, and Health and Human Services).

INDIVIDUALS WHO DONATED TIME TO THE WINTER SHELTER

Danielle Clark
Claire Hall
Jessica Hoffman
Jamie Holm
Mary Jacobs
Kaety Jacobson
Tim Johnson
Shelby Johnston
Kathleen Kellay
Brandy Ketcher
Melodie Kimball
Kenneth Krenzler
Lisa Krenzler
Gary Lahman
Kenneth Lipp
Michelle Maresco
Ann Martin
Faleen McCay
Diane Melendrez
John O'Leary
Brittany Pike
Heidi Rasmussen
Jeff Reed
Anne Rooney
Jane Russelle
Kristina Schaffner
Julia Stalcup
Susan Trachsel

**TOLEDO CITY COUNCIL
REGULAR MEETING
January 17, 2024**

1. CALL TO ORDER

Mayor Rod Cross called the meeting to order at 6:00 p.m. also via Zoom in Toledo, Oregon.

Present	Absent	
X		Mayor Rod Cross
X		Council President Kim Bush
X		Councilor Jackie Kauffman
X		Councilor Tracy Mix
X		Councilor Frank Silvia
X		Councilor Jackie Burns
X		Councilor Stu Strom

Staff present: City Manager (CM) Doug Wiggins, City Recorder (CR) Lisa Figueroa, Finance Director/Assistant City Manager (ACM) Amanda Carey, City Attorney (CA) Mike Adams, Police Chief (PC) Michael Pace, Fire Chief (FC) Larry Robeson, Library Director (LD) Deborah Trusty

2. **Resolution No. 1541, a resolution a resolution of the Toledo City Council ratifying the State of Emergency declared by the City Manager on January 14, 2024

CM Wiggins presented the resolution, which was added to the agenda. He said the recent ice storm caused significant damage in the City. He said a meeting was held with several department directors and the Mayor, which led to a State of emergency declaration. He indicated the Council must ratify the declaration but they can extend it if they desire. There was deliberation on how long to extend the declaration and after further discussion they agreed to extend it to January 26.

Motion – It was moved and seconded to (Bush/Mix) approve Resolution No. 1541, a resolution of the Toledo City Council ratifying the State of Emergency declared by the City Manager on January 14, 2024 and extending the state of emergency through January 26, 2024 and the motion carried unanimously.

3. VISITORS/PUBLIC COMMENT

Barry Bruster, resident addressed the Council. He questioned whether the City has any groups similar to the CERT team. The Council indicated there were several services offered in the city from various groups as needed such as a warming shelter, etc.

4. CONSENT AGENDA

Minutes from the executive session held October 18, 2023 and the meetings held October 18 and October 25, 2023

Motion – It was moved and seconded (Strom/Mix) to approve the consent agenda as presented and the motion carried unanimously.

1 **5. DISCUSSION ITEMS**

2 **Discussion and consideration to pursue a ballot measure to the voters in the May primary**
3 **election**

4 CM Wiggins presented the council report. He indicated the previous bond failed in November of
5 2023 and staff was seeking direction from the Council as to whether they would like to pursue the
6 bond again. He asked whether the Council wanted to seek the same bond or split the bond and
7 make two separate requests; one for the Ammon Tank replacement and one for improvements to
8 the Public Safety Building. He noted Jonas Biery is available to provide information and answer
9 questions regarding the bond.

10
11 Mr. Biery addressed the Council. He said the bond in November would requested \$3.5 million to
12 fund two projects, the Ammon Tank replacement and upgrades to the Public Safety Building. He
13 said the tax levy rate would have been approximately \$.50. He said if the projects were separate
14 bond requests, the Ammon Tank levy rate would be approximately \$.35 and the Public Safety
15 Building would cost approximately \$.15. He said the Council could seek both bonds at the same
16 time or pursue one first and then the other one at a later date. The Council deliberated whether they
17 should pursue both projects or one and it was noted there were several comments/discussions on
18 social media that indicated the public would have preferred individual bond requests. Mr. Biery
19 indicated the difference in cost is not significant from the current bond, which will expire this year.
20 He said if the City does not get on the May election, there will not be a consistent levy rate and
21 there will be a gap year. After further discussion, there was a consensus of the Council to seek a
22 bond for the replacement of Ammon Tank in the May primary election.

23
24 **Resolution No. 1540, a resolution supporting the Lincoln County Homeless Strategic Plan**
25 **and granting the Lincoln County Homeless Response Advisory Board authority to execute**
26 **the continued project administration for this strategy**

27 Morant McLeod Partner, Ernest Stephens presented to the Council and referenced the
28 Administrative draft on page 63 of the packet. He indicated Lincoln County is seeking support of
29 the Plan by the Council through a resolution. CM Wiggins noted page 6 indicated there are some
30 elements of the report missing and inquired whether it is available now. Mayor Cross indicated it
31 was accepted and he would contact the Homeless Advisory Board so the City has a copy of the
32 final report. Mr. Stephens said there are no significant differences between the report included in
33 the packet and the final report. The Council questioned whether the Advisory Board is seeking
34 financial support at this time and Mr. Stephens responded not at this time.

35
36 **Motion** – It was moved and seconded (Mix/Bush) to approve Resolution No. 1540, a resolution
37 of the Toledo City Council supporting the Lincoln County Homeless Strategic Plan and granting
38 the Lincoln County Homeless Response Advisory Board Authority to execute the continued
39 project administration for this strategy and the motion carried unanimously.

40
41 **Consideration to schedule discussions or appoint a task force committee to recommend**
42 **updates to the Toledo City Charter for the 2024 general election**

43 CR Figueroa presented the council report. She indicated the Council has held several brief
44 discussions in regards to amending the City Charter, which must be submitted to voters of the City
45 to approve any changes. She suggested the Council consider a charter review committee. She said
46 charter review committees have been successful in other cities because it includes public

1 participation and referenced the packet, which included an outline for possible charter review and
2 amendments. Following discussion by the City Council, there was a consensus to bring back
3 information to establish a committee to review the City Charter.
4

5 **Begin review of City Council rules**

6 CR Figueroa summarized the council report and indicated the rules were last reviewed in 2020,
7 before the pandemic. She indicated she would like to begin reviewing them again and could bring
8 back one or two sections at a time to review and the Council agreed.
9

10 **6. DECISION ITEMS**

11 **Resolution No. 1538, a resolution authorizing an Intergovernmental Agreement with the**
12 **Toledo Urban Renewal Agency for the Provision of Administrative and Development**
13 **Services**

14 CM Wiggins summarized the council report and indicated the Urban Renewal District/Agency
15 (URA) has to be a separate entity from the City, including its own bank accounts. He indicated the
16 intergovernmental agreement with the City would allow staff to provide administrative services to
17 the URA.
18

19 **Motion** – It was moved and seconded (Bush/Kauffman) to approve Resolution No. 1538, a
20 resolution of the Toledo City Council authorizing an intergovernmental agreement with the Toledo
21 Urban Renewal Agency for the provision of administrative and development services and the
22 motion carried unanimously.
23

24 **Resolution No 1539, A resolution recognizing grant revenue and making appropriations for**
25 **spending for Fiscal Year 2023-2024**

26 ACM Carey provided the council report. She said Library Department was able to secure \$3,000
27 in grant and donation revenue, which was not included in the budget. She indicated state budget
28 law allows Cities to accept and appropriate unforeseen revenue by resolution.
29

30 **Motion** – It was moved and seconded (Mix/Kauffman) to adopt Resolution No. 1539, a resolution
31 of the Toledo City Council recognizing grant revenue and making appropriations for spending for
32 Fiscal Year 2023-2024 and the motion carried unanimously.
33

34 **Intergovernmental Agreement with the Greater Toledo Pool and Recreation District for**
35 **planning of a Recreation Center**

36 CA Adams presented the council report and indicated the City has a Memorandum of
37 understanding the with the Greater Toledo Pool and Recreation District (GTPD) for the planning
38 of a community recreation center. He said the Intergovernmental Agreement (IGA) would stipulate
39 conditions for an initial Request for Proposals and how the organizations will pay for the costs of
40 the engineering services. He said staff recommends approval of the IGA. Staff answered
41 clarification questions in regards to the IGA.
42

43 **Motion** – It was moved and seconded (Mix/Burns) to approve an Intergovernmental agreement
44 with the Greater Toledo Pool and Recreation District for the planning and bidding for a recreation
45 center using the construction manager general contractor process and the motion carried
46 unanimously.

1 **Ordinance No. 1416, an ordinance of the Toledo City Council amending the Toledo**
2 **Municipal Code, Title 8, Health and Safety; creating Chapter 8.24, The Toledo Livability**
3 **Code, repealing Chapter 15.12 and declaring an emergency**

4 CM Wiggins provided the council report. He indicated this discussion began several months ago
5 and staff received lots of public input. He said the version before the Council is version 22 from
6 the initial draft that was presented previously.
7

8 Mr. Bruster thanked staff for listening to the concerns and comment from landlords. He
9 commented implanting regulations against landlords will result in rent increases in Toledo. The
10 Council deliberated with Mr. Bruster regarding the regulations and the Council clarified landlords
11 would be required to make improvements/upgrades if the issue does not meet code and after a
12 complaint is made. The Council indicted this ordinance will protect both landlords and tenants.
13

14 Jerry Howe, landlord addressed the Council. He said the Council cannot dictate the livability of
15 people and cannot see how the ordinance will help landlords with irresponsible tenants. CA Adams
16 indicated having the ordinance in place would provide a means for the City to cite them before the
17 Municipal Court Judge.
18

19 John Robinson, contractor and landlord commented and thanked the staff for the ordinance. He
20 said he read the proposed ordinance and saw it as a livable needs document that ensures basic
21 needs such as running water and heat are provided for people. He responded to a comment earlier
22 regarding increased rent and noted there is a shortage of apartments and single-family housing in
23 the United States.
24

25 CA Adams noted three changes:

- 26 • Section 8.24.180 - Interior Conditions of Tenant Occupied Residential Structures and
27 Recreational Vehicles, (A) should read as “...*whether they are current on their rent or*
28 *otherwise in violation of a written or unwritten agreement or regardless of ownership,*
29 *rental status or vacancy.*”
- 30 • 8.24.290 – Solid Waste Removal, (C) Landlord Responsibilities should read as “*The*
31 *landlord of any 1 and 2 family dwelling, except as otherwise provided by written agreement*
32 *between the landlord and the tenant, shall:...*”
- 33 • (C)(2) shall read as, “...*or alternatively, upon agreement with tenant, the tenant can*
34 *maintain the waste in a receptacle and the tenant can dispose of tenant’s waste at the*
35 *landfill...*”
36

37 He recommended approval of the ordinance with those noted amendments.
38

39 **Motion** – It was moved and seconded (Silvia/Burns) to adopt an ordinance of the Toledo City
40 Council amending the Toledo Municipal Code, Title 8, Health And Safety; creating Chapter 8.24,
41 The Toledo Livability Code, regulating the exterior conditions of all residential and non-residential
42 structures, interior conditions of residential tenant occupied structures, and recreational vehicles
43 occupied for a temporary residential use; repealing Toledo Municipal Code Chapter 15.12; as
44 amended and declaring an emergency and the motion carried unanimously.
45

1 Mayor Cross asked if any Councilor present request the ordinance be read in full and no one
2 commented.

3
4 **Motion** – It was moved and seconded (Bush/Silvia) to adopt an ordinance of the Toledo City
5 Council amending the Toledo Municipal Code, Title 8, Health And Safety; creating Chapter 8.24,
6 The Toledo Livability Code, regulating the exterior conditions of all residential and non-residential
7 structures, interior conditions of residential tenant occupied structures, and recreational vehicles
8 occupied for a temporary residential use; repealing Toledo Municipal Code Chapter 15.12; as
9 amended and declaring an emergency and the motion carried unanimously.

10
11 The Council recessed at 8:00 p.m. and reconvened at 8:08 p.m.

12
13 **Appoint members to the Cascades West Area Commission on Transportation**

14 CR Figueroa presented a report to the Council in regards to the position for the Cascades West
15 Area Commission on Transportation. She indicated Councilor Burns took over the vacant position
16 last calendar year but the term expired at the end of the calendar year. Councilor Burns indicated
17 she does not want to serve in that position again. Councilor Silvia volunteered for the position.

18
19 There was a consensus of the Council to appoint Councilor Silvia as the primary member and
20 Councilor Strom as the alternate member.

21
22 **7. REPORTS AND COMMENTS**

23 FC Robeson provided a department report and indicated the department had 41 calls during the ice
24 storm.

25
26 PWD Lorimor updated the Council and thanked the public works crew and the public safety
27 departments for their assistance during the ice storm. He said the City was able to continue water
28 services from a generator.

29
30 PC Pace commented on the efforts of his department during the ice storm. He reported the dispatch
31 center lost power for some time but was able to get back up and running. He said there were a
32 couple of deaths during the storm but they could not transported to Lincoln County because of the
33 Highway closure and commented the City needs to consider the storage and transportation of dead
34 bodies during such emergencies.

35
36 CR Figueroa indicated the videos of the Council meetings are now available on Youtube as of
37 January this year.

38
39 ACM Carey said the department has been improving processes and exploring automated phone
40 payments. She said the program she is considering will provide customer support and manage the
41 personal confidential information (PCI) compliance.

42
43 LD Trusty provided an update to the Council. She said the department was able to loan out all of
44 their hotspots during the ice storm.

1 CM Wiggins thanked the public works and public safety departments for their hard work during
2 the ice storm. He said the department directors would evaluate staff's operations during the ice
3 storm and assess whether they will need to improve any processes/procedures. He indicated he is
4 also starting to look at the budget.

5
6 Councilor Mix commented on the recent ice storm and said she saw several community members
7 sharing their resources with other members who lost power, etc. and she was thankful people were
8 there for each other. Councilors Strom and Silvia concurred with Councilor Mix's comments.

9
10 Mayor Cross thanked staff for their work and indicated he heard several comments on how quickly
11 the public safety and public works departments responded.

12
13
14 **8. ADJOURNMENT**

15 The meeting adjourned at 8:50 p.m.

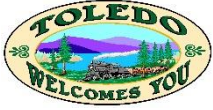
16
17 Approve:

Attest:

18
19
20 _____
21 Mayor Rod Cross

City Recorder Lisa Figueroa

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	May 1, 2024	Resolution No. 1548, Establishing a policy related to signs placed on the Dairy Queen sign posts and at the East and West Junction entrances into the City Of Toledo
Council Goal:	Agenda Type:	
Maintain and improve public infrastructure and facilities	Decision Items	
Prepared by:	Reviewed by:	Approved by:
City Attorney M. Adams	City Manager Doug Wiggins	City Manager Doug Wiggins

Recommendation:

Motion to approve Resolution No. 1548, a resolution of the Toledo City Council establishing a policy related to signs placed on the Dairy Queen sign posts and at the East and West junction entrances into the City of Toledo and directing City Staff.

Background:

The City Council is establishing a policy that is content neutral, which is implemented without city staff reading the message on a particular sign or banner. It is limited to temporary or portable signs and banners, for city-endorsed events, and community service organizations, placed at the East and West Highway 20-Business 20 Junctions, and on the posts in the City’s Right-of-Way adjacent to Dairy Queen. Unlike the prior version, it does not regulate signs on the power poles along Main Street.

Based on the First Amendment to U.S. Constitution, Article I, section 8, of the Oregon Constitution, appellate case law, including *Shurtleff v. Boston*, *Reed v. Town of Gilbert*, staff believes this policy is legally sufficient and will assist in preventing claims made against the City.

Fiscal Impact:	Fiscal Year:	GL Number:
Unknown	2023-2024	N/A

Attachment:

1. Resolution No. 1548

**CITY OF TOLEDO
RESOLUTION NO. 1548**

A RESOLUTION OF THE TOLEDO CITY COUNCIL ESTABLISHING A POLICY RELATED TO SIGNS PLACED ON THE DAIRY QUEEN SIGN POSTS AND AT THE EAST AND WEST JUNCTION ENTRANCES INTO THE CITY OF TOLEDO, AND DIRECTING CITY STAFF

WHEREAS, The City of Toledo (“City”) accepted a donation of the East Highway 20 Junction sign from the Toledo Hometown Project Committee on July 7, 1999; and

WHEREAS, The City received a grant, from the Oregon Tourism Commission, to supplement the funds raised by the Toledo Hometown Committee, to construct the sign at the West Highway 20 Junction on March 15, 2000; and

WHEREAS, The City installed two sign posts in the City’s right-of-way, adjacent to 1725 NW Highway 20, across from Dairy Queen, during the week of August 22-26, 2022; and

WHEREAS, The City having a sign policy in place is important because: 1) it provides a framework with which decisions can be made regarding the eligible signs and banners; and 2) provides a point of reference for the decisions related to the posting of signs and banners to decrease the likelihood of challenges under the first amendment.

NOW, THEREFORE, THE CITY OF TOLEDO RESOLVES AS FOLLOWS:

- Section 1. Purpose. That the City Council establishes that the purpose of this policy is to establish guidelines for:
- a. The exhibition of temporary or portable signs and banners, for city-endorsed events, which are located on or near the “Welcome to Toledo” signs at the East and West Junctions of Highway 20-Business 20, near the entrances into the City (hereafter defined as “East and West Junction signs”); and
 - b. The exhibition of temporary or portable signs and banners, for city-endorsed events, which are located on the posts adjacent to Dairy Queen in the City of Toledo’s right-of-way after entering the City from the West at the West Junction of Highway 20-Business 20 (hereafter defined as “Dairy Queen Post signs”); and
 - c. The exhibition of temporary or portable signs and banners of community service organizations at the East and West Junction and Dairy Queen Post Sign Locations; and
 - d. Collectively, when referring to the above-described signs and banners, the term “banners” is included in the term “signs” throughout this policy. The terms “signs” and “banners” are used interchangeably throughout this policy.
- Section 2. Findings. That the City Council makes the following findings in declaring the policy of the City of Toledo:
- a. The City Council determines that it is the policy of the City of Toledo that the signs, at the locations identified Section 1 (hereafter “Sign Locations”), are permitted only for city-endorsed events, or community service organizations, as defined in Section 3 below; and

b. This policy is the City’s private speech – that the city-endorsed events and community service organizations are permitted as an expression of the city’s official sentiments; and

c. The signs allowed at the Sign Locations will not be open “to accommodate to all applicants,” which is viewed by *Shurtleff v. Boston* decision to not be government speech, but to be private speech; and

d. The signs at the Sign Locations are not intended to serve as a forum for free expression by the public; and

e. Therefore, the City intends to regulate the time, place, and manner of the signs at the Sign Locations.

Section 3. City-Endorsed Events. That the City Council adopts the following as an expression of the City of Toledo’s official sentiments as far as which signs can be placed at the Sign Locations:

a. The signs are intended to highlight 1) City-endorsed community events, which are events that the Sign Official decides will increase community enhancement, tourism, economic development, or School District events, with preference given to the City’s endorsed events above all others; and 2) Signs that promote community service organizations (for example, Rotary, Elks, Kiwanis, etc.) which the Sign Official determines has some altruistic purpose benefiting the community, and is not solely self-serving for only its members; and

b. The city-endorsed events are further meant to honor the City’s enhanced support of education, art, and to attract tourism and business to Toledo, including, without limitation, the Wooden Boat Show, Art Toledo events, and honoring graduations from the Toledo High School; and

c. This policy does not permit “advertising,” “commercial advertising,” or “commercial vending,” which is prohibited. For example, “Drink Coke” is not permitted as it is advertising. This is distinguished from what is allowed, including, a sign stating “The Wooden Boat Show sponsored by Coke,” or a wooden boat show event sign with a corporate or organizational symbol included on the sign, such as the Rogue Brewery, identifying it as a sponsor of an event; however, no corporate or organizational symbol, by itself, on a sign or banner, is permitted, if there is no event, unless it is of a community service organization with an altruistic purpose as determined by the Sign Official; and

d. There is no “swapping” of a permit that has been granted, or a transfer allowed among different parties, or substitution of events.

e. If the Public Works Director does not find that a planned event is “a city-endorsed event” or “public service organization,” or declines to issue a permit to place a Sign or Banner for any reason, the City Manager may consider the request of the applicant, as an appeal of the decision. Appeal from the City Manager is to the City Council, at a public meeting, based on the specifics of this policy. Alternatively, the City Council may decide to let the City Manger’s decision stand and not consider the request.

Section 4. Permit Process. That the City Council establishes a permit-based system:

a. Priority. The City's events will take priority over signs for community service organizations. Regardless, the City will accept permit applications on a first come first served basis, except the City may reserve a spot for its events.

b. Permit Required. No signs shall be placed at the Sign Locations designated in Section 1 except as provided by this policy and after a permit has been issued by the Public Works Director or City Manager, acting as the "Sign Official," who may delegate authority to implement the specifics of this policy; and

c. Start Date. The start date for the period that signs can be placed at the Sign Locations is not based on anything that the permit-holder states on the signs, but instead is based on the date that the permit is issued. Regardless of when the permit application is submitted, the permit term shall start when the permit is issued, which shall be specified on the permit application, without the city staff having to review the actual sign to be placed at the Sign Locations.

d. Permit Term. The City will grant a permit for a period of 14 days, or 21 days, from the date that the permit is issued, or for a longer or shorter period, based on the request of the applicant in the permit application, at the sole discretion of the City. The City may also take a sign down early, referencing the log and looking at the number on the sticker, if there are too many applications; and

e. Application. City Staff shall create a simple permit system under which an applicant who seeks to put up temporary signs will submit a relatively simple application form, requiring the applicant's name and address, entity, if any, name of the event, and the date that the applicant wishes the permit to be issued and sign removed; and

f. Sticker. The applicant will receive in return a sticker (with a date, a specified number of days into the future, as defined in subsection d. above) to put on the back of the Signs. Alternatively, the city staff will maintain a log of the permit start dates, and will place an identifying number on the sticker for those Signs.

g. Installation. Although the start date begins when the permit is issued, the applicant understands that installation may take up to one (1) week after the applicant has delivered the Signs to City Hall, and shall retrieve them from the same location once removed. Regardless of when a permit application is submitted to the city, the City Manager or designee will coordinate with the Public Works Department (PWD) to place the signs, based on when a permit is issued, without regard to a permit applicant's location preference at a particular Sign Location.

h. Display Location. The display locations are limited, as is the staff time available to manage the signs installation and removal, and as such over utilization by any one applicant may be limited if too many signs or locations are applied for or too many re-installations are requested.

i. Removal. If a sign at a Sign Location has not had a permit issued, it may be removed by City Public Works Department, in violation of this policy. If the sign is not removed by the date on the city-issued sticker, or alternatively, referencing the log and looking at the number on the sticker, the sign is then in violation of this policy. At that point, City Public

Works can remove the signs, but based only on the date on the sticker, or alternatively, referencing the log and looking at the number on the sticker, or if there is no sticker, without consideration of the event dates on the face of the signs; and

j. Constitutional Issues. The constitutional significance of the procedure is that it can be carried out without any need for the city employee acting as the enforcement officer to see or read any part of the permit-holder’s messages on the face of the Signs; and

k. Compensation. The City will not charge a fee for the placement and removal of signs on or near the “Welcome to Toledo” signs at the East and West Junctions of Highway 20-Business 20, because temporary signs that are up for less than 60 days a year, are no more than 12 square feet, and not posted for compensation may be exempt from being required to have an ODOT permit.

l. Reimbursement Fee for labor costs. Although the City is not financially benefiting or receiving compensation for placement and removal of the signs, the City will charge a reasonable fee to reimburse the city for its employee’s labor costs, determined by City Council, in the amount of \$50 per sign, at the Dairy Queen Post Sign Location, and at the East and West Junctions of Highway 20-Business 20.

m. Damages. The City of Toledo is not responsible for damages, without limitation, occurring to signs and banners, during installation and removal, or while on display, due to weather, theft, vandalism, or for any other reason. During a sign or banner deployment, should the signs or banners become damaged or impaired to a point that the Sign Official determines that the signs or banners pose a hazard to the commuting public or will interfere with operational or safety conditions, the signs or banners shall be removed and returned to the applicant. If there is remaining time within the permit period, the applicant may be allowed to provide replacement signs or banners for the remainder of the permit period. At no point will the city refund any reimbursement fee paid for labor costs for signs or banners already installed.

n. Refusal. The City reserves the right to refuse a reservation that may be in violation of any of provisions in this policy.

That this resolution is hereby adopted by the Toledo City Council on this 1st day of May, 2024.

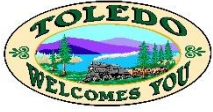
APPROVED

ATTEST

Mayor Rod Cross

City Recorder Lisa Figueroa

**CITY OF TOLEDO
REQUEST FOR COUNCIL ACTION**

	Meeting Date:	Agenda Topic:
	May 1, 2024	Approve Change Order #2, to complete Phase 1 of the Public Safety Building remodel
Council Goal:	Agenda Type:	
Make progress toward financing and completing the Toledo Public Safety Building	Decision Items	
Prepared by:	Reviewed by:	Approved by:
Public Works Director, B.Lorimor	City Manager Doug Wiggins	City Manager Doug Wiggins

Recommendation:

Motion to approve Change order #2 for \$354,698 to be allocated in the 2024-2025 budget to complete Phase 1 of the Public Safety Building remodel and authorize the City Manager to sign and execute the agreement.

Background:

When negotiating the Public Safety Building remodel staff originally cut out this portion as staff did not believe the full project would have been covered in the 2023-2024 budget. The contractor has agreed that they would be willing to add this back into the contract and not bill for it until the next budget of 2024-2025.

This will end up saving the City about \$150,000-\$200,000 to complete Phase 1 rather than to defer until the City saves more and rebid a second contract to finish Phase 1. Upon speaking with the Finance Department and with how fiscal budgeting procedures work, this makes sense and the City is gracious for Richards remodeling ability to work with the City and complete Phase 1 as a whole.

Fiscal Impact:	Fiscal Year:	GL Number:
\$354,698	2024-2025	080-850-620560

Attachment:

1. Change Order #2

General Fund Consolidated

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

REVENUE

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	000	400100	Beginning Fund Balance	\$ (1,247,167)	\$ (1,237,366)	\$ -	\$ (1,237,366)	99%
001	000	400200	Current Taxes	\$ (2,202,500)	\$ (2,060,133)	\$ (57,025)	\$ (2,163,813)	98%
001	000	400300	Delinquent Taxes	\$ (50,000)	\$ (24,156)	\$ (2,880)	\$ (33,005)	66%
001	000	400400	Interest	\$ (50,000)	\$ (31,336)	\$ (6,233)	\$ (49,621)	99%
001	000	401300	Natural Gas Franchise	\$ (25,000)	\$ (12,111)	\$ -	\$ (20,099)	80%
001	000	401400	Telephone Franchise	\$ (2,500)	\$ -	\$ -	\$ (2,762)	110%
001	000	401450	Telecommunications Franchise	\$ (3,000)	\$ (1,786)	\$ -	\$ (2,610)	87%
001	000	401500	Television Franchise	\$ (22,000)	\$ (9,746)	\$ -	\$ (14,352)	65%
001	000	401600	Garbage Franchise	\$ (380,000)	\$ (200,186)	\$ -	\$ (229,024)	60%
001	000	401700	Electric Franchise	\$ (766,754)	\$ (324,238)	\$ (71,220)	\$ (558,631)	73%
001	000	401750	Street Light Utility Fees	\$ (145,000)	\$ (73,857)	\$ (12,537)	\$ (111,640)	77%
001	000	401900	Beverage License	\$ (250)	\$ (25)	\$ -	\$ (25)	10%
001	000	402000	Business License	\$ (20,000)	\$ (17,913)	\$ (170)	\$ (18,511)	93%
001	000	402100	Building Permits	\$ (500)	\$ -	\$ -	\$ -	0%
001	000	402200	State Liquor Fees	\$ (70,000)	\$ (35,956)	\$ (11,487)	\$ (53,065)	76%
001	000	402300	Cigarette Tax	\$ (3,000)	\$ (1,352)	\$ (363)	\$ (1,902)	63%
001	000	402350	Marijuana Tax	\$ (4,500)	\$ (2,903)	\$ (1,734)	\$ (5,890)	131%
001	000	402500	State Revenue Sharing	\$ (57,640)	\$ (29,539)	\$ (17,390)	\$ (46,929)	81%
001	000	402700	Refunds & Misc	\$ (38,000)	\$ (19,422)	\$ -	\$ (41,314)	109%
001	000	402735	Public Records Request	\$ (250)	\$ (40)	\$ (10)	\$ (70)	28%
001	000	402740	Notary Fee	\$ (480)	\$ (130)	\$ (10)	\$ (150)	31%
001	000	402750	Land Use Fees	\$ (1,000)	\$ (190)	\$ -	\$ (190)	19%
001	000	402800	Toledo Rural Fire Protect	\$ (205,000)	\$ (71,700)	\$ -	\$ (71,700)	35%
001	000	402825	Fire Protection Services	\$ (5,000)	\$ -	\$ -	\$ (29,583)	592%
001	000	403000	Municipal Court Fines	\$ (70,000)	\$ (26,348)	\$ (2,246)	\$ (37,741)	54%
001	000	403050	Towing Fees	\$ (4,000)	\$ (300)	\$ -	\$ (400)	10%
001	000	403100	Library Receipts	\$ (500)	\$ (598)	\$ (76)	\$ (887)	177%
001	000	403140	Library Service District	\$ (114,494)	\$ -	\$ (9,161)	\$ (73,291)	64%
001	000	403150	Siletz Agreement	\$ (20,400)	\$ (8,500)	\$ (1,700)	\$ (13,600)	67%
001	000	405250	Grants	\$ (81,816)	\$ (53,020)	\$ (560)	\$ (69,793)	85%
001	000	405380	Rents and Leases	\$ (15,000)	\$ (9,250)	\$ (750)	\$ (12,750)	85%
001	000	405386	Transfer from CC Strat Reserve	\$ (200,000)	\$ -	\$ -	\$ (200,000)	100%
001	000	405390	Transfer from Urban Renewal	\$ (35,000)	\$ -	\$ -	\$ (35,000)	100%
			Revenue Totals	\$ 5,840,751	\$ 4,252,101	\$ 195,552	\$ 5,135,714	88%

EXPENSES

001	400	620500	Equipment	\$ 44,000	\$ 26,998	\$ -	\$ 26,998	61%
001	400		CAPITAL OUTLAY	\$ 44,000	\$ 26,998	\$ -	\$ 26,998	61%
001	700	631600	Trans to General Reserve	\$ 183,000	\$ -	\$ -	\$ 183,000	100%
001	700	631960	Trans to Bldg & Property Res	\$ 60,000	\$ -	\$ -	\$ 60,000	100%
001	700		TRANSFERS	\$ 243,000	\$ -	\$ -	\$ 243,000	100%
001	900	640100	Contingency	\$ 200,000	\$ -	\$ -	\$ -	0%
001	900		CONTINGENCY	\$ 200,000	\$ -	\$ -	\$ -	0%
001	100	500010	City Manager	\$ 112,000	\$ 65,512	\$ 9,400	\$ 93,404	83%
001	400	500012	Police Chief	\$ 126,550	\$ 65,143	\$ 10,875	\$ 97,376	77%
001	500	500014	Fire Chief	\$ 115,202	\$ 53,245	\$ 8,752	\$ 80,751	70%
001	100	500015	Asst. City Manager/HR Assist	\$ 69,348	\$ -	\$ -	\$ -	0%
001	650	500016	Public Works Director	\$ 10,705	\$ 2,472	\$ 747	\$ 4,757	44%
001	100	500018	Finance Director	\$ 67,153	\$ 32,177	\$ 6,718	\$ 52,687	78%
001	400	500022	Police Sergeant	\$ 105,581	\$ 50,522	\$ 7,847	\$ 74,623	71%
001	900	500024	Information Systems Admin	\$ 44,216	\$ 20,742	\$ 3,457	\$ 31,336	71%
001	650	500026	Public Works Op Supervisor	\$ 7,977	\$ 3,734	\$ 602	\$ 5,616	70%
001	100	500028	City Recorder	\$ 75,215	\$ 35,368	\$ 5,886	\$ 53,446	71%
001	650	500030	Lead/Senior Facility Operator	\$ 6,540	\$ 2,365	\$ 583	\$ 4,283	65%
001	500	500034	Line Staff	\$ 218,460	\$ 99,301	\$ 11,454	\$ 134,465	62%
001	400	500036	Police Officer	\$ 352,869	\$ 129,803	\$ 20,986	\$ 187,899	53%

001	400	500040	Head Dispatcher	\$	80,382	\$	58,668	\$	5,524	\$	70,274	87%
001	700	500042	Library Director	\$	96,688	\$	46,020	\$	5,505	\$	78,327	81%
001	100	500053	Accounting Clerk 3	\$	28,774	\$	17,376	\$	2,896	\$	26,287	91%
001	400	500056	Dispatcher	\$	337,534	\$	145,657	\$	19,624	\$	209,323	62%
001	650	500057	Muni/Grounds Maint Worker	\$	54,396	\$	26,856	\$	4,576	\$	41,275	76%
001	400	500058	Community Services Officer	\$	48,230	\$	22,118	\$	3,987	\$	34,637	72%
001	700	500064	Library Assistant Director	\$	65,898	\$	31,458	\$	3,227	\$	43,526	66%
001	800	500066	Utility Billing Clerk	\$	9,772	\$	4,935	\$	-	\$	6,219	64%
001	650	500067	PT Muni/Grounds Maint Worker	\$	24,954	\$	2,250	\$	1,899	\$	8,313	33%
001	650	500068	Custodian	\$	40,891	\$	18,522	\$	3,087	\$	28,341	69%
001	700	500072	Library Services Personnel	\$	60,366	\$	21,454	\$	1,807	\$	29,078	48%
001	700	500076	Library Clerk	\$	16,712	\$	7,372	\$	1,395	\$	11,617	70%
001	100	500082	City Planner	\$	86,019	\$	42,615	\$	7,754	\$	66,213	77%
001	100	500084	Assistant Planner	\$	22,237	\$	10,305	\$	1,591	\$	15,578	70%
001	500	500088	Wildland Firefighter	\$	15,000	\$	2,996	\$	-	\$	2,996	20%
001	500	501400	Call Time	\$	15,000	\$	7,502	\$	1,840	\$	12,665	84%
001	800	501500	Overtime	\$	189,000	\$	95,579	\$	14,112	\$	137,288	73%
001	500	501501	Overtime Wildland Firefighters	\$	2,500	\$	10,711	\$	-	\$	10,711	428%
001	400	501600	Grant Overtime	\$	17,500	\$	709	\$	254	\$	1,285	7%
001	900	504700	Social Security	\$	172,690	\$	92,452	\$	13,431	\$	134,544	78%
001	900	504800	Health Insurance	\$	580,653	\$	213,557	\$	34,570	\$	316,170	54%
001	500	504850	Personal Holiday	\$	53,515	\$	29,036	\$	2,880	\$	38,230	71%
001	900	504900	Workers' Comp	\$	79,700	\$	66,528	\$	45	\$	66,664	84%
001	900	505000	Retirement	\$	393,109	\$	203,408	\$	29,177	\$	289,601	74%
001	100	505100	Auto Allowance	\$	3,600	\$	1,854	\$	300	\$	2,754	77%
001	900	604000	Unemployment	\$	30,000	\$	-	\$	-	\$	9,744	32%
001	900		PERSONNEL SERVICES	\$	3,836,936	\$	1,740,322	\$	246,789	\$	2,512,305	65%
001	800	600100	Office Supplies	\$	19,000	\$	6,895	\$	2,107	\$	13,696	72%
001	900	600150	Data Processing Support	\$	17,500	\$	5,867	\$	20	\$	8,930	51%
001	700	600210	Electricity	\$	37,000	\$	15,892	\$	3,051	\$	25,151	68%
001	700	600220	Communication Services	\$	63,600	\$	23,606	\$	2,333	\$	32,094	50%
001	100	600230	Advertising & Notices	\$	5,500	\$	372	\$	-	\$	815	15%
001	700	600240	Natural Gas	\$	9,750	\$	1,511	\$	995	\$	5,610	58%
001	700	600300	Equipment Maint & Repair	\$	22,050	\$	10,043	\$	1,310	\$	12,540	57%
001	650	600350	Vehicle Maint & Repair	\$	43,000	\$	7,978	\$	3,573	\$	15,079	35%
001	650	600400	Facility Needs	\$	40,000	\$	6,064	\$	10,885	\$	22,996	57%
001	800	600600	Travel & Training	\$	34,050	\$	17,753	\$	2,646	\$	23,267	68%
001	900	600700	Membership & Subscription	\$	20,750	\$	11,899	\$	615	\$	14,796	71%
001	650	601500	Gas, Oil & Tires	\$	65,000	\$	29,623	\$	3,817	\$	44,402	68%
001	900	601700	Insurance	\$	127,000	\$	127,012	\$	-	\$	123,202	97%
001	700	603000	Network Services	\$	7,000	\$	-	\$	-	\$	-	0%
001	700	603500	Books & Materials	\$	26,000	\$	11,992	\$	1,264	\$	17,150	66%
001	900	603600	Safety Committee	\$	5,000	\$	-	\$	275	\$	275	6%
001	900	603700	City Council	\$	8,000	\$	4,070	\$	917	\$	5,024	63%
001	900	603800	Planning Commission	\$	1,500	\$	164	\$	134	\$	298	20%
001	900	603900	Economic Development	\$	15,000	\$	-	\$	-	\$	-	0%
001	900	603950	Abatement	\$	75,000	\$	-	\$	-	\$	-	0%
001	900	603975	Contributions	\$	23,250	\$	21,900	\$	-	\$	21,900	94%
001	900	604400	Street Lights	\$	147,000	\$	74,479	\$	12,480	\$	111,841	76%
001	700	606500	Youth Program Support	\$	7,150	\$	2,025	\$	1,817	\$	4,468	62%
001	700	606550	Adult Program Support	\$	10,692	\$	2,290	\$	1,149	\$	3,521	33%
001	400	606600	Community Programs	\$	1,300	\$	1,203	\$	-	\$	1,203	93%
001	700	607500	Special Purchases	\$	57,124	\$	16,977	\$	1,542	\$	23,052	40%
001	900	608000	Supplies	\$	75,000	\$	14,270	\$	2,525	\$	22,615	30%
001	650	608050	Janitorial Supplies	\$	5,000	\$	1,807	\$	-	\$	2,437	49%
001	900	608100	Contract & Other Services	\$	277,000	\$	157,897	\$	10,634	\$	206,967	75%
001	900	608125	Audit Services	\$	17,000	\$	17,000	\$	-	\$	17,000	100%
001	500	608150	Volunteer Program	\$	58,000	\$	29,000	\$	4,833	\$	43,500	75%
001	500		MATERIALS & SERVICES	\$	1,320,216	\$	619,587	\$	68,923	\$	823,829	62%
001	900	801000	Unappropriated Surplus	\$	162,750	\$	-	\$	-	\$	-	0%
001	900		UNAPPROPRIATED	\$	162,750	\$	-	\$	-	\$	-	0%
001	900	631980	Greater Toledo Pool District	\$	33,849	\$	33,849	\$	-	\$	33,849	100%
001	900		SPECIAL PAYMENTS	\$	33,849	\$	33,849	\$	-	\$	33,849	100%
Expense Totals				\$	5,840,751	\$	2,420,755	\$	315,711	\$	3,639,980	62%
NET				\$	1,831,346	\$	(120,159)	\$	1,495,734			

Administration Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	100	620500	Equipment	\$ 17,000	\$ -	\$ -	\$ -	0%
001	100		CAPITAL OUTLAY	\$ 17,000	\$ -	\$ -	\$ -	0%
001	100	500010	City Manager	\$ 112,000	\$ 65,512	\$ 9,400	\$ 93,404	83%
001	100	500015	Asst. City Manager/HR Assist	\$ 69,348	\$ -	\$ -	\$ -	0%
001	100	500018	Finance Director	\$ 67,153	\$ 32,177	\$ 6,718	\$ 52,687	78%
001	100	500028	City Recorder	\$ 75,215	\$ 35,368	\$ 5,886	\$ 53,446	71%
001	100	500053	Accounting Clerk 3	\$ 28,774	\$ 17,376	\$ 2,896	\$ 26,287	91%
001	100	500082	City Planner	\$ 86,019	\$ 42,615	\$ 7,754	\$ 66,213	77%
001	100	500084	Assistant Planner	\$ 22,237	\$ 10,305	\$ 1,591	\$ 15,578	70%
001	100	501500	Overtime	\$ 1,500	\$ 2,168	\$ 36	\$ 2,295	153%
001	100	504700	Social Security	\$ 35,000	\$ 16,597	\$ 2,753	\$ 24,982	71%
001	100	504800	Health Insurance	\$ 120,000	\$ 48,223	\$ 9,574	\$ 76,940	64%
001	100	504900	Workers' Comp	\$ 2,500	\$ 2,533	\$ 7	\$ 2,553	102%
001	100	505000	Retirement	\$ 70,000	\$ 24,399	\$ 4,945	\$ 36,159	52%
001	100	505100	Auto Allowance	\$ 3,600	\$ 1,854	\$ 300	\$ 2,754	77%
001	100		PERSONNEL SERVICES	\$ 693,346	\$ 299,125	\$ 51,860	\$ 453,298	65%
001	100	600100	Office Supplies	\$ 5,500	\$ 2,163	\$ 605	\$ 3,673	67%
001	100	600210	Electricity	\$ 7,500	\$ 2,673	\$ 643	\$ 4,694	63%
001	100	600220	Communication Services	\$ 2,500	\$ 871	\$ 188	\$ 1,399	56%
001	100	600230	Advertising & Notices	\$ 5,500	\$ 372	\$ -	\$ 815	15%
001	100	600240	Natural Gas	\$ 650	\$ 100	\$ 44	\$ 286	44%
001	100	600300	Equipment Maint & Repair	\$ 1,000	\$ -	\$ -	\$ -	0%
001	100	600600	Travel & Training	\$ 4,500	\$ 4,691	\$ 195	\$ 5,971	133%
001	100	600700	Membership & Subscription	\$ 4,000	\$ 602	\$ 165	\$ 2,010	50%
001	100	607500	Special Purchases	\$ 4,000	\$ 1,035	\$ 1,542	\$ 4,744	119%
001	100	608000	Supplies	\$ 3,000	\$ 1,037	\$ -	\$ 1,470	49%
001	100	608100	Contract & Other Services	\$ 45,000	\$ 44,619	\$ 550	\$ 55,996	124%
001	100		MATERIALS & SERVICES	\$ 83,150	\$ 58,164	\$ 3,931	\$ 81,059	97%
			Expense Totals	\$ 793,496	\$ 357,289	\$ 55,791	\$ 534,357	67%

Police Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	400	620500	Equipment	\$ 27,000	\$ 26,998	\$ -	\$ 26,998	100%
001	400		CAPITAL OUTLAY	\$ 27,000	\$ 26,998	\$ -	\$ 26,998	100%
001	400	631600	Transfer to General Reserve	\$ 46,500	\$ -	\$ -	\$ 46,500	100%
001	400	631960	Trans to Bldg & Property Res	\$ 20,000	\$ -	\$ -	\$ 20,000	100%
001	400		TRANSFERS	\$ 66,500	\$ -	\$ -	\$ 66,500	100%
001	400	500012	Police Chief	\$ 126,550	\$ 65,143	\$ 10,875	\$ 97,376	77%
001	400	500022	Police Sergeant	\$ 105,581	\$ 50,522	\$ 7,847	\$ 74,623	71%
001	400	500036	Police Officer	\$ 352,869	\$ 129,803	\$ 20,986	\$ 187,899	53%
001	400	500040	Head Dispatcher	\$ 80,382	\$ 58,668	\$ 5,524	\$ 70,274	87%
001	400	500056	Dispatcher	\$ 337,534	\$ 145,657	\$ 19,624	\$ 209,323	62%
001	400	500058	Community Services Officer	\$ 48,230	\$ 22,118	\$ 3,987	\$ 34,637	72%
001	400	501500	Overtime	\$ 140,000	\$ 72,690	\$ 9,584	\$ 104,097	74%
001	400	501600	Grant Overtime	\$ 17,500	\$ 709	\$ 254	\$ 1,285	7%
001	400	504700	Social Security	\$ 74,404	\$ 44,892	\$ 6,421	\$ 64,062	86%
001	400	504800	Health Insurance	\$ 300,000	\$ 94,506	\$ 14,088	\$ 136,587	46%
001	400	504850	Personal Holiday	\$ 42,938	\$ 21,435	\$ 2,268	\$ 29,109	68%
001	400	504900	Workers' Comp	\$ 32,000	\$ 18,140	\$ 22	\$ 18,207	57%
001	400	505000	Retirement	\$ 180,000	\$ 103,604	\$ 13,283	\$ 143,704	80%
001	400		PERSONNEL SERVICES	\$ 1,837,988	\$ 827,888	\$ 114,764	\$ 1,171,182	64%
001	400	600100	Office Supplies	\$ 5,000	\$ 1,916	\$ 455	\$ 3,746	75%
001	400	600210	Electricity	\$ 11,500	\$ 5,410	\$ 1,013	\$ 8,657	75%
001	400	600220	Communication Services	\$ 55,600	\$ 20,301	\$ 1,848	\$ 27,342	49%
001	400	600240	Natural Gas	\$ 600	\$ 149	\$ 148	\$ 713	119%
001	400	600300	Equipment Maint & Repair	\$ 3,300	\$ 876	\$ 269	\$ 1,255	38%
001	400	600350	Vehicle Maint & Repair	\$ 12,000	\$ 1,564	\$ -	\$ 2,682	22%
001	400	600600	Travel & Training	\$ 12,000	\$ 9,246	\$ 1,288	\$ 11,967	100%
001	400	600700	Membership & Subscriptions	\$ 2,700	\$ 605	\$ -	\$ 1,080	40%
001	400	601500	Gas, Oil & Tires	\$ 23,000	\$ 10,904	\$ 1,309	\$ 16,671	72%
001	400	606600	Community Programs	\$ 1,300	\$ 1,203	\$ -	\$ 1,203	93%
001	400	607500	Special Purchases	\$ 15,000	\$ 107	\$ -	\$ 107	1%
001	400	608000	Supplies	\$ 15,000	\$ 3,398	\$ 1,870	\$ 7,666	51%
001	400	608100	Contract & Other Services	\$ 30,000	\$ 30,151	\$ 2,024	\$ 33,943	113%
001	400		MATERIALS & SERVICES	\$ 187,000	\$ 85,828	\$ 10,223	\$ 117,032	63%
			Expense Totals	\$ 2,118,488	\$ 940,714	\$ 124,987	\$ 1,381,711	65%

Fire Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	500	631600	Transfer to General Reserve	\$ 110,000	\$ -	\$ -	\$ 110,000	100%
001	500	631960	Trans to Bldg & Property Res	\$ 15,000	\$ -	\$ -	\$ 15,000	100%
001	500		TRANSFERS	\$ 125,000	\$ -	\$ -	\$ 125,000	100%
001	500	500014	Fire Chief	\$ 115,202	\$ 53,245	\$ 8,752	\$ 80,751	70%
001	500	500034	Line Staff	\$ 218,460	\$ 99,301	\$ 11,454	\$ 134,465	62%
001	500	500088	Wildland Firefighter	\$ 15,000	\$ 2,996	\$ -	\$ 2,996	20%
001	500	501400	Call Time	\$ 15,000	\$ 7,502	\$ 1,840	\$ 12,665	84%
001	500	501500	Overtime	\$ 45,000	\$ 20,122	\$ 4,383	\$ 30,017	67%
001	500	501501	Overtime Wildland Firefighters	\$ 2,500	\$ 10,711	\$ -	\$ 10,711	428%
001	500	504700	Social Security	\$ 30,000	\$ 15,929	\$ 2,119	\$ 22,132	74%
001	500	504800	Health Insurance	\$ 65,000	\$ 31,648	\$ 4,813	\$ 46,087	71%
001	500	504850	Personal Holiday	\$ 10,577	\$ 7,601	\$ 612	\$ 9,121	86%
001	500	504900	Workers' Comp	\$ 39,000	\$ 39,614	\$ 6	\$ 39,631	102%
001	500	505000	Retirement	\$ 70,000	\$ 41,539	\$ 6,052	\$ 59,431	85%
001	500		PERSONNEL SERVICES	\$ 625,739	\$ 330,210	\$ 40,031	\$ 448,008	72%
001	500	600100	Office Supplies	\$ 2,000	\$ 1,084	\$ 245	\$ 1,586	79%
001	500	600210	Electricity	\$ 8,000	\$ 3,696	\$ 663	\$ 5,634	70%
001	500	600220	Communication Services	\$ 2,700	\$ 1,268	\$ 128	\$ 1,642	61%
001	500	600240	Natural Gas	\$ 6,500	\$ 892	\$ 483	\$ 2,988	46%
001	500	600300	Equipment Maint & Repair	\$ 14,500	\$ 9,039	\$ 609	\$ 10,726	74%
001	500	600350	Vehicle Maint & Repair	\$ 30,000	\$ 6,414	\$ 3,573	\$ 12,398	41%
001	500	600600	Travel & Training	\$ 14,250	\$ 3,816	\$ 1,162	\$ 5,129	36%
001	500	600700	Membership & Subscription	\$ 1,200	\$ 140	\$ -	\$ 140	12%
001	500	601500	Gas, Oil & Tires	\$ 22,000	\$ 15,387	\$ 1,898	\$ 21,722	99%
001	500	607500	Special Purchases	\$ 25,624	\$ 13,076	\$ -	\$ 15,442	60%
001	500	608000	Supplies	\$ 40,000	\$ 5,247	\$ 212	\$ 7,581	19%
001	500	608100	Contract & Other Services	\$ 81,000	\$ 40,060	\$ 1,892	\$ 43,056	53%
001	500	608150	Volunteer Program	\$ 58,000	\$ 29,000	\$ 4,833	\$ 43,500	75%
001	500		MATERIALS & SERVICES	\$ 305,774	\$ 129,120	\$ 15,700	\$ 171,541	56%
			Expense Totals	\$ 1,056,513	\$ 459,330	\$ 55,731	\$ 744,549	70%

Library Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	700	631600	Trans to General Reserve	\$ 5,000	\$ -	\$ -	\$ 5,000	100%
001	700	631960	Trans to Bldg & Property Res	\$ 25,000	\$ -	\$ -	\$ 25,000	100%
001	700		TRANSFERS	\$ 30,000	\$ -	\$ -	\$ 30,000	100%
001	700	500042	Library Director	\$ 96,688	\$ 46,020	\$ 5,505	\$ 78,327	81%
001	700	500064	Library Assistant Director	\$ 65,898	\$ 31,458	\$ 3,227	\$ 43,526	66%
001	700	500072	Library Services Personnel	\$ 60,366	\$ 21,454	\$ 1,807	\$ 29,078	48%
001	700	500076	Library Clerk	\$ 16,712	\$ 7,372	\$ 1,395	\$ 11,617	70%
001	700	504700	Social Security	\$ 18,161	\$ 8,518	\$ 954	\$ 13,025	72%
001	700	504800	Health Insurance	\$ 57,669	\$ 23,612	\$ 2,903	\$ 31,386	54%
001	700	504900	Workers' Comp	\$ 500	\$ 360	\$ 4	\$ 375	75%
001	700	505000	Retirement	\$ 41,550	\$ 19,647	\$ 2,280	\$ 27,743	67%
001	700		PERSONNEL SERVICES	\$ 357,544	\$ 158,441	\$ 18,076	\$ 235,078	66%
001	700	600100	Office Supplies	\$ 5,500	\$ 1,658	\$ 715	\$ 4,516	82%
001	700	600150	Data Processing Support	\$ 2,500	\$ -	\$ -	\$ 3,034	121%
001	700	600210	Electricity	\$ 7,500	\$ 2,862	\$ 525	\$ 4,276	57%
001	700	600220	Communication Services	\$ 1,300	\$ 567	\$ 92	\$ 834	64%
001	700	600240	Natural Gas	\$ 2,000	\$ 369	\$ 320	\$ 1,623	81%
001	700	600300	Equipment Maint & Repair	\$ 750	\$ -	\$ -	\$ -	0%
001	700	600600	Travel & Training	\$ 1,000	\$ -	\$ -	\$ -	0%
001	700	600700	Membership & Subscription	\$ 400	\$ -	\$ -	\$ 187	47%
001	700	603000	Network Services	\$ 7,000	\$ -	\$ -	\$ -	0%
001	700	603500	Books & Materials	\$ 26,000	\$ 11,992	\$ 1,264	\$ 17,150	66%
001	700	606500	Youth Program Support	\$ 7,150	\$ 2,025	\$ 1,817	\$ 4,468	62%
001	700	606550	Adult Program Support	\$ 10,692	\$ 2,290	\$ 1,149	\$ 3,521	33%
001	700	607500	Special Purchases	\$ 4,500	\$ 2,474	\$ -	\$ 2,474	55%
001	700	608000	Supplies	\$ 2,000	\$ 1,064	\$ 20	\$ 1,084	54%
001	700	608100	Contract & Other Services	\$ 6,000	\$ 7,385	\$ 226	\$ 7,817	130%
001	700		MATERIALS & SERVICES	\$ 84,292	\$ 32,684	\$ 6,129	\$ 50,984	60%
			Expense Totals	\$ 471,836	\$ 191,125	\$ 24,204	\$ 316,062	67%

Municipal Court Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
 Fiscal Year 2024

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	800	500066	Utility Billing Clerk	\$ 9,772	\$ 4,935	\$ -	\$ 6,219	64%
001	800	501500	Overtime	\$ 500	\$ -	\$ -	\$ -	0%
001	800	504700	Social Security	\$ 775	\$ 375	\$ -	\$ 478	62%
001	800	504800	Health Insurance	\$ 5,300	\$ 2,491	\$ -	\$ 2,491	47%
001	800	504900	Workers' Comp	\$ 100	\$ 2	\$ -	\$ 2	2%
001	800	505000	Retirement	\$ 1,500	\$ 857	\$ -	\$ 1,005	67%
001	800		PERSONNEL SERVICES	\$ 17,947	\$ 8,660	\$ -	\$ 10,195	57%
001	800	600100	Office Supplies	\$ 800	\$ 40	\$ 81	\$ 121	15%
001	800	600600	Travel & Training	\$ 1,800	\$ -	\$ -	\$ -	0%
001	800	600700	Membership & Subscription	\$ 250	\$ 77	\$ -	\$ 154	62%
001	800	608100	Contract & Other Services	\$ 15,000	\$ 7,336	\$ 786	\$ 10,321	69%
001	800		MATERIALS & SERVICES	\$ 17,850	\$ 7,454	\$ 867	\$ 10,597	59%
			Expense Totals	\$ 35,797	\$ 16,114	\$ 867	\$ 20,791	58%

General Services Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
001	900	640100	Contingency	\$ 200,000	\$ -	\$ -	\$ -	0%
001	900		CONTINGENCY	\$ 200,000	\$ -	\$ -	\$ -	0%
001	900	500024	Information Systems Admin	\$ 44,216	\$ 20,742	\$ 3,457	\$ 31,336	71%
001	900	504700	Social Security	\$ 3,350	\$ 1,663	\$ 277	\$ 2,512	75%
001	900	504800	Health Insurance	\$ 5,084	\$ 2,438	\$ 421	\$ 3,701	73%
001	900	504900	Workers' Comp	\$ 100	\$ 83	\$ 1	\$ 86	86%
001	900	505000	Retirement	\$ 7,059	\$ 3,603	\$ 600	\$ 5,443	77%
001	900	604000	Unemployment	\$ 30,000	\$ -	\$ -	\$ 9,744	32%
001	900		PERSONNEL SERVICES	\$ 89,809	\$ 28,529	\$ 4,756	\$ 52,822	59%
001	900	600150	Data Processing Support	\$ 15,000	\$ 5,867	\$ 20	\$ 5,896	39%
001	900	600700	Membership & Subscription	\$ 12,000	\$ 10,475	\$ 450	\$ 11,225	94%
001	900	601700	Insurance	\$ 127,000	\$ 127,012	\$ -	\$ 123,202	97%
001	900	603600	Safety Committee	\$ 5,000	\$ -	\$ 275	\$ 275	6%
001	900	603700	City Council	\$ 8,000	\$ 4,070	\$ 917	\$ 5,024	63%
001	900	603800	Planning Commission	\$ 1,500	\$ 164	\$ 134	\$ 298	20%
001	900	603900	Economic Development	\$ 15,000	\$ -	\$ -	\$ -	0%
001	900	603950	Abatement	\$ 75,000	\$ -	\$ -	\$ -	0%
001	900	603975	Contributions	\$ 23,250	\$ 21,900	\$ -	\$ 21,900	94%
001	900	604400	Street Lights	\$ 147,000	\$ 74,479	\$ 12,480	\$ 111,841	76%
001	900	608000	Supplies	\$ 2,000	\$ 503	\$ 13	\$ 853	43%
001	900	608100	Contract & Other Services	\$ 80,000	\$ 22,885	\$ 4,469	\$ 36,539	46%
001	900	608125	Audit Services	\$ 17,000	\$ 17,000	\$ -	\$ 17,000	100%
001	900		MATERIALS & SERVICES	\$ 527,750	\$ 284,354	\$ 18,758	\$ 334,053	63%
001	900	801000	Unappropriated Surplus	\$ 162,750	\$ -	\$ -	\$ -	0%
001	900		UNAPPROPRIATED	\$ 162,750	\$ -	\$ -	\$ -	0%
001	900	631980	Greater Toledo Pool District	\$ 33,849	\$ 33,849	\$ -	\$ 33,849	100%
001	900		SPECIAL PAYMENTS	\$ 33,849	\$ 33,849	\$ -	\$ 33,849	100%
			Expense Totals	\$ 1,014,158	\$ 346,732	\$ 23,514	\$ 420,724	41%

Streets Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

REVENUE

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
011	000	400100	Beginning Fund Balance	\$ (2,483,321)	\$ (2,473,559)	\$ -	\$ (2,473,559)	100%
011	000	400400	Interest	\$ (40,000)	\$ (57,935)	\$ (12,024)	\$ (92,891)	232%
011	000	401300	Natural Gas Franchise	\$ (13,000)	\$ (11,741)	\$ -	\$ (17,066)	131%
011	000	401400	Telephone Franchise	\$ (1,700)	\$ -	\$ -	\$ (1,841)	108%
011	000	401450	Telecommunications Franchise	\$ (2,000)	\$ (1,190)	\$ -	\$ (1,740)	87%
011	000	401500	Television Franchise	\$ (14,000)	\$ (6,497)	\$ -	\$ (9,568)	68%
011	000	401600	Garbage Franchise	\$ (50,000)	\$ (133,458)	\$ -	\$ (152,683)	305%
011	000	401700	Electric Franchise	\$ (530,000)	\$ (216,159)	\$ (47,480)	\$ (372,420)	70%
011	000	402050	Truck Permits	\$ (2,000)	\$ (968)	\$ (8)	\$ (3,240)	162%
011	000	402400	Oregon State Highway Tax	\$ (280,000)	\$ (142,627)	\$ (45,088)	\$ (213,871)	76%
011	000	402700	Refunds & Misc	\$ (6,000)	\$ (3,718)	\$ (250)	\$ (8,426)	140%
011	000	403600	Road Maintenance Fees	\$ (100,000)	\$ (52,952)	\$ (8,925)	\$ (79,628)	80%
011	000	405250	Grants	\$ -	\$ (100,000)	\$ -	\$ (100,000)	0%
			Revenue Totals	\$ 3,522,021	\$ 3,200,804	\$ 113,774	\$ 3,526,934	100%
011	110	620500	Equipment	\$ 100,000	\$ -	\$ -	\$ -	0%
011	110	620520	Systems	\$ 1,792,799	\$ 14,918	\$ 14,195	\$ 29,114	2%
011	110	620540	Road Maintenance Expenditures	\$ 305,000	\$ 47,834	\$ -	\$ 47,834	16%
011	110		CAPITAL OUTLAY	\$ 2,197,799	\$ 62,753	\$ 14,195	\$ 76,948	4%
011	110	631000	Transfer to PW Equip Reserve	\$ 35,000	\$ -	\$ -	\$ 35,000	100%
011	110	631850	Transfer to Street Reserve	\$ 380,000	\$ -	\$ -	\$ 380,000	100%
011	110		TRANSFERS	\$ 415,000	\$ -	\$ -	\$ 415,000	100%
011	110	640100	Contingency	\$ 240,000	\$ -	\$ -	\$ -	0%
011	110		CONTINGENCY	\$ 240,000	\$ -	\$ -	\$ -	0%
011	110	500010	City Manager	\$ 2,512	\$ 1,394	\$ 200	\$ 1,987	79%
011	110	500015	Asst. City Manager/HR Assist	\$ 4,623	\$ -	\$ -	\$ -	0%
011	110	500016	Public Works Director	\$ 32,230	\$ 7,415	\$ 2,241	\$ 14,271	44%
011	110	500018	Finance Director	\$ 3,370	\$ 1,609	\$ 336	\$ 2,634	78%
011	110	500024	Information Systems Admin	\$ 8,876	\$ 4,148	\$ 691	\$ 6,267	71%
011	110	500026	Public Works Op Supervisor	\$ 24,017	\$ 11,203	\$ 1,807	\$ 16,849	70%
011	110	500028	City Recorder	\$ 1,606	\$ 753	\$ 125	\$ 1,137	71%
011	110	500030	Lead/Senior Facility Ops	\$ 19,688	\$ 7,096	\$ 1,748	\$ 12,851	65%
011	110	500044	Maintenance Worker 4	\$ 23,755	\$ 3,559	\$ -	\$ 3,559	15%
011	110	500045	Maintenance Worker 4B	\$ 28,745	\$ 12,951	\$ -	\$ 17,967	63%
011	110	500046	Maint Worker 4A	\$ 19,929	\$ 9,006	\$ 1,500	\$ 13,676	69%
011	110	500053	Accounting Clerk 3	\$ 5,777	\$ 3,475	\$ 579	\$ 5,257	91%
011	110	500057	Muni/Ground Maint Worker	\$ 82,015	\$ 30,796	\$ 7,498	\$ 54,957	67%
011	110	500082	City Planner	\$ 5,756	\$ 2,841	\$ 517	\$ 4,414	77%
011	110	500084	Assistant Planner	\$ 5,921	\$ 2,734	\$ 422	\$ 4,133	70%
011	110	501400	Call Time	\$ 7,500	\$ 7,364	\$ 1,638	\$ 11,647	155%
011	110	501500	Overtime	\$ 4,000	\$ 5,301	\$ 495	\$ 7,092	177%
011	110	504700	Social Security	\$ 18,335	\$ 8,792	\$ 1,551	\$ 14,033	77%
011	110	504800	Health Insurance	\$ 69,767	\$ 24,789	\$ 5,666	\$ 43,083	62%
011	110	504900	Workers' Comp	\$ 13,000	\$ 12,425	\$ 6	\$ 12,445	96%
011	110	505000	Retirement	\$ 40,000	\$ 18,883	\$ 3,409	\$ 30,212	76%
011	110		PERSONNEL SERVICES	\$ 421,422	\$ 176,535	\$ 30,430	\$ 278,472	66%
011	110	600100	Office Supplies	\$ 600	\$ 229	\$ 17	\$ 329	55%
011	110	600210	Electricity	\$ 7,000	\$ 2,555	\$ 718	\$ 4,767	68%
011	110	600220	Communication Services	\$ 1,500	\$ 733	\$ 98	\$ 1,094	73%
011	110	600250	Alarms	\$ 2,500	\$ 1,307	\$ 220	\$ 1,966	79%
011	110	600300	Equipment Repair	\$ 20,000	\$ 7,913	\$ -	\$ 8,407	42%
011	110	600350	Vehicle Maint & Repair	\$ 12,000	\$ 3,359	\$ 1,403	\$ 4,906	41%
011	110	600400	Facility Needs	\$ 200	\$ -	\$ -	\$ -	0%
011	110	600420	Systems Repair	\$ 90,000	\$ 7,723	\$ 21,939	\$ 54,490	61%
011	110	600600	Travel & Training	\$ 1,000	\$ -	\$ 296	\$ 590	59%
011	110	600700	Membership & Subscription	\$ 500	\$ 490	\$ -	\$ 490	98%
011	110	601500	Gas, Oil & Tires	\$ 20,000	\$ 4,757	\$ 781	\$ 7,903	40%
011	110	601700	Insurance	\$ 27,000	\$ 27,874	\$ -	\$ 27,874	103%
011	110	607500	Special Purchases	\$ 3,500	\$ 1,580	\$ -	\$ 1,580	45%
011	110	608000	Supplies	\$ 25,000	\$ 6,644	\$ 157	\$ 11,729	47%
011	110	608100	Contract & Other Services	\$ 17,000	\$ 4,731	\$ 696	\$ 7,501	44%

011	110	608175	Street Sweeping	\$	20,000	\$	955	\$	-	\$	1,043	5%
011	110		MATERIALS & SERVICES	\$	247,800	\$	70,849	\$	26,324	\$	134,669	54%
Expense Totals				\$	3,522,021	\$	310,137	\$	70,950	\$	905,089	26%
NET				\$	2,890,667	\$	42,824	\$	2,621,845			

Water Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

REVENUE

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
012	000	400100	Beginning Fund Balance	\$ (667,257)	\$ (656,917)	\$ -	\$ (656,917)	98%
012	000	400400	Interest	\$ (2,000)	\$ (15,405)	\$ (3,197)	\$ (24,700)	1235%
012	000	402700	Refunds & Misc	\$ (1,000)	\$ (227)	\$ (3)	\$ (12,104)	1210%
012	000	402720	Public Works Inspection Fee	\$ (200)	\$ -	\$ -	\$ -	0%
012	000	402730	Haulable Water	\$ (2,500)	\$ (1,630)	\$ -	\$ (1,630)	65%
012	000	403700	Sale of Water	\$ (1,500,000)	\$ (728,138)	\$ (108,300)	\$ (1,106,640)	74%
012	000	403800	Meter Charges-Connection Fees	\$ (2,600)	\$ (9,581)	\$ (622)	\$ (11,682)	449%
012	000	403900	Service Fees	\$ (1,800)	\$ (855)	\$ (132)	\$ (1,283)	71%
012	000	403950	Delinquent Fees	\$ (12,000)	\$ (10,058)	\$ (1,367)	\$ (14,248)	119%
012	000	404100	Sale of Water to Seal Rock	\$ (12,000)	\$ -	\$ -	\$ -	0%
012	000	404125	H2O Program Donations	\$ (500)	\$ (423)	\$ (60)	\$ (602)	120%
012	000	404130	Fees and Adjustments	\$ -	\$ -	\$ -	\$ -	0%
Revenue Totals				\$ 2,201,857	\$ 1,423,234	\$ 113,681	\$ 1,829,805	83%

WATER PLANT EXPENSES

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
012	120	620500	Equipment	\$ 15,000	\$ -	\$ -	\$ -	0%
012	120		CAPITAL OUTLAY	\$ 15,000	\$ -	\$ -	\$ -	0%
012	120	631000	Transfer to PW Reserve	\$ 12,500	\$ -	\$ -	\$ 12,500	100%
012	120	631800	Transfer to Water Reserve	\$ 124,700	\$ -	\$ -	\$ 124,700	100%
012	120		TRANSFERS	\$ 137,200	\$ -	\$ -	\$ 137,200	100%
012	120	500010	City Manager	\$ 1,256	\$ 697	\$ 100	\$ 994	79%
012	120	500015	Asst. City Manager/HR Assist	\$ 4,623	\$ -	\$ -	\$ -	0%
012	120	500016	Public Works Director	\$ 16,115	\$ 3,707	\$ 1,120	\$ 7,135	44%
012	120	500018	Finance Director	\$ 3,370	\$ 1,609	\$ 336	\$ 2,634	78%
012	120	500024	Information Systems Admin	\$ 8,876	\$ 4,148	\$ 691	\$ 6,267	71%
012	120	500028	City Recorder	\$ 803	\$ 376	\$ 63	\$ 569	71%
012	120	500030	Lead/Senior Facility Ops	\$ 72,712	\$ 32,324	\$ 5,548	\$ 49,448	68%
012	120	500038	Facility Ops	\$ 60,328	\$ 27,884	\$ 968	\$ 38,705	64%
012	120	500048	Facility Operator Trainee	\$ 26,149	\$ 10,108	\$ 2,396	\$ 17,361	66%
012	120	500053	Accounting Clerk 3	\$ 5,777	\$ 3,475	\$ 579	\$ 5,257	91%
012	120	500066	Utility Billing Clerk 1	\$ 7,357	\$ 3,701	\$ -	\$ 4,664	63%
012	120	500082	City Planner	\$ 5,756	\$ 2,841	\$ 517	\$ 4,414	77%
012	120	500084	Assistant Planner	\$ 2,733	\$ 1,262	\$ 195	\$ 1,908	70%
012	120	501400	Call Time	\$ 23,000	\$ 10,620	\$ 1,388	\$ 15,545	68%
012	120	501500	Overtime	\$ 15,000	\$ 3,936	\$ 4	\$ 6,630	44%
012	120	504700	Social Security	\$ 16,000	\$ 8,377	\$ 1,097	\$ 12,695	79%
012	120	504800	Health Insurance	\$ 57,274	\$ 26,598	\$ 2,791	\$ 38,135	67%
012	120	504900	Workers' Comp	\$ 8,000	\$ 5,421	\$ 3	\$ 5,435	68%
012	120	505000	Retirement	\$ 34,106	\$ 20,384	\$ 2,383	\$ 30,390	89%
012	120		PERSONNEL SERVICES	\$ 369,235	\$ 167,471	\$ 20,179	\$ 248,186	67%
012	120	600100	Office Supplies	\$ 300	\$ 33	\$ 7	\$ 53	18%
012	120	600150	Data Processing Support	\$ 5,500	\$ 2,962	\$ 1,024	\$ 4,862	88%
012	120	600210	Electricity	\$ 62,000	\$ 23,711	\$ 5,199	\$ 39,672	64%
012	120	600220	Communication Services	\$ 9,000	\$ 4,387	\$ 745	\$ 7,372	82%
012	120	600250	Alarms	\$ 3,000	\$ 874	\$ 146	\$ 1,310	44%
012	120	600300	Equipment Maint & Repair	\$ 12,000	\$ 833	\$ -	\$ 833	7%
012	120	600350	Vehicle Maint & Repair	\$ 1,000	\$ -	\$ -	\$ 9	1%
012	120	600400	Facility Needs	\$ 35,000	\$ -	\$ -	\$ -	0%
012	120	600420	Systems Repair	\$ 8,000	\$ 11,092	\$ -	\$ 13,493	169%
012	120	600600	Travel & Training	\$ 1,500	\$ 75	\$ -	\$ 539	36%
012	120	600700	Membership & Subscription	\$ 4,000	\$ 2,902	\$ -	\$ 3,042	76%
012	120	601500	Gas, Oil & Tires	\$ 5,000	\$ 2,152	\$ 207	\$ 2,776	56%
012	120	601700	Insurance	\$ 41,000	\$ 40,450	\$ -	\$ 40,450	99%

012	120	607500	Special Purchases	\$	20,000	\$	-	\$	-	\$	-	0%
012	120	608000	Supplies	\$	55,000	\$	15,710	\$	2,455	\$	23,864	43%
012	120	608100	Contract & Other Services	\$	39,000	\$	10,422	\$	239	\$	11,926	31%
012	120		MATERIALS & SERVICES	\$	301,300	\$	115,603	\$	10,021	\$	150,203	50%

WATER PLANT EXPENSE TOTALS				\$	822,735	\$	283,074	\$	30,200	\$	535,588	65%
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WATER DISTRIBUTION EXPENSES

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget				
012	125	631000	Transfer to PW Reserve	\$	12,500	\$	-	\$	12,500	100%		
012	125	631800	Transfer to Water Reserve	\$	190,811	\$	-	\$	190,811	100%		
012	125		TRANSFERS	\$	203,311	\$	-	\$	203,311	100%		
012	125	640100	Contingency	\$	200,000	\$	-	\$	-	0%		
012	125		CONTINGENCY	\$	200,000	\$	-	\$	-	0%		
012	125	500010	City Manager	\$	1,256	\$	697	\$	100	\$	994	79%
012	125	500015	Asst. City Manager/HR Assist	\$	4,623	\$	-	\$	-	\$	-	0%
012	125	500016	Public Works Director	\$	16,115	\$	3,707	\$	1,120	\$	7,135	44%
012	125	500018	Finance Director	\$	3,370	\$	1,609	\$	336	\$	2,634	78%
012	125	500024	Information Systems Admin	\$	8,876	\$	4,148	\$	691	\$	6,267	71%
012	125	500026	Public Works Op Supervisor	\$	24,017	\$	11,203	\$	1,807	\$	16,849	70%
012	125	500028	City Recorder	\$	803	\$	376	\$	63	\$	569	71%
012	125	500030	Lead/Senior Facility Ops	\$	19,688	\$	7,096	\$	1,748	\$	12,851	65%
012	125	500044	Maintenance Worker 4	\$	23,755	\$	3,559	\$	-	\$	3,559	15%
012	125	500045	Maint Worker 4B/Maint Tech	\$	14,372	\$	6,475	\$	-	\$	8,984	63%
012	125	500046	Maint Worker 4A/Equip Op	\$	23,251	\$	10,507	\$	1,750	\$	15,956	69%
012	125	500053	Accounting Clerk 3	\$	5,777	\$	3,475	\$	579	\$	5,257	91%
012	125	500057	Maintenance Worker 2	\$	28,485	\$	19,240	\$	3,644	\$	31,045	109%
012	125	500066	Utility Billing Clerk 1	\$	12,262	\$	6,169	\$	-	\$	7,773	63%
012	125	500082	City Planner	\$	5,756	\$	2,841	\$	517	\$	4,414	77%
012	125	500084	Assistant Planner	\$	5,921	\$	2,734	\$	422	\$	4,133	70%
012	125	501400	Call Time	\$	8,000	\$	2,551	\$	120	\$	3,402	43%
012	125	501500	Overtime	\$	6,500	\$	4,302	\$	495	\$	5,824	90%
012	125	504700	Social Security	\$	14,000	\$	7,134	\$	1,055	\$	10,843	77%
012	125	504800	Health Insurance	\$	54,892	\$	21,110	\$	3,133	\$	30,772	56%
012	125	504900	Workers' Comp	\$	5,000	\$	688	\$	3	\$	700	14%
012	125	505000	Retirement	\$	32,000	\$	15,494	\$	2,296	\$	23,353	73%
012	125		PERSONNEL SERVICES	\$	318,719	\$	135,116	\$	19,880	\$	203,315	64%
012	125	600100	Office Supplies	\$	5,000	\$	2,176	\$	534	\$	3,517	70%
012	125	600150	Data Processing Support	\$	9,000	\$	4,184	\$	1,024	\$	6,084	68%
012	125	600210	Electricity	\$	10,300	\$	3,631	\$	849	\$	6,303	61%
012	125	600220	Communication Services	\$	2,000	\$	733	\$	98	\$	1,094	55%
012	125	600250	Alarms	\$	1,200	\$	-	\$	-	\$	-	0%
012	125	600300	Equipment Maint & Repair	\$	7,500	\$	1,631	\$	-	\$	1,936	26%
012	125	600350	Vehicle Maint & Repair	\$	4,000	\$	2,305	\$	-	\$	2,309	58%
012	125	600400	Facility Needs	\$	2,000	\$	40	\$	-	\$	217	11%
012	125	600420	Systems Repair	\$	65,000	\$	20,747	\$	19,582	\$	51,018	78%
012	125	600600	Travel & Training	\$	5,000	\$	666	\$	448	\$	1,956	39%
012	125	600700	Membership & Subscription	\$	5,000	\$	2,490	\$	-	\$	3,694	74%
012	125	601500	Gas, Oil & Tires	\$	20,000	\$	3,993	\$	610	\$	6,722	34%
012	125	601700	Insurance	\$	12,000	\$	10,779	\$	-	\$	10,779	90%
012	125	603980	H2O Program Expenses	\$	400	\$	-	\$	-	\$	-	0%
012	125	607500	Special Purchases	\$	10,000	\$	2,568	\$	-	\$	3,286	33%
012	125	608000	Supplies	\$	40,000	\$	15,556	\$	532	\$	21,482	54%
012	125	608100	Contract & Other Services	\$	40,000	\$	25,119	\$	1,423	\$	33,713	84%
012	125		MATERIALS & SERVICES	\$	238,400	\$	96,618	\$	25,100	\$	154,110	65%
012	125	702000	2012 Debt Repayment/Bond 2016	\$	288,600	\$	-	\$	288,600	\$	288,600	100%
012	125	702500	Rev Bond 2016 - Interest/Fees	\$	130,092	\$	65,046	\$	65,046	\$	130,092	100%
012	125		DEBT SERVICES	\$	418,692	\$	65,046	\$	353,646	\$	418,692	100%

WATER DISTRIBUTION EXPENSE TOTALS				\$	1,379,122	\$	296,780	\$	398,627	\$	979,428	71%
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NET TOTALS		\$	843,380	\$	(315,146)	\$	314,789
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Sewer Department

3rd Quarter Financial Report 2023-2024

Period 07 - 09
Fiscal Year 2024

REVENUE

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
013	000	400100	Beginning Fund Balance	\$ (512,877)	\$ (494,928)	\$ -	\$ (494,928)	97%
013	000	400400	Interest	\$ (10,500)	\$ (11,611)	\$ (2,410)	\$ (18,617)	177%
013	000	402700	Refunds & Misc	\$ (2,000)	\$ (227)	\$ (3)	\$ (1,574)	79%
013	000	402720	Public Works Inspection Fee	\$ (200)	\$ (161)	\$ (161)	\$ (321)	161%
013	000	404400	Sewer Charges	\$ (1,680,000)	\$ (668,276)	\$ (102,960)	\$ (989,267)	59%
013	000	404500	Sewer Connection Fees	\$ (200)	\$ (130)	\$ (130)	\$ (260)	130%
Revenue Totals				\$ 2,205,777	\$ 1,175,332	\$ 105,663	\$ 1,504,967	68%

SEWER PLANT EXPENSES

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
013	130	631000	Transfer to PW Reserve	\$ 12,500	\$ -	\$ -	\$ 12,500	100%
013	130	631900	Transfer to Sewer Reserve	\$ 50,000	\$ -	\$ -	\$ 50,000	100%
013	130		TRANSFERS	\$ 62,500	\$ -	\$ -	\$ 62,500	100%

013	130	500010	City Manager	\$ 1,256	\$ 697	\$ 100	\$ 994	79%
013	130	500015	Asst. City Manager/HR Assist	\$ 4,623	\$ -	\$ -	\$ -	0%
013	130	500016	Public Works Director	\$ 16,115	\$ 3,707	\$ 1,120	\$ 7,135	44%
013	130	500018	Finance Director	\$ 3,370	\$ 1,609	\$ 336	\$ 2,634	78%
013	130	500024	Information Systems Admin	\$ 8,876	\$ 4,148	\$ 691	\$ 6,267	71%
013	130	500028	City Recorder	\$ 803	\$ 376	\$ 63	\$ 569	71%
013	130	500030	Lead/Senior Facility Ops	\$ 73,855	\$ 34,226	\$ 5,609	\$ 51,802	70%
013	130	500038	Facility Ops	\$ 66,760	\$ 30,115	\$ 5,168	\$ 45,880	69%
013	130	500048	Facility Operator Trainee	\$ 26,149	\$ 10,108	\$ 2,396	\$ 17,361	66%
013	130	500053	Accounting Clerk 3	\$ 5,777	\$ 3,475	\$ 579	\$ 5,257	91%
013	130	500066	Utility Billing Clerk 1	\$ 7,357	\$ 3,701	\$ -	\$ 4,664	63%
013	130	500082	City Planner	\$ 5,756	\$ 2,841	\$ 517	\$ 4,414	77%
013	130	500084	Assistant Planner	\$ 2,733	\$ 1,262	\$ 195	\$ 1,908	70%
013	130	501400	Call Time	\$ 25,000	\$ 10,864	\$ 2,216	\$ 16,650	67%
013	130	501500	Overtime	\$ 14,000	\$ 3,153	\$ 4	\$ 4,631	33%
013	130	504700	Social Security	\$ 18,000	\$ 8,590	\$ 1,479	\$ 13,258	74%
013	130	504800	Health Insurance	\$ 64,869	\$ 27,225	\$ 5,003	\$ 42,233	65%
013	130	504900	Workers' Comp	\$ 8,500	\$ 5,801	\$ 5	\$ 5,816	68%
013	130	505000	Retirement	\$ 34,694	\$ 18,799	\$ 3,254	\$ 28,975	84%
013	130		PERSONNEL SERVICES	\$ 388,493	\$ 170,698	\$ 28,735	\$ 260,447	67%

013	130	600100	Office Supplies	\$ 500	\$ 33	\$ 7	\$ 646	129%
013	130	600150	Data Processing Support	\$ 8,000	\$ 2,689	\$ 1,024	\$ 4,589	57%
013	130	600210	Electricity	\$ 48,000	\$ 15,823	\$ 3,137	\$ 25,520	53%
013	130	600220	Communication Services	\$ 3,000	\$ 1,365	\$ 302	\$ 2,352	78%
013	130	600250	Alarms	\$ 2,500	\$ -	\$ -	\$ -	0%
013	130	600300	Equipment Maint & Repair	\$ 20,000	\$ 2,884	\$ -	\$ 2,990	15%
013	130	600350	Vehicle Maint & Repair	\$ 500	\$ 138	\$ -	\$ 138	28%
013	130	600400	Facility Needs	\$ 5,000	\$ 1,471	\$ -	\$ 2,029	41%
013	130	600420	Systems Repair	\$ 67,000	\$ 21,044	\$ 1,608	\$ 23,904	36%
013	130	600600	Travel & Training	\$ 3,000	\$ 305	\$ -	\$ 305	10%
013	130	600700	Membership & Subscription	\$ 1,500	\$ 490	\$ -	\$ 490	33%
013	130	601500	Gas, Oil & Tires	\$ 3,000	\$ 875	\$ 75	\$ 1,085	36%
013	130	601700	Insurance	\$ 52,000	\$ 50,331	\$ -	\$ 50,331	97%
013	130	607500	Special Purchases	\$ 10,000	\$ 2,045	\$ -	\$ 2,453	25%
013	130	608000	Supplies	\$ 77,000	\$ 27,538	\$ 10,441	\$ 54,324	71%
013	130	608100	Contract & Other Services	\$ 32,000	\$ 6,234	\$ 189	\$ 7,615	24%
013	130		MATERIALS & SERVICES	\$ 333,000	\$ 133,264	\$ 16,783	\$ 178,770	54%

SEWER PLANT EXPENSE TOTALS	\$ 783,993	\$ 303,963	\$ 45,518	\$ 501,718	64%
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SEWER COLLECTION EXPENSES

Fund	Dept	Account Number	Description	Budget	Beg Bal	Period Amt	End Bal	% Of Budget
013	135	620500	Equipment	\$ 8,000	\$ -	\$ -	\$ -	0%

013	135		CAPITAL OUTLAY	\$	8,000	\$	-	\$	-	\$	-	0%
013	135	631000	Transfer to PW Reserve	\$	12,500	\$	-	\$	-	\$	12,500	100%
013	135	631900	Transfer to Sewer Reserve	\$	504,433	\$	-	\$	-	\$	504,433	100%
013	135		TRANSFERS	\$	516,933	\$	-	\$	-	\$	516,933	100%
013	135	640100	Contingency	\$	200,000	\$	-	\$	-	\$	-	0%
013	135		CONTINGENCY	\$	200,000	\$	-	\$	-	\$	-	0%
013	135	500010	City Manager	\$	1,256	\$	697	\$	100	\$	994	79%
013	135	500015	Asst. City Manager/HR Assist	\$	4,623	\$	-	\$	-	\$	-	0%
013	135	500016	Public Works Director	\$	16,115	\$	3,707	\$	1,120	\$	7,135	44%
013	135	500018	Finance Director	\$	3,370	\$	1,609	\$	336	\$	2,634	78%
013	135	500024	Information Systems Admin	\$	8,876	\$	4,148	\$	691	\$	6,267	71%
013	135	500026	Public Works Op Supervisor	\$	24,017	\$	11,203	\$	1,807	\$	16,849	70%
013	135	500028	City Recorder	\$	803	\$	376	\$	63	\$	569	71%
013	135	500030	Lead/Senior Facility Ops	\$	19,688	\$	7,096	\$	1,748	\$	12,851	65%
013	135	500044	Maintenance Worker 4	\$	20,362	\$	3,051	\$	-	\$	3,051	15%
013	135	500045	Maint Worker 4B/Maint Tech	\$	14,372	\$	6,475	\$	-	\$	8,984	63%
013	135	500046	Maint Worker 4A/Equip Op	\$	23,251	\$	10,507	\$	1,750	\$	15,956	69%
013	135	500053	Accounting Clerk 3	\$	5,777	\$	3,475	\$	579	\$	5,257	91%
013	135	500057	Maintenance Worker 2	\$	28,485	\$	15,173	\$	3,233	\$	25,519	90%
013	135	500066	Utility Billing Clerk 1	\$	12,262	\$	6,169	\$	-	\$	7,773	63%
013	135	500082	City Planner	\$	5,756	\$	2,841	\$	517	\$	4,414	77%
013	135	500084	Assistant Planner	\$	5,921	\$	2,734	\$	422	\$	4,133	70%
013	135	501400	Call Time	\$	8,000	\$	1,845	\$	181	\$	2,436	30%
013	135	501500	Overtime	\$	6,000	\$	2,806	\$	335	\$	3,996	67%
013	135	504700	Social Security	\$	14,000	\$	6,610	\$	1,014	\$	10,127	72%
013	135	504800	Health Insurance	\$	51,832	\$	18,217	\$	3,133	\$	28,967	56%
013	135	504900	Workers' Comp	\$	7,000	\$	686	\$	3	\$	698	10%
013	135	505000	Retirement	\$	32,443	\$	14,316	\$	2,207	\$	21,820	67%
013	135		PERSONNEL SERVICES	\$	314,209	\$	123,742	\$	19,241	\$	190,430	61%
013	135	600100	Office Supplies	\$	5,000	\$	2,176	\$	534	\$	3,517	70%
013	135	600150	Data Processing Support	\$	8,500	\$	4,458	\$	1,024	\$	6,357	75%
013	135	600210	Electricity	\$	36,000	\$	12,166	\$	3,387	\$	25,968	72%
013	135	600220	Communication Services	\$	3,000	\$	733	\$	98	\$	1,094	36%
013	135	600250	Alarms	\$	6,000	\$	2,920	\$	493	\$	4,408	73%
013	135	600300	Equipment Maint & Repair	\$	16,000	\$	2,307	\$	286	\$	4,122	26%
013	135	600350	Vehicle Maint & Repair	\$	4,000	\$	2,476	\$	-	\$	2,476	62%
013	135	600400	Building Repair	\$	4,500	\$	-	\$	-	\$	-	0%
013	135	600420	Systems Repair	\$	40,000	\$	1,678	\$	-	\$	2,407	6%
013	135	600600	Travel & Training	\$	5,000	\$	1,890	\$	452	\$	2,436	49%
013	135	600700	Membership & Subscription	\$	500	\$	490	\$	-	\$	490	98%
013	135	601500	Gas, Oil & Tires	\$	15,000	\$	4,165	\$	610	\$	6,894	46%
013	135	601700	Insurance	\$	15,000	\$	13,474	\$	-	\$	13,474	90%
013	135	607500	Special Purchases	\$	20,000	\$	2,568	\$	-	\$	2,568	13%
013	135	608000	Supplies	\$	10,000	\$	3,204	\$	76	\$	3,602	36%
013	135	608100	Contract & Other Services	\$	18,000	\$	10,290	\$	1,472	\$	16,274	90%
013	135		MATERIALS & SERVICES	\$	206,500	\$	64,994	\$	8,431	\$	96,089	47%
013	135	702000	DEQ Loan Repayment-Principal	\$	101,400	\$	-	\$	101,400	\$	101,400	100%
013	135	702500	Rev Bond 2016 - Interest/Fees	\$	45,708	\$	22,854	\$	22,854	\$	45,708	100%
013	135	703000	W/WW Loan 2019 - Principal	\$	13,158	\$	13,158	\$	-	\$	13,158	100%
013	135	703500	W/WW Loan 2019 Int & Fees	\$	15,876	\$	15,876	\$	-	\$	15,876	100%
013	135		DEBT SERVICES	\$	176,142	\$	51,888	\$	124,254	\$	176,142	100%

SEWER COLLECTION EXPENSE TOTALS				\$	1,421,784	\$	240,625	\$	151,925	\$	979,594	69%
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NET TOTALS				\$	630,744	\$	(91,780)	\$	23,656			
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