

CITY OF TOLEDO

EST. 1905



PROPOSED BUDGET FISCAL YEAR 2024-2025



CITY OF TOLEDO, OREGON
FISCAL YEAR 2024-2025
BUDGET

BUDGET COMMITTEE

Budget Officer
Doug Wiggins

Citizen Members

- Anne Learned-Ellis
- David Robinson
- Stacey Keating
- Barry Bruster
- Jonathan Mix
- Andrew Keating
- Vacant

City Council Members

- Mayor Rod Cross
- Council President Kim Bush
- Jackie Kauffman
- Stu Strom
- Jackie Burns
- Frank Silvia
- Tracy Mix



Toledo *at a glance*

MISSION STATEMENT

The Mission of Toledo City Government is to provide efficient and necessary public services that protect and enhance the quality of life in Toledo, now and in the future, as determined by our citizens, the law and available economic resources.

May 10, 1993



CITY INFORMATION

Toledo is a city incorporated in 1905 and located on the Yaquina River and along U.S. Route 20 in Lincoln County, in the U.S. state of Oregon. Toledo is located on the Oregon Central Coast. It is the western terminus of a Portland and Western Railroad line, once part of the Oregon Pacific Railroad, which linked the city to Albany in the Willamette Valley. The city is also served by the port authority (the Port of Toledo).

POPULATION FACTS

| | |
|---------------------------------|------------|
| Population* | 3,549 |
| Median Age* | 41.6 years |
| High School Graduate or higher* | 89.4% |
| Bachelors+* | 28.4% |
| Employed* | 52.8% |

COST OF LIVING FACTS

| | |
|--------------------------|------------|
| Median Household Income* | \$46,477 |
| Median Housing Value* | \$337,900 |
| Median Rent* | \$983 |
| Poverty level* | 17.7% |
| Total Housing units* | 1,664 |
| Average Household Size* | 2.6 people |

CLIMATE

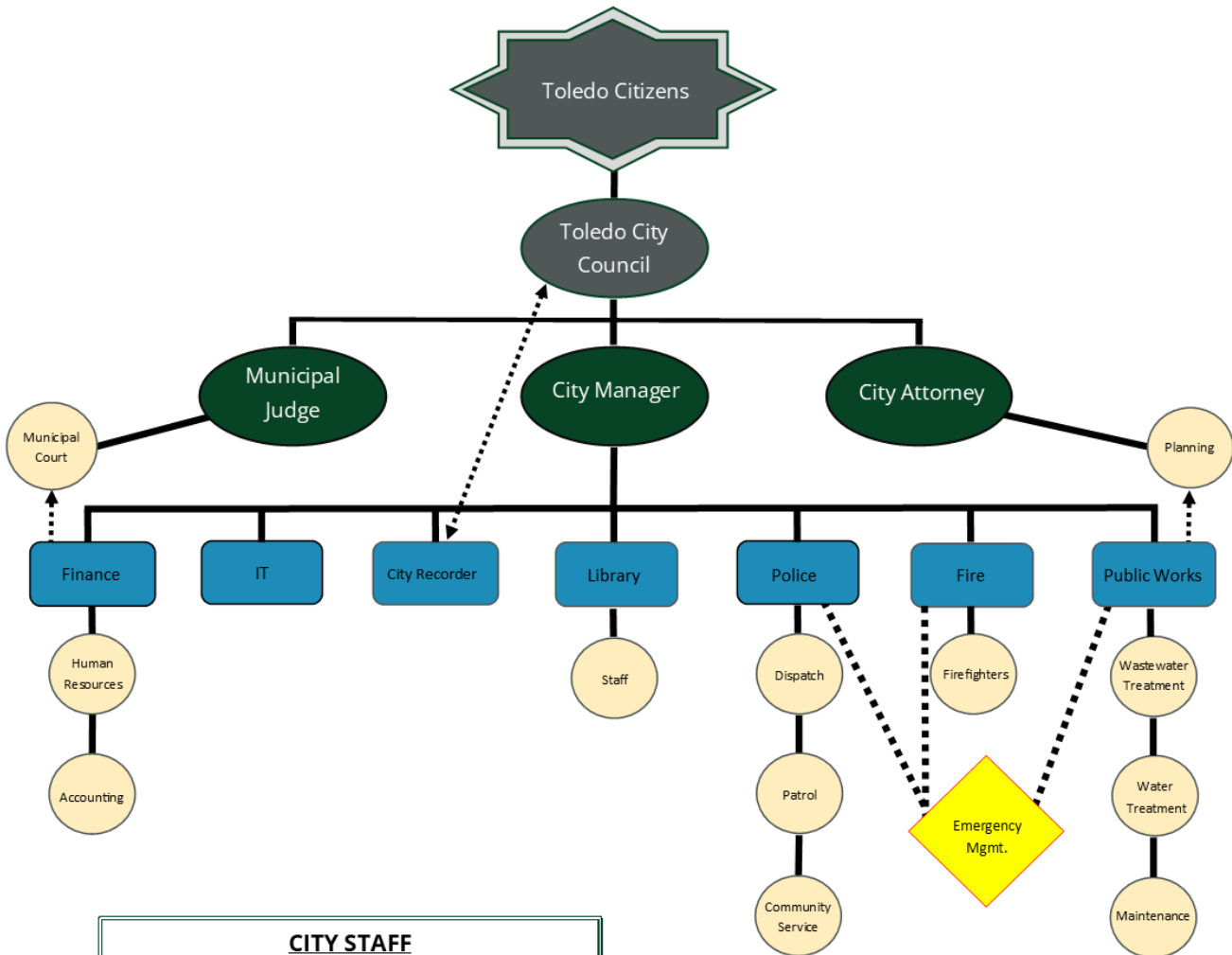
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|----------------------------------|-----------|
| Elevation* | 59' |
| Average Summer High Temperature* | 65° |
| Average Annual Rainfall* | 81 inches |

LAND USE

| | |
|----------------------------|-------|
| Total Area (Square Miles)* | 2.41 |
| Commercial/Industrial* | 35.4% |
| Residential* | 48.4% |
| Public Land* | 9.7% |
| Other designated lands* | 6.5% |

*Sources: U.S. Census American FactFinder; Department of Land Conservation and Development; Portland State University; www.city-data.com; and the City of Toledo

Toledo Organizational Chart



CITY STAFF

City Manager - Doug Wiggins
 ACM/Finance Director - Amanda Carey
 City Recorder - Lisa Figueroa
 Interim Library Director - Harrison Baker
 Police Chief - Michael Pace
 Fire Chief - Larry Robeson
 Public Works Director - Brian Lorimor
 IT Director - Justin Brown
 City Attorney - Michael Adams
 Municipal Judge - Arnold Poole

CITY COUNCIL

Mayor - Rod Cross
 Council President - Kim Bush
 Councilor - Jackie Kauffman
 Councilor - Tracy Mix
 Councilor - Stu Strom
 Councilor - Jackie Burns
 Councilor - Frank Silvia

2024-2025 *Budget Message*

April 30, 2024

Members of the Budget Committee:

In accordance with Local/State Budget Law, Governmental Accounting Standards, and best practices my team and I submit the proposed annual budget for the City of Toledo for the 2024-2025 fiscal year.

This budget has been a team effort comprised from all Department Directors, because without their help, guidance and input, this budget would be nearly impossible to assemble in such a comprehensive manner. Lastly, but certainly not the least, our Finance Department deserves much of the recognition for their considerable amount of time in gathering, estimating, and educating all through the process. Budgeting is an annual challenge with circumstances changing daily and a process which is not taken lightly. This budget continues with the Toledo tradition, to conservatively estimate revenues and take a worst case scenario on expenditures. Annually, we deal with rising costs in goods, labor, and services; challenging staff to estimate our true needs for the coming year which especially rings true in today's economy with inflation taking center stage over the past couple of years.

Following is a brief overview of some of the document and format changes previously implemented:

- ❖ Financial and Budgetary Policies and Guidelines – This section outlines the policies by which the City's decision-makers abide when making financial decisions. Including this information assures the public that the City of Toledo has policies to ensure that we are using public monies in as prudent and responsible manner as possible.
- ❖ Comprehensive Budget Summary and Overview – This section includes charts and tables describing the City's revenue streams, expenditures, staffing levels and other important information – all collected in one section for the convenience of the reader.
- ❖ Departments At A Glance – The divider pages for the departments include accomplishments from the previous year as well as Department Director goals for this next year.
- ❖ Personnel Allocation by Department – A spreadsheet depicting total FTE (Full-Time Equivalent) and allocation of employee time spent within each department, relating to their department labor resources.

Budget Summary

The total budget for this fiscal year is \$26,702,905. This is a 2.23% increase over last year's budget. As required by law, the budget being presented is balanced, in that expected revenues and anticipated expenditures offset. All funds will continue to be monitored should projected revenues decline, or anticipated expenditures increase. Ongoing City operations within all departments are fully funded with anticipated revenues and reserves on hand. Some significant changes to the 2024-2025 Proposed Budget are as follows:

Revenues

- ❖ The City's property tax revenues have shown slight increases in the last few years and are estimated to produce a majority of the revenue for general fund resources and programs. The City's permanent tax rate of \$5.18/1,000 of assessed value is used to determine this revenue stream. Property revenues are budgeted very conservatively due to the Urban Renewal Agency reducing some of the increase in tax revenues.
- ❖ Second to property tax revenue, franchise fees continue to provide a majority of revenue for General Fund programs and services. The Electricity Franchise revenues are estimated very conservatively as it is not known whether Central Lincoln PUD will have a price increase this year. Franchise fees are split 60/40% between the General Fund and Streets Fund respectively. Garbage Franchise fees are anticipated to decrease after speaking with Dahl Disposal and based on current year estimated actuals, this is evident.
- ❖ Street Light Utility fee revenues are currently \$8.75 per month. Rates can be adjusted on July 1 of each year based on Council decisions.
- ❖ State shared revenues continue to see a slight increase due in part to the City's continued eligibility to receive a portion of the State shared Marijuana Tax Revenue.
- ❖ Additional revenue the City of Toledo will be receiving is through the Strategic Investment Program (SIP).
- ❖ The revenues received from the Lincoln County Library District are estimated to only slightly increase because of the Library District's chosen model for revenue sharing. While some libraries in the County will have a decrease in revenue, Toledo will continue to have a small increase.
- ❖ Revenue from the Toledo Rural Fire Protection District is projected conservatively because it is tied to property tax collections which could lag from prior years.
- ❖ We are prepared to participate in the State of Oregon Fire Conflagration Act this year if there is a need. However, no budget has been provided so a supplemental budget would be needed if personnel and equipment are dispatched to a wildfire.

- ❖ We are an emergency basis only backup resource for the Seal Rock Water District and South Beach/Newport area through their tie in. Small revenue will be sourced quarterly when Seal Rock Water chooses to exercise their valves, unless an emergency arises in which they will pay bulk rates.
- ❖ Water and Wastewater revenue is projected to be close to last year based on a 3% water and 3% wastewater rate increases. However, in May the City Council will hear from staff on their recommended increases. The Sewer Fund is very tight and the Water Fund is tightening as well.
- ❖ No transfers to/from the Stabilization fund are proposed in this year's budget.

Expenditures

- ❖ Administration staffing has changed. With the recent addition of the Finance Director/Assistant City Manager and the future recruitment for a Human Resource position, it has been added to the budget.
- ❖ Overall personnel expenditures are estimated to increase approximately 10-12% due to an increase in benefit coverage costs and anticipated wage increases required by collective bargaining agreements and/or other cost of living wage adjustments. PERS (Public Employees Retirement System) rates adjust every two years and continue to increase.
- ❖ Materials and Services expenses are estimated to increase due to increases in utility costs, material costs, fuel and other routine operating expenses.
- ❖ Emphasis on I & I (Inflow and Infiltration) reduction in the Sewer System and general upkeep and maintenance of City buildings will continue.
- ❖ Public Works has many water projects planned along with the water project to increase flows for Olalla Meadows.
- ❖ The Public Safety Building Remodel Phase 1 will complete early this fiscal year which included removal and replacement of roofing, siding, doors and windows. Additional grant funding is being requested to complete the project. The outcome remains unknown as of this budget time. If successful, a supplemental budget will be required.

City Council Goals and Guiding Financial Policies

This proposed budget reflects anticipated regular work for this next year and the Capital Improvement Projects align with City Council's Adopted goals for 2024-2025. The City Council Goals and priorities in part, determine a road map for how the City will spend its resources beyond the funds necessary for continued routine City services. The proposed 2024-2025 annual budget is intended to be responsive to ongoing needs and desires of the community as well as reflecting priorities of the City as it moves forward with improved services and projects.

I sincerely thank all of the Department Directors and supporting staff in their role in developing the City budget. It is with their assistance, dedication, and ongoing efforts that make the City of Toledo such a great place to live, work, and play.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Doug Wiggins". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Doug Wiggins
City Manager

2024-2025 *City Council goals*

The following Goals were adopted by the Toledo City Council to guide the Council's work through the 2024-2025 fiscal year, and to give direction to staff on the prioritized projects they will during this fiscal year.

In pursuing these Goals, the Council and Staff will consider and pursue sustainable products, services, and programs, reflecting the three legs of sustainability: environmental, economic, and social.

GOALS

- To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.
- The City will focus on advancing technology while simultaneously implementing measures to ensure security and redundancy.
- To sustain and expand an inclusive and welcoming work environment, with a focus on enhancing retention rates.
- Enhance civic engagement and transparency by implementing a comprehensive community outreach program fostering open communication, educating residents about government initiatives, and actively involving community members in decision-making processes to achieve effective local governance.
- Improve emergency preparedness by updating our Emergency Operations Plan by the end of the fiscal year.
- Encourage economic development by developing barrier reducing policies and plans to attract business investments, obtaining grants for commercial rehabilitation, and to support housing development.

Financial and Budgetary Guidelines

The Budget document is an important accounting document for the City of Toledo. It establishes guidelines the City uses to monitor expenditures and to track its revenues. It identifies work programs and goals to be achieved by each City department or division in the upcoming fiscal year.

GENERAL POLICIES

- Financial statements of the City are to be prepared in accordance with Generally Accepted Accounting Principles (GAAP).
- The budget is to be prepared in accordance with Oregon local budget law. The budget must be adopted, by resolution annually, no later than June 30. In accordance with state law, the budget shall be balanced, in that expected revenues and anticipated expenditures align with each other.
- An external audit shall be completed annually and submitted to the state no later than December 31 of the following fiscal year.
- The City's basis of accounting is modified accrual. The budget and audited financial statements shall be prepared in the modified accrual basis for all funds. This means that revenues are recorded when earned and expenses are recorded when incurred, regardless of the timing of related cash flows.

REVENUES

- 30% of State shared liquor, cigarette and marijuana tax receipts will be made available to social service and civic organizations that provide direct services to Toledo citizens.
- All franchise fees received will be divided with 60% designated toward General Fund purposes and 40% allocated for Street purposes.
- One time revenues will be used for one time expenditures.

EXPENDITURES

- Budget control is maintained at the Department level. The City Manager has the authority to approve expenditures up to \$25,000. Expenditures exceeding \$25,000 must be approved by City Council.
- All fixed assets purchased and capital projects completed for and/or by the City of Toledo with a cost of \$10,000 or more and with a useful life of more than two years will be capitalized.
- Oregon Local Budget Law establishes procedures to revise the budget as events occur after budget adoption.

DEBT

- Long term debt shall not be issued to finance ongoing operations.
- Short term borrowing or lease purchase contracts should only be considered to finance major operating equipment when it is determined to be in the City's best financial interest.
- Any project funded through the issuance of debt must have a useful life equal or greater than the term of financing.

CAPITAL PLANNING

- A Capital Improvement Plan (CIP) shall be developed to allow for appropriate planning.
- The CIP shall be reviewed each year by City management staff and by the City Council, as a part of the goal setting and work plan process.
- Capital Improvement Projects should:
 - Support City Council goals and objectives
 - Prevent the deterioration of the City's existing infrastructure and protect its investments in parks, streets, building and utilities
 - Encourage and sustain economic development in Toledo
 - Respond to and anticipate future growth in the City
 - Increase the efficiency and productivity of City operations
- The impact of capital projects on the operating budget should always be an important consideration when evaluating projects to include in the CIP.
- On-going operating and maintenance costs will be a consideration when making a capital purchase.

THE BUDGET PROCESS

The budget process is governed by the City Charter, City Ordinances, and State of Oregon Budget Laws. The annual budget preparation process begins several months prior to adoption.

- In January, Department Directors prepare budget information regarding personnel changes, proposed capital improvement projects and purchases, for the upcoming fiscal year.
- This information is reviewed and discussed with the City Manager and City Finance Director. Following initial reviews, the information is used to create a requested budget.
- After departments submit their requested budgets, the City Manager and the Finance Director review the requested budgets with Department Directors to discuss the requests and determine whether any additional information is needed. In April and into May, the City Manager makes decisions on the submitted budgets, which are then incorporated into the proposed budget.
- The City Manager presents the proposed budget and budget message to the Budget Committee. The Budget Committee, in accordance with Oregon Budget Law is comprised of the City Council and an equal number of citizen members.

All Budget Committee meetings are open to the public and required to be advertised. Time is allowed at each meeting for public comment and input.

- After all input has been received, the Budget Committee approves the budget with any changes and forwards it to the City Council for adoption.

In June, the City Council holds another Public Hearing to allow for public comment. Following the Public Hearing, the City Council adopts the budget by resolution. The adopted budget takes effect on July 1; in accordance with Oregon Budget Law, a budget must be adopted prior to July 1.

BUDGET REVISION PROCEDURES

Budget Amendment

As allowed by Oregon Budget Law, contingencies cannot be used unless transferred to a specific appropriation by Council Resolution. Budget amendments within a fiscal year cannot exceed 15% of fund appropriations without approval of a supplemental budget.

Supplemental Budget

In accordance with Oregon Budget Law, a supplemental budget is required to appropriate increased resources within a fund (except for gifts, grants and donations), or if total amendments in a fund exceed 15% of the original adopted appropriations.



Pictures clockwise from top left:
 1. Public Library talent show
 2. October 2023 City Council Town Hall
 3. Community Mural frame installed at Rock Park on Main Street.

Personnel Allocation by Fund –Update for 2024-2025

2023-2024

| Public Works | Water | | WWTP | | Gas Tax | General Fund | | | | | | Total | |
|-------------------|-------|------|-------|------|---------|--------------|------|----|--------|------|---------|-------|--------------|
| | Treat | Dist | Treat | Coll | | Property | Muni | IT | Police | Fire | Library | | Admin |
| PW Director | 0.15 | 0.15 | 0.15 | 0.15 | 0.30 | 0.10 | | | | | | | 1.00 |
| PW Supervisor | | 0.30 | | 0.30 | 0.30 | 0.10 | | | | | | | 1.00 |
| W Sr. Operator | 1.00 | | | | | | | | | | | | 1.00 |
| W Jr. Operator | 1.00 | | | | | | | | | | | | 1.00 |
| WW Sr. Operator | | | 1.00 | | | | | | | | | | 1.00 |
| WW Jr. Operator | | | 1.00 | | | | | | | | | | 1.00 |
| PW Lead | | 0.30 | | 0.30 | 0.30 | 0.10 | | | | | | | 1.00 |
| Maint II | | 0.25 | | 0.25 | 0.50 | | | | | | | | 1.00 |
| Maint II | | 0.25 | | 0.25 | 0.50 | | | | | | | | 1.00 |
| Maint II | | 0.25 | | 0.25 | 0.50 | | | | | | | | 1.00 |
| Maint II | | 0.25 | | 0.25 | 0.50 | | | | | | | | 1.00 |
| Maint IV/Operator | | 0.35 | | 0.35 | 0.30 | | | | | | | | 1.00 |
| Mechanic | | 0.25 | | 0.25 | 0.50 | | | | | | | | 1.00 |
| Grounds | | | | | | 1.00 | | | | | | | 1.00 |
| Grounds | | | | | | 1.00 | | | | | | | 1.00 |
| Custodial | | | | | | 1.00 | | | | | | | 1.00 |
| Total PW | | | | | | | | | | | | | 16.00 |

| Fire Department | | | | | | | | | | | | | |
|-------------------------|--|--|--|--|--|--|--|--|--|--|------|--|-------------|
| Chief | | | | | | | | | | | 1.00 | | 1.00 |
| Training Officer | | | | | | | | | | | 1.00 | | 1.00 |
| Fire Inspector | | | | | | | | | | | 1.00 | | 1.00 |
| Safety & Health | | | | | | | | | | | 1.00 | | 1.00 |
| Total Fire Dept. | | | | | | | | | | | | | 4.00 |

| Police Department | | | | | | | | | | | | | |
|---------------------------|--|--|--|--|--|--|--|--|--|--|------|--|--------------|
| Chief | | | | | | | | | | | 1.00 | | 1.00 |
| Sergeant | | | | | | | | | | | 1.00 | | 1.00 |
| Head Dispatch | | | | | | | | | | | 1.00 | | 1.00 |
| Officer | | | | | | | | | | | 1.00 | | 1.00 |
| Officer | | | | | | | | | | | 1.00 | | 1.00 |
| Officer | | | | | | | | | | | 1.00 | | 1.00 |
| Officer | | | | | | | | | | | 1.00 | | 1.00 |
| Officer | | | | | | | | | | | 1.00 | | 1.00 |
| Officer | | | | | | | | | | | 1.00 | | 1.00 |
| Dispatcher | | | | | | | | | | | 1.00 | | 1.00 |
| Dispatcher | | | | | | | | | | | 1.00 | | 1.00 |
| Dispatcher | | | | | | | | | | | 1.00 | | 1.00 |
| Dispatcher | | | | | | | | | | | 1.00 | | 1.00 |
| Dispatcher | | | | | | | | | | | 1.00 | | 1.00 |
| OC Dispatcher | | | | | | | | | | | 0.30 | | 0.30 |
| CSO | | | | | | | | | | | 1.00 | | 1.00 |
| Total Police Dept. | | | | | | | | | | | | | 14.30 |

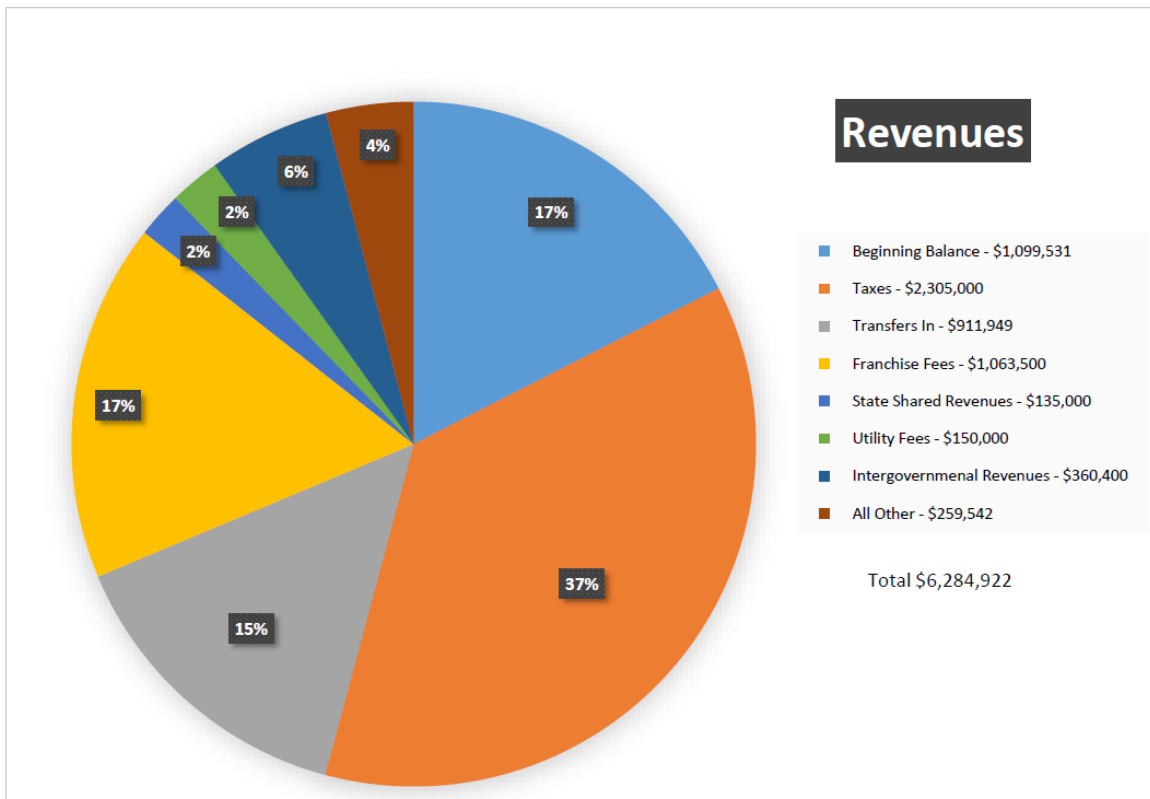
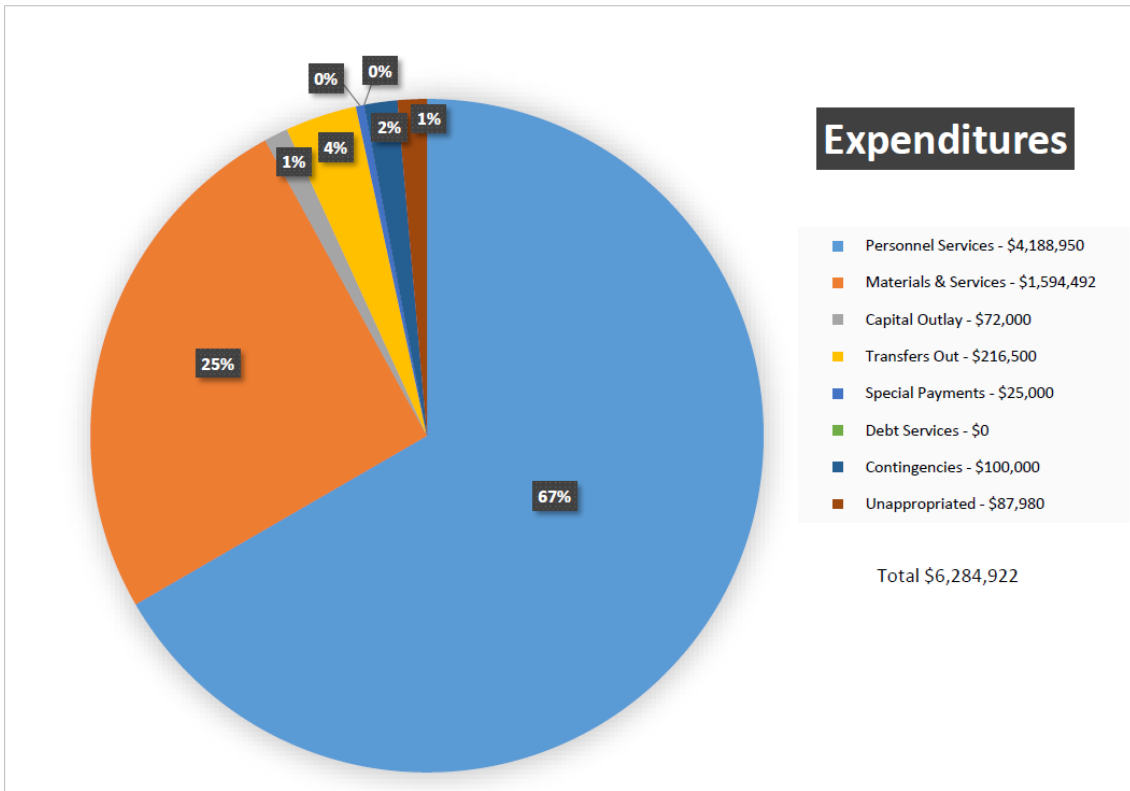
| Library | | | | | | | | | | | | | |
|----------------------|--|--|--|--|--|--|--|--|--|--|------|--|-------------|
| Director | | | | | | | | | | | 1.00 | | 1.00 |
| Asst. Director | | | | | | | | | | | 1.00 | | 1.00 |
| Tech Services | | | | | | | | | | | 0.50 | | 0.50 |
| Clerk | | | | | | | | | | | 0.50 | | 0.50 |
| Child Programs | | | | | | | | | | | 0.50 | | 0.50 |
| Adult Programs | | | | | | | | | | | 0.50 | | 0.50 |
| Total Library | | | | | | | | | | | | | 4.00 |

| Administration | | | | | | | | | | | | | |
|-----------------------|------|------|------|------|------|--|------|------|--|--|--|------|-------------|
| City Manager | 0.01 | 0.01 | 0.01 | 0.01 | 0.02 | | | | | | | 0.94 | 1.00 |
| City Attorney/Planner | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | | | | | | | 0.75 | 1.00 |
| ASM/ Finance Director | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | | | | | | | 0.75 | 1.00 |
| Exec. Asst/Recorder | 0.01 | 0.01 | 0.01 | 0.01 | 0.02 | | | | | | | 0.94 | 1.00 |
| Human Resources | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | | | | | | | 0.50 | 1.00 |
| Information Tech | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | | | 0.50 | | | | | 1.00 |
| Accounting Supervisor | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | | | | | | | 0.50 | 1.00 |
| Planning Tech | 0.06 | 0.13 | 0.06 | 0.13 | 0.13 | | | | | | | 0.49 | 1.00 |
| Accounting Clerk | | 0.10 | | 0.10 | 0.10 | | 0.20 | | | | | 0.50 | 1.00 |
| Total Admin | | | | | | | | | | | | | 9.00 |

| | | | | | | | | | | | | | |
|------------|------|------|------|------|------|------|------|------|-------|------|------|------|--|
| Sub Totals | 2.63 | 3.00 | 2.63 | 3.00 | 4.37 | 3.30 | 0.20 | 0.50 | 14.30 | 4.00 | 4.00 | 5.37 | |
| | 5.63 | | 5.63 | | | | | | | | | | |

Grand Total 47.30

2024-2025 General Fund Revenue & Expenditures



2024-2025 Consolidated Financial Summary

| Consolidated Financial Summary -General Fund | | | | | |
|---|-----------------------------|---------------------------------|---------------------------------|------------------------------|--------------------------------|
| | 2023-2024 Adopted Budget | 2024-2025 Proposed Budget | 2024-2025 Approved Budget | Variance in Dollars \$ | Variance in Percentage % |
| Revenue | | | | | |
| Beginning Balance | \$1,247,167 | \$1,099,531 | \$0 | -\$147,636 | -12% |
| Taxes | \$2,252,500 | \$2,305,000 | \$0 | \$52,500 | 2% |
| Transfers In | \$235,000 | \$911,949 | \$0 | \$676,949 | 288% |
| Franchise Fees | \$1,199,254 | \$1,063,500 | \$0 | -\$135,754 | -11% |
| State Shared Revenues | \$135,140 | \$135,000 | \$0 | -\$140 | 0% |
| Utility Fees | \$145,000 | \$150,000 | \$0 | \$5,000 | 3% |
| Intergovernmental Revenues | \$344,894 | \$360,400 | \$0 | \$15,506 | 4% |
| Grants/Donations | \$20,000 | \$39,692 | \$0 | \$19,692 | 98% |
| Rents, Leases | \$15,000 | \$16,200 | \$0 | \$1,200 | 8% |
| Court/Fines Fees | \$70,000 | \$70,000 | \$0 | \$0 | 0% |
| All Other | \$111,980 | \$133,650 | \$0 | \$21,670 | 19% |
| Total Revenues | \$5,775,935 | \$6,284,922 | \$0 | \$508,987 | 9% |
| Expenditures by Category of Expense | | | | | |
| Personnel Services | \$3,747,127 | \$4,188,950 | \$0 | \$441,823 | 12% |
| Materials & Services | \$1,362,209 | \$1,594,492 | \$0 | \$232,283 | 17% |
| Capital Outlay | \$27,000 | \$72,000 | \$0 | \$45,000 | 167% |
| Transfers Out | \$243,000 | \$216,500 | \$0 | -\$26,500 | -11% |
| Special Payments | \$33,849 | \$25,000 | \$0 | -\$8,849 | -26% |
| Debt Services | \$0 | \$0 | \$0 | \$0 | 0% |
| Contingencies | \$200,000 | \$100,000 | \$0 | -\$100,000 | -50% |
| Unappropriated | \$162,750 | \$87,980 | \$0 | -\$74,770 | -46% |
| Total Expenditures by Category of Expense | \$5,775,935 | \$6,284,922 | \$0 | \$508,987 | 9% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2023-2024 | 2023-2024 | | |
|------------------|------------------|------------------|------------------|-------------------------|--------------------------------|-----------|----------------|-----------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Proposed | Approved | \$ Change | % Change |
| | | | | 001-000 Revenues | | | | |
| 1,850,526 | 1,955,433 | 1,247,167 | 1,247,167 | 400100 | Beginning Fund Balance | 1,099,531 | (147,636) | -8% |
| 2,202,979 | 2,211,604 | 2,202,500 | 2,264,813 | 400200 | Current Taxes | 2,265,000 | 62,500 | 3% |
| 71,727 | 47,276 | 50,000 | 41,755 | 400300 | Delinquent Taxes | 40,000 | (10,000) | -21% |
| 13,103 | 74,607 | 50,000 | 69,610 | 400400 | Interest | 60,000 | 10,000 | 13% |
| 23,605 | 29,153 | 25,000 | 30,099 | 401300 | Natural Gas Franchise | 25,000 | - | 0% |
| 2,679 | 3,574 | 2,500 | 2,762 | 401400 | Telephone Franchise | 2,500 | - | 0% |
| 3,297 | 2,665 | 3,000 | 3,410 | 401450 | Telecommunications Franchise | 3,000 | - | 0% |
| 22,020 | 21,490 | 22,000 | 18,852 | 401500 | Television Franchise | 18,000 | (4,000) | -19% |
| 163,140 | 388,747 | 380,000 | 295,472 | 401600 | Garbage Franchise | 250,000 | (130,000) | -33% |
| 789,934 | 723,733 | 766,754 | 729,326 | 401700 | Electric Franchise | 765,000 | (1,754) | 0% |
| 58,304 | 72,326 | 145,000 | 147,715 | 401750 | Street Light Utility Fees | 150,000 | 5,000 | 7% |
| 550 | 400 | 250 | 275 | 401900 | Beverage License | 250 | - | 0% |
| 18,368 | 21,414 | 20,000 | 19,161 | 402000 | Business License | 20,000 | - | 0% |
| 66,593 | 71,666 | 70,000 | 68,065 | 402200 | State Liquor Fees | 70,000 | - | 0% |
| 3,020 | 2,651 | 3,000 | 2,482 | 402300 | Cigarette Tax | 2,500 | (500) | -19% |
| 2,736 | 4,121 | 4,500 | 5,890 | 402350 | Marijuana Tax | 4,500 | - | 0% |
| 57,644 | 58,998 | 57,640 | 58,929 | 402500 | State Revenue Sharing | 58,000 | 360 | 1% |
| 520,119 | 130,265 | 41,730 | 52,841 | 402700 | Refunds & Misc | 53,400 | 11,670 | 9% |
| 197,091 | 204,710 | 205,000 | 215,101 | 402800 | Toledo Rural Fire Protect | 210,000 | 5,000 | 2% |
| - | - | 5,000 | 29,583 | 402825 | Fire Protection Services | 5,000 | - | 0% |
| 87,576 | 75,324 | 70,000 | 68,165 | 403000 | Municipal Court Fines | 70,000 | - | 0% |
| 92,954 | 90,597 | 114,494 | 110,291 | 403140 | Library Service District | 125,000 | 10,506 | 12% |
| - | 18,700 | 20,400 | 20,400 | 403150 | Siletz Agreement | 20,400 | - | 0% |
| 23,980 | 114,370 | 20,000 | 69,793 | 405250 | Grants | 39,692 | 19,692 | 17% |
| 478,860 | 16,550 | 15,000 | 17,400 | 405380 | Rents and Leases | 16,200 | 1,200 | 7% |
| - | 240,000 | - | - | 405385 | Transfer from Grants Fund | 300,000 | 300,000 | 125% |
| - | - | 200,000 | 200,000 | 405386 | Transfer from CC Strat Reserve | 365,000 | 165,000 | 0% |
| - | - | - | - | 405387 | Transfer from Library Reserve | 11,949 | 11,949 | 0% |
| - | - | - | - | 405388 | Transfer from General Reserve | 200,000 | 200,000 | 0% |
| - | 30,000 | 35,000 | 35,000 | 405390 | Transfer from Urban Renewal | 35,000 | - | 0% |
| 6,750,804 | 6,610,373 | 5,775,935 | 5,824,356 | Total | 6,284,922 | - | 508,987 | 9% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------|------------------|----------|---------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Administration Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 001-100 | Personnel | 6.17 | | | |
| 342,489 | 363,751 | 464,346 | 414,632 | 500010 | Salaries | | 587,800 | - | 123,454 27% |
| 327 | 755 | 1,500 | 2,595 | 501500 | Overtime | | 3,000 | - | 1,500 100% |
| 215,555 | 176,862 | 227,500 | 192,779 | 504700 | Benefits | | 269,000 | - | 41,500 18% |
| 558,371 | 541,368 | 693,346 | 610,005 | | | 6.17 | 859,800 | - | 166,454 24% |
| | | | | 001-100 | Materials & Services | | | | |
| 8,139 | 6,019 | 5,500 | 4,495 | 600100 | Office Supplies | | 6,000 | - | 500 9% |
| - | - | - | - | 600110 | Grants | | - | - | - 0% |
| - | - | - | - | 600150 | Data Processing Support | | 15,000 | - | 15,000 0% |
| 9,327 | 9,872 | 10,650 | 8,880 | 600210 | Utilities | | 166,150 | - | 155,500 1460% |
| 4,896 | 6,137 | 5,500 | 3,375 | 600230 | Advertising & Notices | | 5,500 | - | - 0% |
| 197 | - | 1,000 | - | 600300 | Equipment Maintenance | | 1,000 | - | - 0% |
| 3,974 | 4,678 | 4,500 | 7,212 | 600600 | Travel & Training | | 20,000 | - | 15,500 344% |
| 4,312 | 3,232 | 4,000 | 3,937 | 600700 | Membership & Subscription | | 25,000 | - | 21,000 525% |
| - | - | - | - | 601700 | Insurance | | 143,000 | - | 143,000 0% |
| 2,436 | 2,862 | 4,000 | 4,744 | 607500 | Special Purchases | | 20,000 | - | 16,000 400% |
| 4,862 | 2,121 | 3,000 | 1,770 | 608000 | Supplies | | 5,000 | - | 2,000 67% |
| 145,272 | 90,425 | 45,000 | 77,239 | 608100 | Contract & Other Services | | 160,000 | - | 115,000 256% |
| 183,416 | 125,347 | 83,150 | 111,653 | | | 0 | 721,650 | - | 638,500 768% |
| | | | | 001-100 | Capital Outlay | | | | |
| 3,441 | - | 17,000 | 1,500 | 620500 | Equipment | | 20,000 | - | 3,000 18% |
| 3,441 | - | 17,000 | 1,500 | | | 0 | 20,000 | - | 3,000 18% |
| | | | | 001-100 | Transfers | | | | |
| - | - | - | - | 631970 | Transfer to CC Strat Reserve | | - | - | - 0% |
| - | - | - | - | | | 0 | - | - | - 0% |
| 745,229 | 666,714 | 793,496 | 723,158 | Total | | 6.17 | 1,601,450 | - | 807,954 102% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | Property Maintenance | 2024-2025 | 2024-2025 | | |
|----------------|----------------|----------------|----------------|----------------|---------------------------------|-----------|----------------|----------|-----------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 001-650 | Personnel | 3 | | | |
| 128,668 | 123,802 | 145,463 | 127,947 | 500016 | Salaries | | 161,000 | | 15,537 11% |
| 1,132 | 1,956 | 2,000 | 1,329 | 501500 | Overtime | | 2,500 | | 500 25% |
| 55,862 | 65,562 | 67,100 | 65,971 | 504700 | Benefits | | 73,500 | | 6,400 10% |
| <u>185,661</u> | <u>191,319</u> | <u>214,563</u> | <u>195,248</u> | | | <u>3</u> | <u>237,000</u> | <u>-</u> | <u>22,437 10%</u> |
| | | | | 001-650 | Materials & Services | | | | |
| 118 | 102 | 200 | 73 | 600100 | Office Supplies | | 200 | | - 0% |
| 3,016 | 2,749 | 4,000 | 3,578 | 600210 | Utilities | | 4,200 | | 200 5% |
| 2,087 | 1,058 | 2,500 | 960 | 600300 | Equipment Maintenance | | 2,500 | | - 0% |
| 13,838 | 11,730 | 21,000 | 8,285 | 600350 | Vehicle Maintenance | | 16,000 | | (5,000) -24% |
| 17,277 | 29,375 | 40,000 | 39,392 | 600400 | Facility Maintenance | | 45,000 | | 5,000 13% |
| - | 288 | 500 | 200 | 600600 | Travel & Training | | 500 | | - 0% |
| 6,800 | 5,915 | 8,000 | 285 | 607500 | Special Purchases | | 8,000 | | - 0% |
| 7,919 | 6,938 | 13,000 | 8,294 | 608000 | Supplies | | 10,000 | | (3,000) -23% |
| 2,900 | 3,647 | 5,000 | 3,919 | 608050 | Janitorial Supplies | | 5,000 | | - 0% |
| 15,081 | 16,510 | 20,000 | 21,090 | 608100 | Contract & Other Services | | 25,000 | | 5,000 25% |
| <u>69,036</u> | <u>78,312</u> | <u>114,400</u> | <u>86,076</u> | | | <u>0</u> | <u>116,400</u> | <u>-</u> | <u>2,000 2%</u> |
| | | | | 001-650 | Capital Outlay | | | | |
| - | - | - | - | 620520 | Systems | | - | - | - 0% |
| <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | | | <u>0</u> | <u>-</u> | <u>-</u> | <u>- 0%</u> |
| | | | | 001-650 | Transfers | | | | |
| 22,500 | 21,500 | 21,500 | 21,500 | 631600 | Transfer to General Reserve | | - | - | (21,500) -100% |
| 22,500 | 22,500 | - | - | 631960 | Trans to Bldg & Property Res | | - | - | - 0% |
| <u>45,000</u> | <u>44,000</u> | <u>21,500</u> | <u>21,500</u> | | | <u>0</u> | <u>-</u> | <u>-</u> | <u>(21,500) -100%</u> |
| <u>299,697</u> | <u>313,631</u> | <u>350,463</u> | <u>302,824</u> | Total | | <u>3</u> | <u>353,400</u> | <u>-</u> | <u>2,937 1%</u> |



Department Purpose/Mission statement:

Our mission, collectively as a department and as individual members, is to provide an exemplary level of service and protection to the citizens that we serve and to all those who may visit, work in, or travel through our community.

Highlights/Stats from 2023-2024

- 3,643 hours of overtime (2,101 Dispatch / 1,542 Patrol)
- Calls for Service - 436 Cases; 7,088 CAD Screens, and 1,016 Fire Dept Screens
- Passed Accreditation (NWAA) for Law Enforcement and Communications
- Traffic Stats: 1,215 Traffic Stops and 887 Warnings
- Drug Stats: ON ITS WAY

2024-2025 Department Goals

- Retention of employees
- Hiring of employees
- Replace aging cars that are in the fleet

Narrative

The Toledo Police Department lost a long time employee this last year. Cassie Griffith has devoted over 20 years to this city and department as a 911 Dispatcher and Dispatch Supervisor. Being a first responder takes a toll on the people who work in the profession, we thank her for her service, and wish her luck in her future endeavors.

The Department lost three other employees (two officers and one dispatcher) last fiscal year. One employee went to work for another agency. We hired three employees (one dispatcher and two officers). I was honored to have two employees apply for the Dispatch Supervisor position. After a very tough decision, Dispatcher Katie Pimentel was promoted to Dispatch Supervisor. Dispatcher Molly Vaughn obtained her Medicolegal Death Investigator (MDI) Certificate and will be able to assist in death investigations as one of the very few MDIs in the county. As was the case last year, staffing in both dispatch and patrol reached very low levels putting a huge strain on employees. However, during the Ice Storm of '24, this team raised to the challenge and worked copious hours to make sure the citizens and other city employees were safe. Some of the challenges they faced were: the power constantly going to backup generator while fielding many 911 calls, being in the field as power lines snapped, transformers blew and trees fell under the pressure of the ice around them, fire department and public works personnel; as well as being trapped at the police department because the roads were closed due to ice, fallen trees, and powerlines on the ground.



| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|-------------------------|-------------------------|-------------------------|-------------------------|----------------|---------------------------------|--------------|------------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Police Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 001-400 | Personnel | 14.30 | | | |
| 898,786 | 830,432 | 1,051,146 | 883,257 | 500012 | Salaries | | 1,190,500 | | 139,354 13% |
| 150,661 | 157,655 | 140,000 | 137,097 | 501500 | Overtime | | 150,000 | | 10,000 7% |
| 13,408 | 3,077 | 17,500 | 2,135 | 501600 | Grant Overtime | | 12,500 | | (5,000) -29% |
| 570,565 | 532,452 | 629,342 | 504,546 | 504700 | Benefits | | 660,000 | | 30,658 5% |
| <u>1,633,419</u> | <u>1,523,616</u> | <u>1,837,988</u> | <u>1,527,035</u> | | | 14.30 | 2,013,000 | - | 175,012 10% |
| | | | | 001-400 | Materials & Services | | | | |
| 5,438 | 3,594 | 5,000 | 4,530 | 600100 | Office Supplies | | 5,000 | | - 0% |
| - | - | - | - | 600110 | Grants | | - | - | - 0% |
| 71,648 | 67,589 | 67,700 | 70,032 | 600210 | Utilities | | 75,000 | | 7,300 11% |
| 2,784 | 5,274 | 3,300 | 1,479 | 600300 | Equipment Maintenance | | 3,200 | | (100) -3% |
| 39,154 | 37,868 | 35,000 | 27,145 | 600350 | Vehicle Maintenance | | 33,000 | | (2,000) -6% |
| 10,824 | 11,293 | 12,000 | 14,000 | 600600 | Travel & Training | | 13,000 | | 1,000 8% |
| 2,522 | 3,457 | 2,700 | 2,055 | 600700 | Memberships & Subscriptions | | 2,700 | | - 0% |
| 1,510 | - | - | - | 606500 | Youth Program Support | | - | | - 0% |
| - | 1,365 | 1,300 | 1,300 | 606600 | Community Programs | | 1,300 | | - 0% |
| - | - | - | - | 607000 | Abatement Program | | - | | - 0% |
| 25,408 | 10,846 | 15,000 | 15,000 | 607500 | Special Purchases | | 15,000 | | - 0% |
| 19,421 | 14,327 | 15,000 | 10,288 | 608000 | Supplies | | 13,000 | | (2,000) -13% |
| 53,932 | 29,106 | 30,000 | 35,845 | 608100 | Contract & Other Services | | 40,000 | | 10,000 33% |
| <u>232,640</u> | <u>184,720</u> | <u>187,000</u> | <u>181,674</u> | | | 0 | 201,200 | - | 14,200 8% |
| | | | | 001-400 | Capital Outlay | | | | |
| - | 23,971 | 27,000 | 26,998 | 620500 | Equipment | | 27,000 | | - 0% |
| - | - | - | - | 620520 | Systems | | - | - | - 0% |
| <u>-</u> | <u>23,971</u> | <u>27,000</u> | <u>26,998</u> | | | 0 | 27,000 | - | - 0% |
| | | | | 001-400 | Transfers | | | | |
| 48,500 | 46,500 | 46,500 | 46,500 | 631600 | Transfer to General Reserve | | 46,500 | | - 0% |
| 20,000 | 20,000 | 20,000 | 20,000 | 631960 | Trans to Bldg & Property Res | | 20,000 | | - 0% |
| <u>68,500</u> | <u>66,500</u> | <u>66,500</u> | <u>66,500</u> | | | 0 | 66,500 | - | - 0% |
| <u><u>1,934,560</u></u> | <u><u>1,798,806</u></u> | <u><u>2,118,488</u></u> | <u><u>1,802,207</u></u> | Total | | <u>14.30</u> | <u>2,307,700</u> | <u>-</u> | <u>189,212 9%</u> |

Department Purpose/Mission statement:

To mitigate emergencies within the City, the district and work with the community for events and inspections to increase citizen safety and awareness.

Highlights/Stats from 2023-2024

- Set a record for annual amount of calls, 1,012.
- Broke ground on our training site and have plans to improve.
- Established an Emergency Medical Services division for volunteers and call response.
- Secured \$101,000 in grants from different organizations for training and equipment.

2024-2025 Department Goals

- Maintain a staff/volunteer core that is trained, properly outfitted and safe while meeting community needs.
- Establish a communications team covering HAM (radio), Very High Frequency (VHF) and portable repeater operation then integrate this with the county Emergency Management and state communications team.
- Strengthen the wildland urban interface inspection in the city and district using products and training from the Oregon State Fire Marshall wildland mitigation grant from last year.

Narrative

For the 2024-2025 fiscal year the Fire Department will work on improving our established training site above the waste water plant. Step one of this site was paid for by a training grant from the Department of Public Safety Standards and Training (DPSST) last year. This year's improvement needs to be made by securing the wall on the downhill side to prevent erosion and maintain the footprint. Within this area, we must place the confined prop at the same time so the exit from the prop goes under the wall. This site will be a fire training and confined space training for Toledo Fire Department and Georgia-Pacific Mill. With the addition of a communications team we hope to have the ability to communicate outside of Toledo in the case of large disaster or communications equipment failure.



Main Street Trick or Treat 2023

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|-----------|-----------|-----------|-------------|----------------|---------------------------------|-------------|-----------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Fire Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 001-500 | Personnel | 4.00 | | | |
| 257,210 | 282,665 | 333,662 | 278,216 | 500014 | Salaries | | 360,000 | | 26,338 8% |
| 18,247 | 13,072 | 15,000 | 17,165 | 501400 | Call Time | | 15,000 | | 0 0% |
| 39,982 | 36,464 | 45,000 | 37,517 | 501500 | Overtime | | 45,000 | | 0 0% |
| 0 | 0 | 15,000 | 2,996 | 500088 | Wildland Firefighters | | 15,000 | | 0 0% |
| 0 | 0 | 2,500 | 10,711 | 501501 | Overtime Wildland Firefighters | | 2,500 | | 0 0% |
| 182,443 | 201,033 | 214,577 | 220,072 | 504700 | Benefits | | 239,500 | | 24,923 12% |
| 497,883 | 533,233 | 625,739 | 566,678 | | | 4.00 | 677,000 | 0 | 51,261 8% |
| | | | | 001-500 | Materials & Services | | | | |
| 1,602 | 1,125 | 2,000 | 2,000 | 600100 | Office Supplies | | 2,000 | | 0 0% |
| 0 | 0 | 0 | 0 | 600110 | Grants | | 35,000 | | 35,000 0% |
| 13,330 | 18,197 | 17,200 | 15,000 | 600210 | Utilities | | 17,700 | | 500 3% |
| 12,296 | 11,121 | 14,500 | 15,500 | 600300 | Equipment Maintenance | | 18,000 | | 3,500 24% |
| 69,312 | 35,619 | 52,000 | 55,000 | 600350 | Vehicle Maintenance | | 57,000 | | 5,000 10% |
| 10,571 | 14,872 | 14,250 | 14,000 | 600600 | Travel & Training | | 14,500 | | 250 2% |
| 144 | 1,211 | 1,200 | 800 | 600700 | Membership & Subscription | | 1,200 | | 0 0% |
| 1,912 | 55,111 | 25,624 | 22,719 | 607500 | Special Purchases | | 10,000 | | -15,624 -61% |
| 51,511 | 27,513 | 40,000 | 40,000 | 608000 | Supplies | | 40,000 | | 0 0% |
| 8,676 | 43,457 | 81,000 | 46,303 | 608100 | Contract & Other Services | | 47,000 | | -34,000 -42% |
| 48,000 | 50,000 | 58,000 | 58,000 | 608150 | Volunteer Program | | 61,000 | | 3,000 5% |
| 217,353 | 258,227 | 305,774 | 269,322 | | | 0 | 303,400 | 0 | -2,374 -1% |
| | | | | 001-500 | Capital Outlay | | | | |
| 0 | 0 | 0 | 0 | 620500 | Equipment | | 25,000 | 0 | 25,000 0% |
| 0 | 0 | 0 | 0 | | | 0 | 25,000 | 0 | 25,000 0% |
| | | | | 001-500 | Transfers | | | | |
| 115,000 | 110,000 | 110,000 | 110,000 | 631600 | Transfer to General Reserve | | 110,000 | | 0 0% |
| 15,000 | 15,000 | 15,000 | 15,000 | 631960 | Trans to Bldg & Property Res | | 15,000 | | 0 0% |
| 130,000 | 125,000 | 125,000 | 125,000 | | | 0 | 125,000 | 0 | 0 0% |
| 845,236 | 916,460 | 1,056,513 | 961,000 | | Total | 4.00 | 1,130,400 | 0 | 73,887 7% |



Department Purpose/Mission statement:

The mission of the Toledo Public Library is to provide high quality library service and maintain an organized collection of resources that meet the recreational, educational, and informational needs of the community. The Library prides itself as an essential resource that helps to ensure equal access to information that result in a free, democratic, literate society.

Highlights/Stats from 2023-2024

- Secured \$25,000 in grant funding for programs and collection development, including \$15,000 for youth services
- 215 Summer Reading registrations
- Presented an educational screening of Buster Keaton's "The General," in partnership with the Yaquina Pacific Railroad Historical Society (as part of Operation Lifesaver), and with a live score by Barbara LePine
- Documented and preserved local websites as part of the Community Webs project
- Successful Tween Book Club program, including a speaking engagement with author Nate Ball (Alien in My Pocket) and rocket-building workshop

2024-2025 Department Goals

- Plan and implement innovative youth and adult programming
- Continue to grow a diverse collection of books
- Expand bilingual (Spanish/English) outreach, collections, and programming
- Expand digital collections and access
- Build and strengthen collaborative relationships with institutional partners

Narrative

The Library has an exciting year planned at the library for the fiscal year 2024-2025. We will continue to host preschool Storytime every Wednesday, teens and tweens will have several dedicated events this year called Arts and Eats, including an Animate Your Favorite Book Quote event and book talks. We will be working with the Oregon Coast Aquarium on events for the Summer Reading Program. Our Mask Making day is an annual collaboration with the Oregon Coast Children's Theatre and Oregon Coast Children's Center for the Arts. These events are planned on the backbone of literacy; providing many opportunities for our youth and community to celebrate reading. The Library's ongoing commitment to underserved populations includes bridging the digital divide, and providing service to those who may not yet know what the Library has to offer. The Library intends to hire an adult programs specialist during the upcoming fiscal year. In keeping with the Lincoln County Library District's current strategic plan, the Library strives to foster connections within and among local communities. The Library will continue, streamline, and increase its pursuit of grant and donation funds to supplement its operating budget, in order to provide the best possible service, access, and value to Toledo and surrounding communities.

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|----------------|----------------|----------------|----------------|----------------|---------------------------------|-----------|----------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Library Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 001-700 | Personnel | 4 | | | |
| 203,527 | 208,472 | 239,664 | 205,649 | 500042 | Salaries | | 254,000 | | 14,336 6% |
| 102,075 | 96,221 | 117,880 | 96,596 | 504700 | Benefits | | 128,500 | | 10,620 9% |
| 305,602 | 304,693 | 357,544 | 302,244 | | | 4 | 382,500 | - | 24,956 7% |
| | | | | 001-700 | Materials & Services | | | | |
| 5,565 | 5,375 | 5,500 | 5,446 | 600100 | Office Supplies | | 5,500 | - | 0% |
| - | - | - | - | 600110 | Grants | | 4,692 | 4,692 | 0% |
| 1,194 | 2,653 | 2,500 | 3,034 | 600150 | Data Processing Support | | 3,500 | 1,000 | 40% |
| 10,272 | 10,149 | 10,800 | 9,537 | 600210 | Utilities | | 12,500 | 1,700 | 16% |
| 65 | - | 750 | - | 600300 | Equipment Maintenance | | 750 | - | 0% |
| 1,060 | 1,978 | 1,000 | 693 | 600600 | Travel & Training | | 1,000 | - | 0% |
| 450 | 379 | 400 | 389 | 600700 | Membership & Subscription | | 500 | 100 | 25% |
| 22,841 | 25,386 | 25,000 | 21,095 | 603500 | Books & Materials | | 25,000 | - | 0% |
| 4,493 | 3,974 | 7,150 | 6,588 | 606500 | Youth Program Support | | 6,000 | (1,150) | -16% |
| 562 | 657 | 10,692 | 7,671 | 606550 | Adult Program Support | | 6,000 | (4,692) | -44% |
| 6,789 | 2,165 | 4,500 | 3,474 | 607500 | Special Purchases | | 4,000 | (500) | -11% |
| 581 | 2,139 | 2,000 | 1,534 | 608000 | Supplies | | 2,000 | - | 0% |
| 9,588 | 12,002 | 13,000 | 15,494 | 608100 | Contract & Other Services | | 16,500 | 3,500 | 27% |
| 63,461 | 66,857 | 83,292 | 74,956 | | | 0 | 87,942 | - | 4,650 6% |
| | | | | 001-700 | Capital Outlay | | | | |
| - | - | - | - | 620500 | Equipment | | - | - | - 0% |
| - | - | - | - | | | 0 | - | - | - 0% |
| | | | | 001-700 | Transfers | | | | |
| 10,000 | 10,000 | 5,000 | 5,000 | 631600 | Trans to General Reserve | | - | - | (5,000) -100% |
| 25,000 | 25,000 | 25,000 | 25,000 | 631960 | Trans to Bldg & Property Res | | 25,000 | - | - 0% |
| 35,000 | 35,000 | 30,000 | 30,000 | | | 0 | 25,000 | - | (5,000) -17% |
| 404,063 | 406,550 | 470,836 | 407,201 | | Total | 4 | 495,442 | - | 24,606 5% |

Municipal Court

Department Purpose/Mission statement:

The Toledo Municipal Court's (Court) mission is to support the quality of life of the citizens of the City of Toledo by promoting public safety, traffic safety, and respect for the administration of justice by applying sanctions for violations of the Motor Vehicle traffic offenses and civil infractions of municipal ordinances. The mission also includes efficient and equal justice for all persons, as well as the protection of citizens' individual and property rights as outlined in the City Charter, Chapter V Powers and Duties of Officers, Section 21 Municipal Court.

Highlights/Stats from 2023-2024

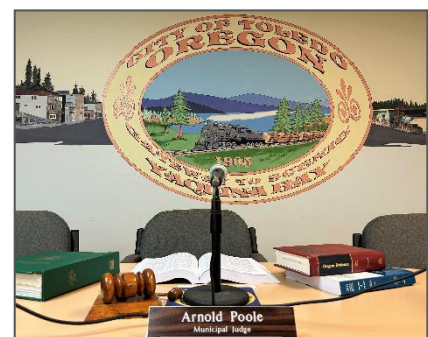
- The Court has collected \$35,500 in fines revenue from July 2023 to present.
- The Court has processed 58 number of tickets during the same period.
- The Court has held court seven times in this fiscal year.

2024-2025 Department Goals

- Continue to improve efficiencies, to develop procedures, and forms to streamline processes.
- Municipal Court Judge continue to monitor Municipal Court Judge listserv, and City Attorney to monitor City Attorney listserv to ensure consistency with other municipalities, and explore trends to benefit court and the community served.
- Continue to create and modify ordinances for municipal court to continue to hear cases involving the City's ordinances.
- Work with City Council to get direction on collection of unpaid fines.

Narrative

In the aggregate, municipal courts comprise a substantial percentage of U.S. judicial operations. There are 7,500 such courts in 30 states scattered across the country, they adjudicate over 3.5 million cases every year, and they collect over \$2 billion dollars a year for local jurisdictions. Municipal courts have what is known as concurrent jurisdictions over violations and (most) misdemeanors that happen within their city limits. The circuit court for the county in which the city is located, as well as any justice courts established in the county, have jurisdiction over the same set of violations and misdemeanors. The city may decide to limit the jurisdiction to certain subjects, but all municipal courts must hear traffic cases filed in the court. The City of Toledo has limited its jurisdiction to violations of the Motor Vehicle Code, and infractions identified in its City Ordinances, so does not prosecute misdemeanors.



| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2024-2025 | 2024-2025 | | | |
|---------------|---------------|---------------|---------------|----------------|---------------------------------|-------------|---------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Municipal Court Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 001-800 | Personnel | 0.20 | | | |
| 10,301 | 8,885 | 9,772 | 8,951 | 500053 | Salaries | | 11,500 | | 1,728 0% |
| - | - | 500 | 100 | 501500 | Overtime | | 500 | | - 0% |
| 3,159 | 6,978 | 7,675 | 4,907 | 504700 | Benefits | | 7,650 | | (25) 0% |
| <u>13,460</u> | <u>15,863</u> | <u>17,947</u> | <u>13,958</u> | | | 0.20 | <u>19,650</u> | <u>-</u> | <u>1,703 9%</u> |
| | | | | 001-800 | Materials & Services | | | | |
| 645 | 393 | 800 | 121 | 600100 | Office Supplies | | 500 | | (300) -38% |
| 549 | 261 | 1,800 | - | 600600 | Travel & Training | | 1,800 | | - 0% |
| 75 | - | 250 | 154 | 600700 | Membership & Subscription | | 250 | | - 0% |
| 11,005 | 11,295 | 15,000 | 11,535 | 608100 | Contract & Other Services | | 15,000 | | - 0% |
| <u>12,274</u> | <u>11,949</u> | <u>17,850</u> | <u>11,810</u> | | | 0 | <u>17,550</u> | <u>-</u> | <u>(300) -2%</u> |
| | | | | 001-800 | Capital Outlay | | | | |
| - | - | - | - | 620500 | Equipment | | - | | - 0% |
| <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | | | | <u>-</u> | <u>-</u> | <u>- 0%</u> |
| <u>25,734</u> | <u>27,812</u> | <u>35,797</u> | <u>25,769</u> | Total | | 0.20 | <u>37,200</u> | <u>-</u> | <u>1,403 4%</u> |

Department Purpose/Mission statement:

Providing quality, necessary services for sustainability while making Toledo a better place to visit, work and live in.

Highlights/Stats from 2023-2024

- Completion of Phase II of the Mill Creek Water Line replacement
- Completion of Arcadia Park Bathroom
- Installation of new generator at the Water Treatment Plant
- Business Highway 20 Water line extension to West Junction
- Mitigation of ongoing drainage issues on the East Side of the Railroad tracks adjacent to the Wastewater Treatment Plant has led to open dialogue and a renewed relationship with the Railroad. The Butler Bridge railroad crossing-repaving project is a result of this.

2024-2025 Department Goals

- Water line upgrade and repave Westwood Street
- Develop Parks Master Plan
- Complete Phase I-A of Mill Creek Water Line replacement
- Continue with Inflow & Infiltration mitigation and sewer line improvements throughout
- Various road/pedestrian improvements, paving and sidewalk additions

Narrative

Public Works has projects we would love to see come to fruition that range from pedestrian walkways, road improvements, parks improvements, to sewer issue mitigation and water line extensions. Severely dated AC (asbestos-concrete) piping coming from Mill Creek Dam water source, is in need of repairs. We have completed nearly two full phases of replacement; there is still work to be done on the existing line. The next section in need of replacement is considered Mill Creek Phase I-A. Having this section of line replaced with a process called "pipe bursting" is the safest option and would limit the potential impact on the wetlands. The addition of the 900 plus feet of water line along Business Highway 20 will also open the door for expansion beyond the west junction. The Westwood Street water line replacement and resurfacing of the roadway project is on the list for those needing updating in the near future. There will be continual efforts in mitigating Inflow & Infiltration within our sewer infrastructure. This spans from the lining of leaky sewer lines, to manhole rejuvenation and replacement of sections of sewer that are in need. Butler Bridge Road from Butler Bridge to the intersection of East Slope Road is in need of repaving as with numerous other smaller streets and roadways alike. Developing a Parks Master Plan will give the City a solid direction and outlook for the future of our parks and green spaces. Updating and upgrading existing playgrounds for the children to promote outdoor physical activity.



| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2024-2025 | 2024-2025 | | | | |
|-----------|-----------|-----------|-------------|--|--------------------------------|-------------|-----------|----------|-------------|----------|
| Actuals | Actuals | Adopted | Est Actuals | Number | General Services Expenditures | FTE | Proposed | Approved | \$ Change | % Change |
| | | | | 001-900 Personnel | | 0.00 | | | | |
| 50,512 | 40,586 | 44,216 | 41,707 | 500024 | Information Systems Admin | | - | | (44,216) | -100% |
| 3,845 | 3,129 | 3,350 | 3,346 | 504700 | Social Security | | - | | (3,350) | -100% |
| 6,301 | 4,762 | 5,084 | 4,963 | 504800 | Health Insurance | | - | | (5,084) | -100% |
| 345 | 83 | 100 | 89 | 504900 | Workers' Comp | | - | | (100) | -100% |
| 7,531 | 6,045 | 7,059 | 7,246 | 505000 | Retirement | | - | | (7,059) | -100% |
| 68,534 | 54,604 | 59,809 | 57,351 | | | 0 | - | - | (59,809) | -100% |
| | | | | 001-900 Materials & Services | | | | | | |
| 6,003 | 14,066 | 15,000 | 6,506 | 600150 | Data Processing Support | | - | | (15,000) | -100% |
| 11,183 | 10,817 | 12,000 | 12,125 | 600700 | Membership & Subscription | | 300 | | (11,700) | -98% |
| 108,545 | 119,010 | 127,000 | 123,202 | 601700 | Insurance | | - | | (127,000) | -100% |
| | | | | 600230 | Advertising & Notices | | 4,000 | | 4,000 | 0% |
| 140 | 136 | 5,000 | 275 | 603600 | Safety Committee | | 3,000 | | (2,000) | -40% |
| 1,362 | 6,367 | 8,000 | 7,246 | 603700 | City Council | | 10,000 | | 2,000 | 25% |
| 1,081 | 927 | 1,500 | 498 | 603800 | Planning Commission | | 300 | | (1,200) | -80% |
| 10,000 | 15,000 | 15,000 | - | 603900 | Economic Development | | 15,000 | | - | 0% |
| 24,386 | - | 75,000 | - | 603950 | Abatement | | 25,000 | | (50,000) | -67% |
| 10,500 | 11,881 | 23,250 | 21,900 | 603975 | Contributions | | 23,250 | | - | 0% |
| 28,077 | 4,441 | 30,000 | 19,744 | 604000 | Unemployment | | 30,000 | | - | 0% |
| 136,245 | 142,255 | 147,000 | 149,282 | 604400 | Street Lights | | - | | (147,000) | -100% |
| - | - | - | - | 600600 | Travel & Training | | 5,000 | | 5,000 | 0% |
| - | - | - | - | 606660 | Community Programs | | 15,000 | | 15,000 | 0% |
| - | - | - | - | 607500 | Special Purchases | | 12,500 | | 12,500 | 0% |
| 1,823 | 2,221 | 2,000 | 1,007 | 608000 | Supplies | | 3,000 | | 1,000 | 50% |
| 89,554 | 83,078 | 80,000 | 52,682 | 608100 | Contract & Other Services | | - | | (80,000) | -100% |
| 15,000 | 15,000 | 17,000 | 17,000 | 608125 | Audit Services | | - | | (17,000) | -100% |
| 443,900 | 425,199 | 557,750 | 411,467 | | | 0 | 146,350 | - | (411,400) | -74% |
| | | | | 001-900 Transfers | | | | | | |
| - | - | - | - | 630475 | Trans to Property Maint Fund | | - | - | - | 0% |
| - | 40,000 | - | - | 631600 | Transfer to General Reserve | | - | - | - | 0% |
| - | - | - | - | 631950 | Transfer to Stabilization Fund | | - | - | - | 0% |
| - | 150,000 | - | - | 631960 | Trans to Bldg & Property Res | | - | - | - | 0% |
| - | 145,000 | - | - | 631970 | Trans to CC Strategic Reserve | | - | - | - | 0% |
| - | 325,000 | - | - | 631975 | Transfer to Grants Fund | | - | - | - | 0% |
| - | 50,000 | - | - | 631000 | Transfer to PW Reserve | | - | - | - | 0% |
| - | 710,000 | - | - | | | 0 | - | - | - | 0% |
| | | | | 001-900 Special Payments | | | | | | |
| - | 15,000 | - | - | 630200 | Samaritan Treatment Facility | | - | - | - | 0% |
| 28,418 | 38,230 | 33,849 | 33,849 | 631980 | Greater Toledo Pool District | | 25,000 | - | (8,849) | -26% |
| 28,418 | 53,230 | 33,849 | 33,849 | | | 0 | 25,000 | - | (8,849) | -26% |
| | | | | 001-900 Contingency | | | | | | |
| - | - | 200,000 | - | 640100 | Contingency | | 100,000 | - | (100,000) | -50% |
| - | - | 200,000 | - | | | 0 | 100,000 | - | (100,000) | -50% |
| | | | | 001-900 Unappropriated Expenditures | | | | | | |
| - | - | - | - | 702000 | Loan Repayment | | - | - | - | 0% |
| - | - | 162,750 | - | 801000 | Unappropriated Surplus | | 87,980 | - | (74,770) | -46% |
| - | - | 162,750 | - | | | 0 | 87,980 | - | (74,770) | -46% |
| 540,852 | 1,243,034 | 1,014,158 | 502,667 | Total | | | 359,330 | - | (654,828) | -65% |
| 6,750,804 | 6,610,373 | 5,775,935 | 5,824,356 | General Fund Revenue | | | 6,284,922 | | 508,987 | 9% |
| 3,681,079 | 4,334,743 | 4,605,419 | 4,724,825 | General Fund Expenditures | | | 6,284,922 | | 1,679,503 | 36% |
| 3,069,725 | 2,275,630 | 1,170,516 | 1,099,531 | Total | | 0 | 0 | - | (1,170,516) | -100% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | Streets Revenues | 2024-2025 | 2024-2025 | | |
|------------------|------------------|------------------|------------------|----------------|------------------------------|-----------|------------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 011-000 | Revenues | 0 | | | |
| 2,462,924 | 2,511,749 | 2,483,321 | 2,483,321 | 400100 | Beginning Fund Balance | | 2,624,909 | 0 | 141,588 6% |
| 17,286 | 99,721 | 40,000 | 122,891 | 400400 | Interest | | 80,000 | 0 | 40,000 100% |
| 15,737 | 19,435 | 13,000 | 22,066 | 401300 | Natural Gas Franchise | | 18,000 | 0 | 5,000 38% |
| 1,786 | 2,383 | 1,700 | 1,841 | 401400 | Telephone Franchise | | 1,700 | 0 | 0 0% |
| 2,691 | 1,777 | 2,000 | 2,240 | 401450 | Telecommunications Franchise | | 2,000 | 0 | 0 0% |
| 14,680 | 14,327 | 14,000 | 12,568 | 401500 | Television Franchise | | 12,000 | 0 | -2,000 -14% |
| 86,834 | 259,165 | 50,000 | 179,262 | 401600 | Garbage Franchise | | 100,000 | 0 | 50,000 100% |
| 526,622 | 482,489 | 530,000 | 441,098 | 401700 | Electric Franchise | | 445,000 | 0 | -85,000 -16% |
| 2,712 | 3,000 | 2,000 | 3,240 | 402050 | Truck Permits | | 3,000 | 0 | 1,000 50% |
| 281,872 | 280,629 | 280,000 | 273,871 | 402400 | Oregon State Highway Tax | | 280,000 | 0 | 0 0% |
| 11,304 | 11,014 | 6,000 | 10,694 | 402700 | Refunds & Misc | | 8,000 | 0 | 2,000 33% |
| 50 | 0 | 0 | 161 | 402720 | Public Works Inspection Fee | | 0 | 0 | 0 0% |
| 104,103 | 104,998 | 100,000 | 106,066 | 403600 | Road Maintenance Fees | | 100,000 | 0 | 0 0% |
| 0 | 0 | 0 | 111,356 | 405250 | Grants | | 0 | 0 | 0 0% |
| 3,528,600 | 3,790,686 | 3,522,021 | 3,770,675 | | Total | 0 | 3,674,609 | 0 | 152,588 4% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|-----------|-----------|-----------|-------------|---|-------------------------------|-------------|-----------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Streets Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 011-110 Personnel | | 4.41 | | | |
| 194,479 | 208,528 | 268,820 | 213,367 | 500010 | Salaries | | 281,000 | - | 12,180 5% |
| 7,436 | 6,492 | 7,500 | 16,747 | 501400 | Call Time | | 20,000 | - | 12,500 167% |
| 2,369 | 2,952 | 4,000 | 8,292 | 501500 | Overtime | | 10,000 | - | 6,000 150% |
| 108,256 | 102,211 | 141,102 | 132,490 | 504700 | Benefits | | 158,000 | - | 16,898 12% |
| 312,540 | 320,182 | 421,422 | 370,896 | | | 4.41 | 469,000 | - | 47,578 11% |
| | | | | 011-110 Materials & Services | | | | | |
| 228 | 523 | 600 | 508 | 600100 | Office Supplies | | 500 | - | (100) -17% |
| 9,024 | 13,412 | 11,000 | 10,965 | 600210 | Utilities | | 12,150 | - | 1,150 10% |
| 14,808 | 13,696 | 20,000 | 15,207 | 600300 | Equipment Maintenance | | 20,000 | - | - 0% |
| 17,880 | 20,573 | 32,000 | 20,109 | 600350 | Vehicle Maintenance | | 27,000 | - | (5,000) -16% |
| 719 | 347 | 200 | - | 600400 | Facility Maintenance | | - | - | (200) -100% |
| 36,588 | 80,451 | 90,000 | 85,400 | 600420 | Systems Maintenance | | 100,000 | - | 10,000 11% |
| 408 | 502 | 1,000 | 752 | 600600 | Travel & Training | | 1,500 | - | 500 50% |
| 240 | 283 | 500 | 586 | 600700 | Membership & Subscription | | 750 | - | 250 50% |
| 18,377 | 23,519 | 27,000 | 27,874 | 601700 | Insurance | | 30,500 | - | 3,500 13% |
| 8,218 | 2,742 | 3,500 | 1,700 | 607500 | Special Purchases | | 3,000 | - | (500) -14% |
| 23,416 | 24,384 | 25,000 | 12,430 | 608000 | Supplies | | 20,000 | - | (5,000) -20% |
| 13,042 | 17,796 | 17,000 | 10,009 | 608100 | Contract & Other Services | | 15,000 | - | (2,000) -12% |
| 7,468 | 10,997 | 20,000 | 10,863 | 608175 | Street Sweeping | | 15,000 | - | (5,000) -25% |
| 150,415 | 209,226 | 247,800 | 196,403 | | | 0 | 245,400 | - | (2,400) -1% |
| | | | | 011-110 Capital Outlay | | | | | |
| - | 96,000 | 100,000 | - | 620500 | Equipment | | 50,000 | - | (50,000) -50% |
| 128,897 | 224,326 | 1,792,799 | 29,114 | 620520 | Systems | | 1,750,000 | - | (42,799) -2% |
| - | 52,393 | 305,000 | 134,355 | 620540 | Road Maintenance Expenditures | | 300,000 | - | (5,000) -2% |
| 128,897 | 372,719 | 2,197,799 | 163,468 | | | 0 | 2,100,000 | - | (97,799) -4% |
| | | | | 011-110 Transfers | | | | | |
| - | - | - | - | 630300 | Transfer to General Fund | | - | - | - 0% |
| - | - | - | - | 630500 | Transfer to Public Works | | - | - | - 0% |
| 35,000 | 35,000 | 35,000 | 35,000 | 631000 | Transfer to PW Reserve | | 35,000 | - | - 0% |
| 390,000 | 380,000 | 380,000 | 380,000 | 631850 | Transfer to Streets Reserve | | 575,209 | - | 195,209 51% |
| 425,000 | 415,000 | 415,000 | 415,000 | | | 0 | 610,209 | - | 195,209 47% |
| | | | | 011-110 Contingency | | | | | |
| - | - | 240,000 | - | 640100 | Contingency | | 250,000 | - | 10,000 4% |
| - | - | 240,000 | - | | | 0 | 250,000 | - | 10,000 4% |
| 1,016,852 | 1,317,126 | 3,522,021 | 1,145,767 | | Total Expenditures | 0.00 | 3,674,609 | - | 152,588 4% |
| 3,528,600 | 3,528,600 | 3,522,021 | 3,770,675 | | Fund Revenue | | 3,674,609 | - | 152,588 4% |
| 1,016,852 | 1,317,126 | 3,522,021 | 1,145,767 | | Fund Expenditures | | 3,674,609 | - | 152,588 4% |
| 2,511,748 | 2,211,474 | - | 2,624,909 | | Fund Total | 4.41 | (0) | - | (0) 0% |

| 2021-2022 Actuals | 2022-2023 Actuals | 2023-2024 Adopted | 2023-2024 Est Actuals | Account Number | Water Revenues | 2024-2025 FTE | 2024-2025 Proposed | 2024-2025 Approved | \$ Change | % Change |
|-------------------------|----------------------|----------------------|--------------------------|-------------------|----------------------------|------------------|-----------------------|-----------------------|------------------|-------------|
| 012-000 Revenues | | | | | | 0 | | | | |
| 608,707 | 873,040 | 667,257 | 667,257 | 400100 | Beginning Fund Balance | | 447,248 | | (220,009) | -33% |
| 2,285 | 7,211 | 2,000 | 30,700 | 400400 | Interest | | 10,000 | | 8,000 | 400% |
| 5,131 | 1,706 | 1,000 | 17,168 | 402700 | Refunds & Misc | | 1,500 | | 500 | 50% |
| 50 | - | 200 | - | 402720 | Inspection Fees | | 50 | | (150) | -75% |
| 2,913 | 3,450 | 2,500 | 1,754 | 402730 | Haulable Water | | 2,000 | | (500) | -20% |
| 1,485,412 | 1,619,152 | 1,500,000 | 1,459,124 | 403700 | Sale of Water | | 1,502,898 | | 2,898 | 0% |
| 2,261 | 27,604 | 2,600 | 15,921 | 403800 | Meter Connection Fees | | 5,000 | | 2,400 | 92% |
| 2,562 | 2,233 | 1,800 | 1,678 | 403900 | Service Fees | | 1,800 | | - | 0% |
| 19,545 | 19,391 | 12,000 | 17,139 | 403950 | Delinquent Fees | | 15,000 | | 3,000 | 25% |
| 606,329 | 144,589 | 12,000 | - | 404100 | Sale of Water to Seal Rock | | 1,000 | | (11,000) | -92% |
| 878 | 632 | 500 | 632 | 404125 | H2O Program Donations | | 500 | | - | 0% |
| 4 | - | - | - | 404130 | Fees and Adjustments | | - | | - | 0% |
| - | 580 | - | - | 404200 | Water Deposits | | - | | - | 0% |
| 1,864 | - | - | - | 405380 | Rents & Leases | | - | | - | 0% |
| 2,737,941 | 2,699,588 | 2,201,857 | 2,211,373 | | Total | 0 | 1,986,996 | - | (214,861) | -10% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|----------------|----------------|----------------|----------------|----------------|--------------------------------|-------------|----------------|----------|-----------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Water Plant Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 012-120 | Personnel | 2.07 | | | |
| 155,535 | 165,234 | 215,855 | 187,442 | 500010 | Salaries | | 225,950 | | 10,095 5% |
| 19,760 | 19,181 | 23,000 | 20,945 | 501400 | Call Time | | 25,000 | | 2,000 9% |
| 15,846 | 10,089 | 15,000 | 9,050 | 501500 | Overtime | | 15,000 | | - 0% |
| 67,308 | 79,821 | 115,380 | 112,470 | 504700 | Benefits | | 131,500 | | 16,120 14% |
| <u>258,448</u> | <u>274,325</u> | <u>369,235</u> | <u>329,907</u> | | | <u>2.07</u> | <u>397,450</u> | | <u>28,215 8%</u> |
| | | | | 012-120 | Material & Services | | | | |
| 294 | 295 | 300 | 150 | 600100 | Office Supplies | | 300 | | - 0% |
| 5,366 | 5,711 | 5,500 | 6,252 | 600150 | Data Processing Support | | 7,500 | | 2,000 36% |
| 67,089 | 66,652 | 74,000 | 66,023 | 600210 | Utilities | | 80,000 | | 6,000 8% |
| 4,577 | 8,584 | 12,000 | 1,500 | 600300 | Equipment Maintenance | | 8,000 | | (4,000) -33% |
| 5,088 | 3,580 | 6,000 | 4,750 | 600350 | Vehicle Maintenance | | 6,000 | | - 0% |
| 12,149 | 9,245 | 35,000 | 35,000 | 600400 | Facility Maintenance | | 20,000 | | (15,000) -43% |
| 4,775 | 4,499 | 8,000 | 13,493 | 600420 | Systems Maintenance | | 15,000 | | 7,000 88% |
| 1,038 | 817 | 1,500 | 750 | 600600 | Travel & Training | | 1,500 | | - 0% |
| 2,883 | 2,727 | 4,000 | 3,500 | 600700 | Membership & Subscription | | 4,000 | | - 0% |
| 32,277 | 38,363 | 41,000 | 40,450 | 601700 | Insurance | | 46,000 | | 5,000 12% |
| 18,696 | 12 | 20,000 | - | 607500 | Special Purchases | | 15,500 | | (4,500) -23% |
| 41,395 | 36,998 | 55,000 | 32,146 | 608000 | Supplies | | 40,000 | | (15,000) -27% |
| 35,746 | 16,828 | 39,000 | 17,500 | 608100 | Contract & Other Services | | 22,000 | | (17,000) -44% |
| <u>231,372</u> | <u>194,310</u> | <u>301,300</u> | <u>221,515</u> | | | | <u>265,800</u> | | <u>(35,500) -12%</u> |
| | | | | 012-120 | Capital Outlay | | | | |
| - | 6,784 | 15,000 | - | 620500 | Equipment | | 10,000 | | (5,000) -33% |
| - | 6,784 | 15,000 | - | | | | 10,000 | | (5,000) |
| | | | | 012-120 | Transfers | | | | |
| - | - | - | - | 630300 | Transfer to General Fund | | - | | - 0% |
| - | - | - | - | 630500 | Transfer to Public Works | | - | | - 0% |
| 12,500 | 12,500 | 12,500 | 12,500 | 631000 | Transfer to PW Reserve | | 7,000 | | (5,500) -44% |
| 124,700 | 124,700 | 124,700 | 124,700 | 631800 | Transfer to Water Reserve | | 50,000 | | (74,700) -60% |
| - | - | - | - | 631950 | Transfer to Stabilization Fund | | - | | - 0% |
| <u>137,200</u> | <u>137,200</u> | <u>137,200</u> | <u>137,200</u> | | | | <u>57,000</u> | | <u>(80,200) -104%</u> |
| | | | | 012-120 | Contingency | | | | |
| - | - | - | - | 640100 | Contingency | | 50,000 | | 50,000 0% |
| - | - | - | - | | | | 50,000 | | 50,000 0% |
| | | | | 012-120 | Debt Service | | | | |
| - | - | - | - | 702000 | 2012 Debt Repayment | | - | | - 0% |
| - | - | - | - | 709000 | Debt Service Reserve | | - | | - 0% |
| - | - | - | - | | | | - | | - 0% |
| <u>627,020</u> | <u>612,619</u> | <u>822,735</u> | <u>688,622</u> | Total | | <u>2.07</u> | <u>780,250</u> | | <u>(42,485) -5%</u> |

| 2021-2022 Actuals | 2022-2023 Actuals | 2023-2024 Adopted | 2023-2024 Est Actuals | Account Number | Water Distribution Expenditures | FTE | 2024-2025 Proposed | 2024-2025 Approved | \$ Change | % Change |
|---|----------------------|----------------------|--------------------------|-------------------|---------------------------------|-------------|-----------------------|-----------------------|-----------|----------|
| 012-125 Personnel | | | | | | 3.04 | | | | |
| 161,297 | 167,465 | 198,327 | 172,090 | 500010 | Salaries | | 206,250 | | 7,923 | 4% |
| 5,472 | 7,174 | 8,000 | 4,902 | 501400 | Call Time | | 8,000 | | - | 0% |
| 2,654 | 4,438 | 6,500 | 6,424 | 501500 | Overtime | | 7,500 | | 1,000 | 15% |
| 90,329 | 85,201 | 105,892 | 88,783 | 504700 | Benefits | | 121,000 | | 15,108 | 14% |
| 259,751 | 264,278 | 318,719 | 272,199 | | | 3.04 | 342,750 | - | 24,031 | 8% |
| 012-125 Materials & Services | | | | | | | | | | |
| 4,268 | 4,966 | 5,000 | 4,809 | 600100 | Office Supplies | | 5,000 | | - | 0% |
| 6,865 | 7,606 | 9,000 | 7,424 | 600150 | Data Processing Support | | 9,000 | | - | 0% |
| 9,860 | 10,346 | 13,500 | 10,189 | 600210 | Utilities | | 13,200 | | (300) | -2% |
| 8,402 | 3,882 | 7,500 | 3,308 | 600300 | Equipment Maintenance | | 7,000 | | (500) | -7% |
| 15,831 | 15,270 | 24,000 | 12,207 | 600350 | Vehicle Maintenance | | 21,000 | | (3,000) | -13% |
| 1,112 | 377 | 2,000 | 217 | 600400 | Facility Maintenance | | 1,648 | | (352) | -18% |
| 29,460 | 67,993 | 65,000 | 57,403 | 600420 | Systems Maintenance | | 75,000 | | 10,000 | 15% |
| 827 | 3,857 | 5,000 | 2,500 | 600600 | Travel & Training | | 5,000 | | - | 0% |
| 278 | 3,431 | 5,000 | 4,000 | 600700 | Membership & Subscription | | 5,000 | | - | 0% |
| 8,204 | 11,834 | 12,000 | 10,779 | 601700 | Insurance | | 13,500 | | 1,500 | 13% |
| - | - | 400 | - | 603980 | H2O Program Expenses | | 400 | | - | 0% |
| 7,773 | 7,553 | 10,000 | 3,286 | 607500 | Special Purchases | | 8,000 | | (2,000) | -20% |
| 38,499 | 27,592 | 40,000 | 27,378 | 608000 | Supplies | | 30,000 | | (10,000) | -25% |
| 22,393 | 41,832 | 40,000 | 37,801 | 608100 | Contract & Other Services | | 42,000 | | 2,000 | 5% |
| 153,773 | 206,540 | 238,400 | 181,301 | | | | 235,748 | - | (2,652) | -1% |
| 012-125 Transfers | | | | | | | | | | |
| - | - | - | - | 630300 | Transfer to General Fund | | | | - | 0% |
| - | - | - | - | 630500 | Transfer to Public Works | | | | - | 0% |
| 12,500 | 12,500 | 12,500 | 12,500 | 631000 | Transfer to PW Reserve | | 10,000 | | (2,500) | -20% |
| 393,608 | 528,042 | 190,811 | 190,811 | 631800 | Transfer to Water Reserve | | 100,000 | | (90,811) | -48% |
| 406,108 | 540,542 | 203,311 | 203,311 | | | | 110,000 | - | (93,311) | -46% |
| 012-125 Contingency | | | | | | | | | | |
| - | - | 200,000 | - | 640100 | Contingency | | 100,000 | - | (100,000) | -50% |
| - | - | 200,000 | - | | | | 100,000 | - | (100,000) | -50% |
| 012-125 Debt Service | | | | | | | | | | |
| 266,400 | 277,500 | 288,600 | 288,600 | 702000 | 2012 Debt Repayment/Bond 2016 | | 299,700 | - | 11,100 | 4% |
| 151,848 | 141,192 | 130,092 | 130,092 | 702500 | Rev Bond 2016 - Interest/Fees | | 118,548 | - | (11,544) | -9% |
| - | - | - | - | 709000 | Debt Service Reserve | | - | - | - | 0% |
| 418,248 | 418,692 | 418,692 | 418,692 | | | | 418,248 | - | (444) | 0% |
| 1,237,880 | 1,430,052 | 1,379,122 | 1,075,503 | | Total | 3.04 | 1,206,746 | - | (172,376) | -12% |
| 2,736,905 | 2,699,588 | 2,201,857 | 2,211,373 | | Fund Revenue | | 1,986,996 | | (214,861) | -10% |
| 1,864,900 | 2,042,671 | 2,201,857 | 1,764,125 | | Fund Expenditures | | 1,986,996 | | (214,861) | -10% |
| 872,005 | 656,917 | - | 447,248 | | Fund Total | 3.04 | (0) | - | (0) | 0% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2024-2025 | 2023-2024 | | | |
|------------------|------------------|------------------|------------------|------------------------------------|-----------|------------------|----------|------------------|-------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | FTE | Proposed | Approved | \$ Change | % Change |
| | | | | 013-000 Revenues | 0 | | | | |
| 272,000 | 623,827 | 512,877 | 512,877 | 400100 Beginning Fund Balance | | 136,504 | - | (376,373) | -73% |
| 2,017 | 11,638 | 10,500 | 24,617 | 400400 Interest | | 12,000 | - | 1,500 | 14% |
| 3,647 | 3,832 | 2,000 | 2,983 | 402700 Refunds & Misc | | 2,000 | - | - | 0% |
| 50 | 161 | 200 | 321 | 402720 Public Works Inspection Fee | | 200 | - | - | 0% |
| 1,519,988 | 1,677,376 | 1,680,000 | 1,304,643 | 404400 Sewer Charges | | 1,343,782 | - | (336,218) | -20% |
| 130 | 260 | 200 | 390 | 404500 Sewer Connection Fees | | 200 | - | - | 0% |
| 1,797,832 | 2,317,094 | 2,205,777 | 1,845,831 | Total | 0 | 1,494,686 | - | (711,091) | -32% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|----------------|----------------|----------------|----------------|----------------|---------------------------------|-------------|----------------|----------|----------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Sewer Plant Expenditures | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 013-130 | Personnel | 3.07 | | | |
| 172,799 | 189,714 | 223,430 | 199,630 | 500010 | Salaries | | 237,775 | - | 14,345 6% |
| 18,985 | 21,571 | 25,000 | 22,200 | 501400 | Call Time | | 27,000 | - | 2,000 8% |
| 6,255 | 7,457 | 14,000 | 6,631 | 501500 | Overtime | | 15,000 | - | 1,000 7% |
| 104,015 | 105,038 | 126,063 | 120,009 | 504700 | Benefits | | 139,500 | - | 13,437 11% |
| <u>302,054</u> | <u>323,779</u> | <u>388,493</u> | <u>348,469</u> | | | <u>3.07</u> | <u>419,275</u> | <u>-</u> | <u>30,782 8%</u> |
| | | | | 013-130 | Materials & Services | | | | |
| 135 | 102 | 500 | 667 | 600100 | Office Supplies | | 850 | - | 350 70% |
| 5,366 | 5,883 | 8,000 | 5,929 | 600150 | Data Processing Support | | 7,500 | - | (500) -6% |
| 39,133 | 38,578 | 51,000 | 38,242 | 600210 | Utilities | | 48,500 | - | (2,500) -5% |
| 8,485 | 8,806 | 20,000 | 3,290 | 600300 | Equipment Maintenance | | 10,000 | - | (10,000) -50% |
| 1,334 | 1,734 | 3,500 | 1,523 | 600350 | Vehicle Maintenance | | 2,250 | - | (1,250) -36% |
| 2,709 | 4,860 | 5,000 | 2,837 | 600400 | Facility Maintenance | | 4,000 | - | (1,000) -20% |
| 8,247 | 27,814 | 67,000 | 29,776 | 600420 | Systems Maintenance | | 45,000 | - | (22,000) -33% |
| 1,459 | 1,367 | 3,000 | 305 | 600600 | Travel & Training | | 2,500 | - | (500) -17% |
| 1,428 | 377 | 1,500 | 490 | 600700 | Membership & Subscription | | 1,500 | - | - 0% |
| 44,380 | 49,907 | 52,000 | 50,331 | 601700 | Insurance | | 57,000 | - | 5,000 10% |
| 1,596 | 510 | 10,000 | 2,953 | 607500 | Special Purchases | | 7,000 | - | (3,000) -30% |
| 51,132 | 60,585 | 77,000 | 66,093 | 608000 | Supplies | | 70,000 | - | (7,000) -9% |
| 21,137 | 18,605 | 32,000 | 9,341 | 608100 | Contract & Other Services | | 15,000 | - | (17,000) -53% |
| <u>186,542</u> | <u>219,127</u> | <u>333,000</u> | <u>211,778</u> | | | | <u>271,100</u> | <u>-</u> | <u>(61,900) -19%</u> |
| | | | | 013-130 | Transfers | | | | |
| - | - | - | - | 630300 | Transfer to General Fund | | - | - | - 0% |
| - | - | - | - | 630500 | Transfer to Public Works | | - | - | - 0% |
| 12,500 | 12,500 | 12,500 | 12,500 | 631000 | Transfer to PW Reserve | | 6,000 | - | (6,500) -52% |
| - | - | - | - | 631160 | Transfer for Sewer loan pmt | | - | - | - 0% |
| 50,000 | 50,000 | 50,000 | 50,000 | 631900 | Transfer to Sewer Reserve | | 25,000 | - | (25,000) -50% |
| - | - | - | - | 631950 | Transfer to Stabilization Fund | | - | - | - 0% |
| <u>62,500</u> | <u>62,500</u> | <u>62,500</u> | <u>62,500</u> | | | | <u>31,000</u> | <u>-</u> | <u>(31,500) -50%</u> |
| | | | | 013-130 | Contingency | | | | |
| - | - | - | - | 640100 | Contingency | | 15,000 | - | 15,000 0% |
| - | - | - | - | | | | 15,000 | - | 15,000 0% |
| | | | | 013-130 | Debt Service | | | | |
| - | - | - | - | 702000 | Revenue Bond Repayment Princ. | | - | - | - 0% |
| - | - | - | - | | | | - | - | - 0% |
| <u>551,096</u> | <u>605,407</u> | <u>783,993</u> | <u>622,747</u> | | Total | <u>3.07</u> | <u>736,375</u> | <u>-</u> | <u>(47,618) -6%</u> |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2024-2025 | 2024-2025 | | | | |
|-----------|-----------|-----------|-------------|---|-------------------------------|-------------|-----------|----------|-----------|----------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Sewer Collection Expenditures | FTE | Proposed | Approved | \$ Change | % Change |
| | | | | 013-135 Personnel | | 3.04 | | | | |
| 159,717 | 167,116 | 174,572 | 151,887 | 500010 | Salaries | | 195,500 | - | 20,928 | 12% |
| 5,868 | 6,859 | 8,000 | 3,336 | 501400 | Call Time | | 8,000 | - | - | 0% |
| 2,379 | 4,014 | 6,000 | 5,196 | 501500 | Overtime | | 7,000 | - | 1,000 | 17% |
| 82,478 | 83,311 | 105,275 | 82,326 | 504700 | Benefits | | 114,500 | - | 9,225 | 9% |
| 250,442 | 261,300 | 293,847 | 242,745 | | | 3.04 | 325,000 | - | 31,153 | 11% |
| | | | | 013-135 Materials & Services | | | | | | |
| 4,208 | 4,966 | 5,000 | 4,909 | 600100 | Office Supplies | | 5,000 | - | - | 0% |
| 6,865 | 7,435 | 8,500 | 7,738 | 600150 | Data Processing Support | | 8,500 | - | - | 0% |
| 39,895 | 40,002 | 45,000 | 43,823 | 600210 | Utilities | | 48,000 | - | 3,000 | 7% |
| 7,413 | 13,922 | 16,000 | 5,852 | 600300 | Equipment Maintenance | | 10,000 | - | (6,000) | -38% |
| 12,953 | 14,714 | 19,000 | 12,346 | 600350 | Vehicle Maintenance | | 15,000 | - | (4,000) | -21% |
| 5,011 | 1,103 | 4,500 | - | 600400 | Building Maintenance | | 2,067 | - | (2,433) | -54% |
| 36,899 | 23,052 | 40,000 | 35,000 | 600420 | Systems Maintenance | | 40,000 | - | - | 0% |
| 608 | 2,462 | 5,000 | 2,798 | 600600 | Travel & Training | | 4,500 | - | (500) | -10% |
| 278 | 96 | 500 | 586 | 600700 | Membership & Subscription | | 758 | - | 258 | 52% |
| 7,195 | 10,942 | 15,000 | 13,474 | 601700 | Insurance | | 17,000 | - | 2,000 | 13% |
| 5,666 | 13,005 | 20,000 | 2,568 | 607500 | Special Purchases | | 10,000 | - | (10,000) | -50% |
| 6,089 | 3,739 | 10,000 | 5,102 | 608000 | Supplies | | 8,500 | - | (1,500) | -15% |
| 17,906 | 19,484 | 18,000 | 16,562 | 608100 | Contract & Other Services | | 18,000 | - | - | 0% |
| 150,986 | 154,922 | 206,500 | 150,759 | | | | 187,325 | - | (19,175) | -9% |
| | | | | 013-135 Capital Outlay | | | | | | |
| - | - | - | - | 620500 | Equipment | | - | - | - | 0% |
| - | - | - | - | | | | - | - | - | 0% |
| | | | | 013-135 Transfers | | | | | | |
| - | - | - | - | 630300 | Transfer to General Fund | | - | - | - | 0% |
| - | - | - | - | 630500 | Transfer to Public Works | | - | - | - | 0% |
| 12,500 | 12,500 | 12,500 | 12,500 | 631000 | Transfer to PW Reserve | | 10,000 | - | (2,500) | -20% |
| - | - | - | - | 631160 | Transfer for Sewer loan pmt | | - | - | - | 0% |
| 45,028 | 611,895 | 504,433 | 504,433 | 631900 | Transfer to Sewer Reserve | | 25,000 | - | (479,433) | -95% |
| 57,528 | 624,395 | 516,933 | 516,933 | | | | 35,000 | - | (481,933) | -93% |
| | | | | 013-135 Contingency | | | | | | |
| - | - | 200,000 | - | 640100 | Contingency | | 35,000 | - | (165,000) | -83% |
| - | - | 200,000 | - | | | | 35,000 | - | (165,000) | -83% |
| | | | | 013-135 Debt Services | | | | | | |
| 93,600 | 97,500 | 101,400 | 101,400 | 702000 | DEQ Loan Repayment-Principal | | 105,300 | - | 3,900 | 4% |
| 53,352 | 49,608 | 45,708 | 45,708 | 702500 | Rev Bond 2016 - Interest/Fees | | 41,652 | - | (4,056) | -9% |
| - | 33,500 | 13,158 | 13,158 | 703000 | W/WW Loan 2019 - Principal | | 13,523 | - | 365 | 3% |
| 17,000 | - | 15,876 | 15,876 | 703500 | W/WW Loan 2019 Int & Fees | | 15,511 | - | (365) | -2% |
| - | - | - | - | 709000 | Debt Service Reserve | | - | - | - | 0% |
| 163,952 | 180,608 | 176,142 | 176,142 | | | | 175,986 | - | (156) | 0% |
| 622,908 | 1,221,225 | 1,393,422 | 1,086,579 | Total | | 3.04 | 758,311 | - | (635,111) | -46% |
| 1,797,832 | 2,317,094 | 2,205,777 | 1,845,831 | Fund Revenue | | | 1,494,686 | - | (711,091) | -32% |
| 1,174,005 | 1,826,632 | 2,205,777 | 1,709,327 | Fund Expenditures | | | 1,494,686 | - | (711,091) | -32% |
| 623,827 | 490,462 | - | 136,504 | Fund Total | | 3.04 | (0) | - | (0) | 0% |

| 2021-2022 Actuals | 2022-2023 Actuals | 2023-2024 Adopted | 2023-2024 Est Actuals | Account Number | City Council Strategic Reserve Fund | 2024-2025 FTE | 2024-2025 Proposed | 2024-2025 Approved | \$ Change | % Change |
|---|----------------------|----------------------|--------------------------|-------------------|--|------------------|-----------------------|-----------------------|-----------|----------|
| 020-000 Revenue | | | | | | 0 | | | | |
| 70,149 | 70,425 | 468,701 | 468,701 | 400100 | Beginning Fund Balance | | 461,594 | - | (7,107) | -2% |
| 276 | 1,592 | 1,500 | 23,601 | 400400 | Interest | | 5,000 | - | 3,500 | 233% |
| - | 145,000 | - | - | 401000 | Transfer from General Fund | | - | - | - | 0% |
| - | 257,681 | 260,000 | 311,284 | 402700 | Refunds & Misc | | 487,244 | - | 227,244 | 87% |
| - | - | - | - | 402200 | Direct Funding | | 640,000 | - | 640,000 | 0% |
| - | - | - | - | 405400 | Loan Repayment | | - | - | - | 0% |
| 70,425 | 474,698 | 730,201 | 803,586 | | | 0 | 1,593,838 | - | 863,637 | 118% |
| 020-200 Materials & Services | | | | | | | | | | |
| - | - | 95,000 | - | 606050 | New Housing Subsidy | | - | - | (95,000) | -100% |
| - | 6,000 | 60,000 | 46,993 | 607500 | Special Purchases | | 178,838 | - | 118,838 | 198% |
| - | - | 30,000 | - | 608100 | Contract & Other Services | | 50,000 | - | 20,000 | 67% |
| - | 6,000 | 235,000 | 46,993 | | | 0 | 228,838 | - | (6,162) | -3% |
| 020-200 Capital Outlay | | | | | | | | | | |
| - | - | - | - | 602200 | Ollalla Meadows | | 640,000 | - | 640,000 | 0% |
| - | - | 200,201 | - | 628200 | Public Improvements | | 300,000 | - | 99,799 | 50% |
| - | - | 200,201 | - | | | 0 | 940,000 | - | 739,799 | 370% |
| 020-200 Transfers | | | | | | | | | | |
| - | - | 200,000 | 200,000 | 630300 | Transfer to General Fund | | 365,000 | - | 165,000 | 83% |
| - | - | 95,000 | 95,000 | 630305 | Transfer to SDC Fund | | - | - | (95,000) | -100% |
| - | - | - | - | 360310 | Transfer to Pub Safety Fund | | 60,000 | - | 60,000 | 0% |
| - | - | 295,000 | 295,000 | | | 0 | 425,000 | - | 130,000 | 44% |
| 70,425 | 474,698 | 730,201 | 803,586 | | Fund Revenue | | 1,593,838 | - | 863,637 | 118% |
| - | 6,000 | 730,201 | 341,993 | | Fund Expenditures | | 1,593,838 | - | 863,637 | 118% |
| 70,425 | 468,698 | - | 461,594 | | Fund Total | 0 | - | - | - | 0% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2024-2025 | 2024-2025 | | |
|----------------|----------------|----------------|----------------|-------------------------------|-----------|---------------|----------|------------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 025-000 Revenue | 0 | | | |
| 26,894 | 25,746 | 22,518 | 22,518 | 400100 Beginning Fund Balance | | 14,939 | | (7,579) -34% |
| 167,653 | 170,295 | 150,000 | 165,694 | 400200 Current Taxes | | - | | (150,000) -100% |
| 5,581 | 3,624 | 3,182 | 2,068 | 400300 Delinquent Taxes | | - | | (3,182) -100% |
| 218 | 1,183 | 1,100 | 1,459 | 400400 Interest | | - | | (1,100) -100% |
| <u>200,346</u> | <u>200,848</u> | <u>176,800</u> | <u>191,739</u> | | <u>0</u> | <u>14,939</u> | <u>-</u> | <u>(161,861) -92%</u> |
| | | | | 025-250 Debt Services | | | | |
| 155,000 | 165,000 | 170,000 | 170,000 | 701000 2005 GO Principal | | - | | (170,000) -100% |
| 19,600 | 13,400 | 6,800 | 6,800 | 711000 2005 GO Interest | | - | | (6,800) -100% |
| <u>174,600</u> | <u>178,400</u> | <u>176,800</u> | <u>176,800</u> | | <u>0</u> | <u>-</u> | <u>-</u> | <u>(176,800) -100%</u> |
| - | - | - | - | 801000 Unappropriated Surplus | | 14,939 | | 14,939 0% |
| <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | | <u>0</u> | <u>14,939</u> | <u>-</u> | <u>14,939 0%</u> |
| 200,346 | 200,848 | 176,800 | 191,739 | Fund Revenue | | 14,939 | - | (161,861) -92% |
| 174,600 | 178,400 | 176,800 | 176,800 | Fund Expenditures | | 14,939 | - | (161,861) -92% |
| <u>25,746</u> | <u>22,448</u> | <u>-</u> | <u>14,939</u> | Fund Total | <u>0</u> | <u>-</u> | <u>-</u> | <u>- 0%</u> |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2023-2024 | 2023-2024 | | |
|---------------|---------------|---------------|---------------|----------------|---------------------------------|-----------|---------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Revolving Loan Fund | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 030-000 | Revenue | 0 | | | |
| 62,153 | 62,558 | 64,903 | 62,488 | 400100 | Beginning Fund Balance | | 65,825 | - | 922 1% |
| 405 | 2,334 | 2,500 | 3,337 | 400400 | Interest | | 2,500 | - | - 0% |
| - | - | - | - | 405400 | Loan Repayment | | - | - | - 0% |
| <u>62,558</u> | <u>64,892</u> | <u>67,403</u> | <u>65,825</u> | | | <u>0</u> | <u>68,325</u> | <u>-</u> | <u>922 1%</u> |
| | | | | 030-300 | Materials & Services | | | | |
| - | - | 67,403 | - | 608100 | Contract Services | | 68,325 | - | 922 1% |
| <u>-</u> | <u>-</u> | <u>67,403</u> | <u>-</u> | | | <u>0</u> | <u>68,325</u> | <u>-</u> | <u>922 1%</u> |
| <u>62,558</u> | <u>64,892</u> | <u>67,403</u> | <u>65,825</u> | | Fund Revenue | | <u>68,325</u> | <u>-</u> | <u>922 1%</u> |
| <u>-</u> | <u>-</u> | <u>67,403</u> | <u>-</u> | | Fund Expenditures | | <u>68,325</u> | <u>-</u> | <u>922 1%</u> |
| <u>62,558</u> | <u>64,892</u> | <u>-</u> | <u>65,825</u> | | Fund Total | <u>0</u> | <u>-</u> | <u>-</u> | <u>0%</u> |

| 2021-2022 Actuals | 2022-2023 Actuals | 2023-2024 Adopted | 2023-2024 Est Actuals | Account Number | Solid Waste Fund | 2023-2024 FTE | 2023-2024 Proposed | 2023-2024 Approved | \$ Change | % Change |
|---|----------------------|----------------------|--------------------------|-------------------|---------------------------|------------------|-----------------------|-----------------------|--------------|-----------|
| 031-000 Revenue | | | | | | 0 | | | | |
| 199,179 | 197,351 | 195,428 | 195,428 | 400100 | Beginning Fund Balance | | 202,564 | | 7,136 | 4% |
| 1,288 | 7,429 | 7,500 | 10,076 | 400400 | Interest | | 7,500 | | 0 | 0% |
| 2,017 | 2,472 | 2,000 | 3,110 | 403950 | User Fees | | 2,000 | | 0 | 0% |
| <u>202,483</u> | <u>207,252</u> | <u>204,928</u> | <u>208,614</u> | | | 0 | <u>212,064</u> | 0 | <u>7,136</u> | <u>3%</u> |
| 031-310 Materials & Services | | | | | | | | | | |
| 5,132 | 10,839 | 204,928 | 6,050 | 608100 | Contract & Other Services | | 212,064 | | 7,136 | 3% |
| <u>5,132</u> | <u>10,839</u> | <u>204,928</u> | <u>6,050</u> | | | 0 | <u>212,064</u> | 0 | <u>7,136</u> | <u>3%</u> |
| <u>202,483</u> | <u>207,252</u> | <u>204,928</u> | <u>208,614</u> | | Fund Revenue | | <u>212,064</u> | 0 | <u>7,136</u> | <u>3%</u> |
| <u>5,132</u> | <u>10,839</u> | <u>204,928</u> | <u>6,050</u> | | Fund Expenditures | | <u>212,064</u> | 0 | <u>7,136</u> | <u>3%</u> |
| <u>197,351</u> | <u>196,413</u> | <u>0</u> | <u>202,564</u> | | Fund Total | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0%</u> |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2024-2025 | 2024-2025 | | |
|---------------|---------------|----------------|----------------|---|-----------|----------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | FTE | Proposed | Approved | \$ Change % Change |
| | | | | | | | | |
| | | | | 034-000 Revenue | 0 | | | |
| 46,963 | 60,041 | 77,960 | 77,960 | 400100 | | 103,890 | | 25,930 33% |
| 401 | 2,312 | 2,500 | 3,910 | 400400 | | 2,500 | | - 0% |
| 31,694 | 32,654 | 31,000 | 34,138 | 402550 | | 35,000 | | 4,000 13% |
| - | - | - | - | 402700 | | - | | - 0% |
| <u>79,058</u> | <u>95,007</u> | <u>111,460</u> | <u>116,008</u> | | <u>0</u> | <u>141,390</u> | <u>-</u> | <u>29,930 27%</u> |
| | | | | 034-340 Materials & Services | | | | |
| 1,813 | 1,849 | 25,000 | 3,469 | 608100 | | 25,000 | | - 0% |
| <u>1,813</u> | <u>1,849</u> | <u>25,000</u> | <u>3,469</u> | | <u>0</u> | <u>25,000</u> | <u>-</u> | <u>- 0%</u> |
| | | | | 034-340 Capital Outlay | | | | |
| 17,205 | 12,999 | 86,460 | 8,649 | 620500 | | 116,390 | | 29,930 35% |
| <u>17,205</u> | <u>12,999</u> | <u>86,460</u> | <u>8,649</u> | | <u>0</u> | <u>116,390</u> | <u>-</u> | <u>29,930 35%</u> |
| <u>79,058</u> | <u>95,007</u> | <u>111,460</u> | <u>116,008</u> | | | <u>141,390</u> | <u>-</u> | <u>29,930 27%</u> |
| <u>19,018</u> | <u>14,848</u> | <u>111,460</u> | <u>12,118</u> | | | <u>141,390</u> | <u>-</u> | <u>29,930 27%</u> |
| <u>60,041</u> | <u>80,159</u> | <u>-</u> | <u>103,890</u> | | <u>0</u> | <u>-</u> | <u>-</u> | <u>- 0%</u> |
| | | | | Fund Revenue | | | | |
| | | | | Fund Expenditures | | | | |
| | | | | Fund Total | | | | |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | Building & Property Reserve | 2024-2025 | 2024-2025 | | |
|-------------------------------|----------------|----------------|----------------|---------|--------------------------------|-----------|----------------|----------|------------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | | FTE | Proposed | Approved | \$ Change % Change |
| 035-000 Revenue | | | | | | 0 | | | |
| 596,739 | 633,874 | 834,362 | 834,362 | 400100 | Beginning Fund Balance | | 341,313 | | (493,049) -59% |
| 4,168 | 24,046 | 20,000 | 39,015 | 400400 | Interest | | 20,000 | | - 0% |
| - | - | - | - | 400650 | Trans from Property Maint Fund | | - | | - 0% |
| 82,500 | 232,500 | 60,000 | 60,000 | 401000 | Transfer from General | | 60,000 | | - 0% |
| - | - | - | - | 401290 | Transfer from General Reserve | | - | | - 0% |
| - | 75,000 | - | - | 405385 | Transfer from Grant Fund | | - | | - 0% |
| - | - | - | - | 402700 | Refunds & Misc | | - | | - 0% |
| - | - | 75,000 | 12,355 | 405250 | Grants | | - | | (75,000) -100% |
| - | - | - | - | 405475 | Sale of Property | | - | | - 0% |
| 683,407 | 965,420 | 989,362 | 945,732 | | | 0 | 421,313 | - | (568,049) -57% |
| 035-350 Capital Outlay | | | | | | | | | |
| - | - | 39,967 | 15,000 | 621000 | City Hall | | 18,285 | | (21,682) -54% |
| - | 3,250 | 152,075 | 1,100 | 621400 | Police Department | | 170,975 | | 18,900 12% |
| - | 31,935 | 58,285 | - | 621500 | Fire Department | | 80,000 | | 21,715 37% |
| 19,156 | 6,578 | 124,284 | 134,189 | 621660 | Parks | | - | | (124,284) -100% |
| 27,848 | 75,000 | 26,610 | 7,296 | 621700 | Library | | 25,000 | | (1,610) -6% |
| - | - | - | - | 621800 | Public Spaces | | - | | - 0% |
| 2,529 | 39,407 | 138,141 | 23,800 | 621900 | Other Buildings & Properties | | 127,053 | | (11,088) -8% |
| - | 10,000 | 50,000 | 23,034 | 629600 | Legal Settlement | | - | | (50,000) -100% |
| 49,533 | 166,171 | 589,362 | 204,419 | | | 0 | 421,313 | - | (168,049) -29% |
| 035-350 Transfers | | | | | | | | | |
| - | - | 400,000 | 400,000 | 629700 | Transfer to Pub Safety Remodel | | - | | (400,000) -100% |
| - | - | 400,000 | 400,000 | | | 0 | - | - | (400,000) -100% |
| 683,407 | 965,420 | 989,362 | 945,732 | | Fund Revenue | | 421,313 | - | (568,049) -57% |
| 49,533 | 166,171 | 989,362 | 604,419 | | Fund Expenditures | | 421,313 | - | (568,049) -57% |
| 633,874 | 799,250 | - | 341,313 | | Fund Total | 0 | - | - | - 0% |

| 2021-2022 Actuals | 2022-2023 Actuals | 2023-2024 Adopted | 2023-2024 Est Actuals | Account Number | General Reserve Fund | 2023-2024 FTE | 2023-2024 Proposed | 2023-2024 Approved | \$ Change | % Change |
|-------------------------------|----------------------|----------------------|--------------------------|-------------------|--------------------------------|------------------|-----------------------|-----------------------|-----------------|------------|
| 036-000 Revenue | | | | | | 0 | | | | |
| 519,712 | 651,410 | 731,411 | 731,411 | 400100 | Beginning Fund Balance | | 875,375 | | 143,964 | 20% |
| 2,703 | 15,592 | 10,000 | 36,094 | 400400 | Interest | | 10,000 | | - | 0% |
| - | - | - | - | 400650 | Trans from Property Maint Fund | | - | | - | 0% |
| 196,000 | 228,000 | 183,000 | 183,000 | 401000 | Transfer from General Fund | | 156,500 | | (26,500) | -14% |
| - | - | - | - | 401010 | Transfer from Library Reserve | | 40,231 | | 40,231 | 0% |
| - | 7,712 | - | - | 402700 | Refunds & Misc | | - | | - | 0% |
| - | - | - | - | 405475 | Sale of Surplus Property | | - | | - | 0% |
| <u>718,415</u> | <u>902,714</u> | <u>924,411</u> | <u>950,505</u> | | | <u>0</u> | <u>1,082,106</u> | <u>-</u> | <u>157,695</u> | <u>17%</u> |
| 036-360 Capital Outlay | | | | | | | | | | |
| - | 85,058 | 437,642 | 55,410 | 621800 | Fire Department Equipment | | 492,232 | | 54,590 | 12% |
| 58,066 | 60,336 | 152,533 | 4,042 | 628000 | Police Department Equipment | | 194,991 | | 42,458 | 28% |
| 5,639 | 35,257 | 28,731 | 2,266 | 629000 | City Hall Equipment | | 115,000 | | 86,269 | 300% |
| - | - | 23,000 | 5,000 | 629160 | Library Equipment | | 40,231 | | 17,231 | 75% |
| - | - | 236,143 | - | 629360 | Property Maintenance Equipment | | - | | (236,143) | -100% |
| - | - | 28,069 | 4,800 | 629375 | Parks Plans & Improvements | | 30,000 | | 1,931 | 7% |
| 3,300 | 17,249 | 18,293 | 3,612 | 629400 | Disaster Preparedness | | 9,652 | | (8,641) | -47% |
| - | - | - | - | 631960 | Trans to Bldg & Property Res | | - | | - | 0% |
| <u>67,005</u> | <u>197,900</u> | <u>924,411</u> | <u>75,130</u> | | | <u>0</u> | <u>882,106</u> | <u>-</u> | <u>(42,305)</u> | <u>-5%</u> |
| 020-200 Transfers | | | | | | | | | | |
| - | - | - | - | 630300 | Transfer to General Fund | | 200,000 | | 200,000 | 0% |
| <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | | | <u>0</u> | <u>200,000</u> | <u>-</u> | <u>200,000</u> | <u>0%</u> |
| <u>718,415</u> | <u>902,714</u> | <u>924,411</u> | <u>950,505</u> | | Fund Revenue | | <u>1,082,106</u> | <u>-</u> | <u>157,695</u> | <u>17%</u> |
| <u>67,005</u> | <u>197,900</u> | <u>924,411</u> | <u>75,130</u> | | Fund Expenditures | | <u>1,082,106</u> | <u>-</u> | <u>157,695</u> | <u>17%</u> |
| <u>651,410</u> | <u>704,814</u> | <u>-</u> | <u>875,375</u> | | Fund Total | <u>0</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>0%</u> |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|----------------|----------------|----------------|----------------|----------------|----------------------------|-----------|----------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Public Works Reserve | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 040-000 | Revenue | 0 | | | |
| 213,490 | 255,084 | 370,655 | 370,655 | 400100 | Beginning Fund Balance | | 382,414 | | 11,759 3% |
| 1,230 | 7,099 | 5,000 | 18,419 | 400400 | Interest | | 5,000 | | 0 0% |
| 25,000 | 25,000 | 25,000 | 25,000 | 400600 | Transfer from Water | | 17,000 | | -8,000 -32% |
| 0 | 50,000 | 0 | 0 | 401000 | Transfer from General Fund | | | | 0 0% |
| 25,000 | 25,000 | 25,000 | 25,000 | 401100 | Transfer from Sewer Fund | | 16,000 | | -9,000 -36% |
| 35,000 | 35,000 | 35,000 | 35,000 | 401200 | Transfer from Streets Fund | | 35,000 | | 0 0% |
| 0 | 0 | 0 | 0 | 402700 | Refunds & Misc | | 0 | | 0 0% |
| 0 | 23,347 | 0 | 0 | 405475 | Sale of Surplus Property | | 0 | | 0 0% |
| <u>299,721</u> | <u>420,530</u> | <u>460,655</u> | <u>474,074</u> | | | <u>0</u> | <u>455,414</u> | <u>0</u> | <u>-5,241 -1%</u> |
| | | | | 040-400 | Capital Outlay | | | | |
| 44,637 | 0 | 350,655 | 91,660 | 620500 | Equipment | | 200,000 | | -150,655 -43% |
| 0 | 49,881 | 110,000 | 0 | 620510 | Buildings | | 255,414 | | 145,414 132% |
| <u>44,637</u> | <u>49,881</u> | <u>460,655</u> | <u>91,660</u> | | | <u>0</u> | <u>455,414</u> | <u>0</u> | <u>-5,241 -1%</u> |
| <u>299,721</u> | <u>420,530</u> | <u>460,655</u> | <u>474,074</u> | | Fund Revenue | | <u>455,414</u> | <u>0</u> | <u>-5,241 -1%</u> |
| <u>44,637</u> | <u>49,881</u> | <u>460,655</u> | <u>91,660</u> | | Fund Expenditures | | <u>455,414</u> | <u>0</u> | <u>-5,241 -1%</u> |
| <u>255,084</u> | <u>370,649</u> | <u>0</u> | <u>382,414</u> | | Fund Total | <u>0</u> | <u>0</u> | <u>0</u> | <u>0 0%</u> |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | Water Reserve Fund | 2024-2025 | 2024-2025 | | |
|------------------|------------------|------------------|------------------|----------------|---------------------------------|-----------|-----------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 041-000 | Revenue | 0 | | | |
| 1,911,862 | 1,811,107 | 2,069,325 | 2,069,325 | 400100 | Beginning Fund Balance | | 2,181,574 | | 112,249 5% |
| 14,077 | 81,208 | 50,000 | 76,131 | 400400 | Interest | | 50,000 | | 0 0% |
| 518,308 | 652,742 | 460,511 | 315,511 | 400600 | Transfer from Water | | 150,000 | | -310,511 -67% |
| 57,422 | 0 | 0 | 0 | 402700 | Refunds & Misc | | 0 | | 0 0% |
| 72,500 | 0 | 0 | 0 | 404000 | Seal Rock Payment | | 0 | | 0 0% |
| <u>2,574,169</u> | <u>2,545,057</u> | <u>2,579,836</u> | <u>2,460,967</u> | | | 0 | 2,381,574 | 0 | -198,262 -8% |
| | | | | 041-410 | Materials & Services | | | | |
| 0 | 0 | 40,000 | 6,678 | 600420 | Systems Maintenance | | 40,000 | | 0 0% |
| 0 | 0 | 200,000 | 44,885 | 608100 | Contract & Other Services | | 200,000 | | 0 0% |
| <u>0</u> | <u>0</u> | <u>240,000</u> | <u>51,563</u> | | | 0 | 240,000 | 0 | 0 0% |
| | | | | 041-410 | Capital Outlay | | | | |
| 40,613 | 63,750 | 700,000 | 189,939 | 620500 | Equipment | | 500,000 | | -200,000 -29% |
| 558,364 | 427,328 | 1,189,836 | 7,787 | 620520 | Systems | | 1,191,574 | | 1,738 0% |
| 164,084 | 26,713 | 450,000 | 30,104 | 626400 | Master Plan Improvements | | 450,000 | | 0 0% |
| <u>763,062</u> | <u>517,792</u> | <u>2,339,836</u> | <u>227,830</u> | | | 0 | 2,141,574 | 0 | -198,262 -8% |
| | | | | 041-410 | Debt Services | | | | |
| 0 | 0 | 0 | 0 | 608500 | Loan Repayment | | 0 | 0 | 0 0% |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | | | 0 | 0 | 0 | 0 0% |
| <u>2,574,169</u> | <u>2,545,057</u> | <u>2,579,836</u> | <u>2,460,967</u> | | Fund Revenue | | 2,381,574 | 0 | -198,262 -8% |
| <u>763,062</u> | <u>517,792</u> | <u>2,579,836</u> | <u>279,394</u> | | Fund Expenditures | | 2,381,574 | 0 | -198,262 -8% |
| <u>1,811,107</u> | <u>2,027,265</u> | <u>0</u> | <u>2,181,574</u> | | Fund Total | <u>0</u> | <u>0</u> | <u>0</u> | <u>0 0%</u> |

15,500

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2024-2025 | 2024-2025 | | | |
|-----------|-----------|-----------|-------------|---------|---|-----------|----------|--------------------|--|
| Actuals | Actuals | Adopted | Est Actuals | Number | FTE | Proposed | Approved | \$ Change % Change | |
| | | | | | Sewer Reserve Fund | | | | |
| | | | | | 042-000 Revenue | | | | |
| | | | | | 0 | | | | |
| 169,087 | 78,540 | 867,676 | 867,676 | 400100 | | 1,416,081 | | 548,405 63% | |
| 926 | 5,344 | 3,500 | 36,897 | 400400 | | 5,000 | | 1,500 43% | |
| 95,028 | 661,895 | 554,433 | 554,433 | 400500 | | 50,000 | | -504,433 -91% | |
| 0 | 0 | 0 | 0 | 401120 | | | | 0 0% | |
| 0 | 418,000 | 0 | 0 | 405385 | | | | 0 0% | |
| 0 | 1,725 | 0 | 0 | 402700 | | 0 | | 0 0% | |
| 205,655 | 55,731 | 0 | 0 | 405400 | | 0 | | 0 0% | |
| 470,696 | 1,221,235 | 1,425,609 | 1,459,006 | | 0 | 1,471,081 | 0 | 45,472 3% | |
| | | | | | 042-420 Materials & Services | | | | |
| 26,500 | 0 | 200,000 | 0 | 600420 | | 200,000 | | 0 0% | |
| 0 | 0 | 40,000 | 0 | 608100 | | 40,000 | | 0 0% | |
| 225,784 | 0 | 0 | 0 | 608400 | | 0 | | 0 0% | |
| 252,284 | 0 | 240,000 | 0 | | 0 | 240,000 | 0 | 0 0% | |
| | | | | | 042-420 Capital Outlay | | | | |
| 0 | 0 | 0 | 0 | 608500 | | 0 | | 0 0% | |
| 0 | 90,817 | 200,000 | 0 | 620500 | | 10,000 | | -190,000 -95% | |
| 0 | 188,805 | 485,609 | 0 | 620520 | | 821,081 | | 335,472 69% | |
| 139,872 | 198,768 | 500,000 | 42,925 | 620550 | | 400,000 | | -100,000 -20% | |
| 139,872 | 478,390 | 1,185,609 | 42,925 | | 0 | 1,231,081 | 0 | 45,472 4% | |
| | | | | | 042-420 Debt Services | | | | |
| 0 | 0 | 0 | 0 | 702100 | | 0 | 0 | 0 0% | |
| 0 | 0 | 0 | 0 | 702200 | | 0 | 0 | 0 0% | |
| 0 | 0 | 0 | 0 | 709000 | | 0 | 0 | 0 0% | |
| 0 | 0 | 0 | 0 | | 0 | 0 | 0 | 0 0% | |
| 470,696 | 1,221,235 | 1,425,609 | 1,459,006 | | | 1,471,081 | 0 | 45,472 3% | |
| 392,157 | 478,390 | 1,425,609 | 42,925 | | | 1,471,081 | 0 | 45,472 3% | |
| 78,540 | 742,845 | 0 | 1,416,081 | | 0 | 0 | 0 | 0 0% | |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2023-2024 | 2023-2024 | | |
|------------------|------------------|------------------|------------------|----------------|---------------------------------|-----------|------------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Streets Reserve Fund | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 043-000 | Revenue | 0 | | | |
| 772,259 | 1,043,187 | 1,437,202 | 1,437,202 | 400100 | Beginning Fund Balance | | 1,890,687 | | 453,485 32% |
| 2,488 | 14,356 | 10,000 | 73,485 | 400400 | Interest | | 15,000 | | 5,000 50% |
| 390,000 | 380,000 | 380,000 | 380,000 | 400450 | Transfer from Streets | | 575,209 | | 195,209 51% |
| - | - | - | - | 402700 | Refunds & Misc | | - | | - 0% |
| <u>1,164,747</u> | <u>1,437,543</u> | <u>1,827,202</u> | <u>1,890,687</u> | | | 0 | <u>2,480,896</u> | - | <u>653,694</u> 36% |
| | | | | 043-430 | Expenditures | | | | |
| - | - | 40,000 | - | 608100 | Contract & Other Services | | 50,000 | | 10,000 25% |
| - | - | 905,550 | - | 802000 | Road Maintenance Expenditures | | 1,430,896 | | 525,346 58% |
| - | - | 945,550 | - | | Materials & Services | 0 | <u>1,480,896</u> | - | <u>535,346</u> 57% |
| | | | | 043-430 | Capital Outlay | | | | |
| 121,560 | - | 881,652 | - | 802100 | Business Highway 20 Improvement | | 1,000,000 | | 118,348 13% |
| <u>121,560</u> | <u>-</u> | <u>881,652</u> | <u>-</u> | | | 0 | <u>1,000,000</u> | - | <u>118,348</u> 13% |
| <u>1,164,747</u> | <u>1,437,543</u> | <u>1,827,202</u> | <u>1,890,687</u> | | Fund Revenue | | <u>2,480,896</u> | - | <u>653,694</u> 36% |
| <u>121,560</u> | <u>-</u> | <u>1,827,202</u> | <u>-</u> | | Fund Expenditures | | <u>2,480,896</u> | - | <u>653,694</u> 36% |
| <u>1,043,187</u> | <u>1,437,543</u> | <u>-</u> | <u>1,890,687</u> | | Fund Total | 0 | <u>-</u> | - | <u>-</u> 0% |

| 2021-2022 Actuals | 2022-2023 Actuals | 2023-2024 Adopted | 2023-2024 Est Actuals | Account Number | Library Reserve Fund | 2024-2025 FTE | 2024-2025 Proposed | 2024-2025 Approved | \$ Change | % Change |
|---|----------------------|----------------------|--------------------------|-------------------|-----------------------------|------------------|-----------------------|-----------------------|-----------|----------|
| 045-000 Revenue | | | | | | 0 | | | | |
| 33,696 | 42,235 | 56,731 | 56,731 | 400100 | Beginning Fund Balance | | 52,180 | | (4,551) | -8% |
| 132 | 764 | 500 | 2,690 | 400400 | Interest | | - | | (500) | -100% |
| - | - | - | - | 402700 | Refunds & Misc | | - | | - | 0% |
| 9,657 | 17,382 | 18,000 | 2,045 | 404900 | Gifts, Grants & Bequests | | - | | (18,000) | -100% |
| 43,485 | 60,380 | 75,231 | 61,466 | | | 0 | 52,180 | - | (23,051) | -31% |
| 045-450 Materials & Services | | | | | | | | | | |
| 1,250 | 4,571 | 35,000 | 6,859 | 603500 | Books & Materials | | - | - | (35,000) | -100% |
| - | 150 | 40,231 | 2,427 | 620500 | Equipment | | - | - | (40,231) | -100% |
| 1,250 | 4,721 | 75,231 | 9,286 | | | 0 | - | - | (75,231) | -100% |
| 045-450 Transfers | | | | | | | | | | |
| - | - | - | - | 630300 | Transfer to General Fund | | 11,949 | | | |
| - | - | - | - | 630500 | Transfer to General Reserve | | 40,231 | - | 40,231 | 0% |
| - | - | - | - | | | 0 | 52,180 | - | 52,180 | 0% |
| 43,485 | 60,380 | 75,231 | 61,466 | | Fund Revenue | | 52,180 | - | (23,051) | -31% |
| 1,250 | 4,721 | 75,231 | 9,286 | | Fund Expenditures | | 52,180 | - | (23,051) | -31% |
| 42,235 | 55,660 | - | 52,180 | | Fund Total | 0 | - | - | - | 0% |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | 2024-2025 | 2024-2025 | | | |
|-----------|-----------|-----------|-------------|----------------|---------------------------------|-----------|----------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | FootPaths & Bicycle Trails Fund | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 050-000 | Revenue | 0 | | | |
| 28,881 | 31,899 | 35,696 | 35,696 | 400100 | Beginning Fund Balance | | 40,398 | | 4,702 13% |
| 172 | 990 | 1,000 | 1,792 | 400400 | Interest | | 1,000 | | - 0% |
| 2,847 | 2,835 | 2,850 | 2,910 | 402400 | Oregon State Highway Tax | | 3,000 | | 150 5% |
| - | - | - | - | 402700 | Refunds & Misc | | - | | - 0% |
| 31,899 | 35,724 | 39,546 | 40,398 | | Revenue Total | 0 | 44,398 | - | 4,852 12% |
| | | | | 050-500 | Capital Outlay | | | | |
| - | - | 39,546 | - | 620520 | Systems | | 44,398 | | 4,852 12% |
| - | - | 39,546 | - | | | 0 | 44,398 | - | 4,852 12% |
| 31,899 | 35,724 | 39,546 | 40,398 | | Fund Revenue | | 44,398 | - | 4,852 12% |
| - | - | 39,546 | - | | Fund Expenditures | | 44,398 | - | 4,852 12% |
| 31,899 | 35,724 | - | 40,398 | | Fund Total | 0 | - | - | - 0% |

| 2021-2022 Actuals | 2022-2023 Actuals | 2023-2024 Adopted | 2023-2024 Est Actuals | Account Number | Systems Development Fund | FTE | 2024-2025 Proposed | 2024-2025 Approved | \$ Change | % Change |
|-------------------------------|----------------------|----------------------|--------------------------|-------------------|-----------------------------|----------|-----------------------|-----------------------|---------------|-------------|
| 060-000 Revenue | | | | | | 0 | | | | |
| 652,539 | 762,130 | 791,183 | 794,183 | 400100 | Beginning Fund Balance | | 940,650 | | 149,467 | 19% |
| 3,782 | 21,818 | 14,000 | 40,247 | 400400 | Interest | | 20,000 | | 6,000 | 43% |
| - | - | - | - | 402700 | Refunds & Misc | | - | | - | 0% |
| 65,662 | 21,275 | 15,000 | 34,269 | 405000 | Water SDCs | | 35,000 | | 20,000 | 133% |
| 27,161 | 13,840 | 15,000 | 13,320 | 405025 | Wastewater SDCs | | 14,000 | | (1,000) | -7% |
| 4,873 | 1,990 | 2,000 | 3,343 | 405050 | Storm Drainage SDCs | | 3,000 | | 1,000 | 50% |
| 8,114 | 3,124 | 2,000 | 3,033 | 405075 | Transportation SDCs | | 3,100 | | 1,100 | 55% |
| - | - | 95,000 | 95,000 | 405386 | Transfer from C/C Strategic | | - | | (95,000) | -100% |
| <u>762,130</u> | <u>824,178</u> | <u>934,183</u> | <u>983,394</u> | | | <u>0</u> | <u>1,015,750</u> | <u>-</u> | <u>81,567</u> | <u>9%</u> |
| 060-600 Capital Outlay | | | | | | | | | | |
| - | 509 | 596,691 | 42,744 | 620600 | Water Systems | | 595,750 | | (941) | 0% |
| - | 8,561 | 240,592 | - | 620610 | Wastewater Systems | | 300,000 | | 59,408 | 25% |
| - | - | 41,000 | - | 620620 | Storm Drain Systems | | 60,000 | | 19,000 | 46% |
| - | - | 55,900 | - | 620630 | Transportation Systems | | 60,000 | | 4,100 | 7% |
| - | 9,069 | 934,183 | 42,744 | | | <u>0</u> | <u>1,015,750</u> | <u>-</u> | <u>81,567</u> | <u>9%</u> |
| <u>762,130</u> | <u>824,178</u> | <u>934,183</u> | <u>983,394</u> | | Fund Revenue | | <u>1,015,750</u> | <u>-</u> | <u>81,567</u> | <u>9%</u> |
| <u>-</u> | <u>9,069</u> | <u>934,183</u> | <u>42,744</u> | | Fund Expenditures | | <u>1,015,750</u> | <u>-</u> | <u>81,567</u> | <u>9%</u> |
| <u>762,130</u> | <u>815,109</u> | <u>-</u> | <u>940,650</u> | | Fund Totals | <u>0</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>0%</u> |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | FT | 2024-2025 | 2024-2025 | | % |
|---|-----------|-----------|-------------|---------|----------|-----------|-----------|-----------|--------|
| Actuals | Actuals | Adopted | Est Actuals | Number | E | Proposed | Approved | \$ Change | Change |
| 065-000 Revenue | | | | | 0 | | | | |
| 152,968 | 544,967 | 499,280 | 499,280 | 400100 | | 561,048 | | 61,768 | 12% |
| 646 | 3,730 | 2,500 | 24,495 | 400400 | | - | | (2,500) | -100% |
| - | 325,000 | - | - | 401000 | | - | | - | 0% |
| 1,100 | 7,180 | - | 220 | 402700 | | - | | - | 0% |
| 59,986 | 43,256 | 90,000 | 50,046 | 405250 | | - | | (90,000) | -100% |
| 10,000 | - | - | - | 405270 | | - | | - | 0% |
| 404,466 | 404,693 | - | - | 405280 | | - | | - | 0% |
| - | - | - | - | 405330 | | - | | - | 0% |
| 629,166 | 1,328,826 | 591,780 | 574,041 | | 0 | 561,048 | - | (30,732) | -5% |
| 065-650 Materials & Services | | | | | | | | | |
| 4,834 | 809 | 50,000 | 585 | 605250 | | 103,048 | - | 53,048 | 106% |
| 69,696 | 62,784 | 40,000 | 11,949 | 605260 | | 40,000 | - | - | 0% |
| - | - | 75,000 | - | 605270 | | - | - | (75,000) | -100% |
| - | - | - | - | 605280 | | - | - | - | 0% |
| - | - | - | - | 605330 | | - | - | - | 0% |
| 74,530 | 63,593 | 165,000 | 12,534 | | 0 | 143,048 | - | (21,952) | -13% |
| 065-650 Capital Outlay | | | | | | | | | |
| - | - | - | - | 605380 | | - | - | - | 0% |
| - | - | - | - | 625250 | | - | - | - | 0% |
| - | - | 388,780 | - | 625340 | | 80,000 | - | (308,780) | -79% |
| - | - | 38,000 | - | 625350 | | 38,000 | - | - | 0% |
| 9,668 | 19,382 | - | 460 | 625370 | | - | - | - | 0% |
| 9,668 | 19,382 | 426,780 | 460 | | 0 | 118,000 | - | (308,780) | -72% |
| 065-650 Transfers | | | | | | | | | |
| - | 240,000 | - | - | 630300 | | 300,000 | - | 300,000 | 0% |
| - | 418,000 | - | - | 631900 | | - | - | - | 0% |
| - | 75,000 | - | - | 631960 | | - | - | - | 0% |
| - | 733,000 | - | - | | 0 | 300,000 | - | 300,000 | 0% |
| 629,166 | 1,328,826 | 591,780 | 574,041 | | | 561,048 | - | (30,732) | -5% |
| 84,199 | 815,975 | 591,780 | 12,994 | | | 561,048 | - | (30,732) | -5% |
| 544,967 | 512,851 | - | 561,048 | | 0 | - | - | - | 0% |
| Fund Expenditures | | | | | | | | | |
| Fund Total | | | | | | | | | |

| 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | Account | | 2024-2025 | 2024-2025 | | |
|----------------|----------------|----------------|----------------|----------------|---------------------------------|-----------|----------------|----------|--------------------|
| Actuals | Actuals | Adopted | Est Actuals | Number | Stabilization Fund | FTE | Proposed | Approved | \$ Change % Change |
| | | | | 075-000 | Revenue | 0 | | | |
| 483,781 | 484,419 | 499,194 | 499,194 | 400100 | Beginning Fund Balance | | 521,041 | | 21,847 4% |
| 3,088 | 17,817 | 14,000 | 25,347 | 400400 | Interest | | 15,000 | | 1,000 7% |
| - | - | - | - | 400500 | Transfer from Sewer | | - | | - 0% |
| - | - | - | - | 400600 | Transfer from Water | | - | | - 0% |
| - | - | - | - | 401000 | Transfer from General Fund | | - | | - 0% |
| - | - | - | - | 401170 | Transfer from Public Works | | - | | - 0% |
| - | - | 10,000 | - | 402700 | Refunds & Misc | | - | | (10,000) -100% |
| - | - | - | - | 405400 | Loan Proceeds | | - | | - 0% |
| <u>486,869</u> | <u>502,236</u> | <u>523,194</u> | <u>524,541</u> | | | <u>0</u> | <u>536,041</u> | <u>-</u> | <u>12,847 2%</u> |
| | | | | 075-750 | Materials & Services | | | | |
| 2,450 | 3,034 | 3,500 | 3,500 | 608500 | Employee Appreciation | | 5,000 | | 1,500 43% |
| - | - | 269,694 | - | 608600 | Retirement Expenses | | 281,041 | | 11,347 4% |
| - | - | 50,000 | - | 608700 | Insurance Expenses | | 50,000 | | - 0% |
| - | - | 200,000 | - | 608800 | Revenue Stabilization | | 200,000 | | - 0% |
| <u>2,450</u> | <u>3,034</u> | <u>523,194</u> | <u>3,500</u> | | | <u>0</u> | <u>536,041</u> | <u>-</u> | <u>12,847 2%</u> |
| | | | | 075-750 | Transfers | | | | |
| - | - | - | - | 630300 | Transfer to General Fund | | - | | - 0% |
| - | - | - | - | 630700 | Transfer to Sewer Fund | | - | | - 0% |
| <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | | | <u>0</u> | <u>-</u> | <u>-</u> | <u>- 0%</u> |
| <u>486,869</u> | <u>502,236</u> | <u>523,194</u> | <u>524,541</u> | | Fund Revenue | | <u>536,041</u> | <u>-</u> | <u>12,847 2%</u> |
| <u>2,450</u> | <u>3,034</u> | <u>523,194</u> | <u>3,500</u> | | Fund Expenditures | | <u>536,041</u> | <u>-</u> | <u>12,847 2%</u> |
| <u>484,419</u> | <u>499,202</u> | <u>-</u> | <u>521,041</u> | | Fund Total | <u>0</u> | <u>-</u> | <u>-</u> | <u>- 0%</u> |

| 2021-2022 Actuals | 2022-2023 Actuals | 2023-2024 Adopted | 2023-2024 Est Actuals | Account Number | Public Safety Building Remodel Fund | 2024-2025 FTE | 2024-2025 Proposed | 2024-2025 Approved | \$ Change | % Change |
|----------------------|----------------------|----------------------|--------------------------|-------------------|--|------------------|-----------------------|-----------------------|-----------|----------|
| | | | | 080-000 | Revenue | 0 | | | | |
| - | - | - | - | 400100 | Beginning Fund Balance | | 369,335 | | 369,335 | 0% |
| - | - | - | - | 400400 | Interest | | - | | - | 0% |
| - | - | - | - | 405400 | Proceeds from Loan | | - | | - | 0% |
| - | - | - | - | 405450 | Trans from CC Strat Fund | | 60,000 | | | |
| - | - | 400,000 | 400,000 | 405500 | Trans from Bldg/Prop Reserve | | - | | (400,000) | -100% |
| - | - | 340,000 | 340,000 | 405390 | Trans from URA | | 300,000 | | (40,000) | -12% |
| - | - | 740,000 | 740,000 | | Revenue Total | 0 | 729,335 | - | (10,665) | -1% |
| | | | | 080-850 | Capital Outlay | | | | | |
| - | - | - | - | 620500 | Equipment | | - | | - | 0% |
| - | - | 670,000 | 308,641 | 620560 | Construction Costs | | 629,335 | | (40,665) | -6% |
| - | - | 70,000 | 62,024 | 620570 | Contracts & Services | | 100,000 | | 30,000 | 43% |
| - | - | 740,000 | 370,665 | | | 0 | 729,335 | - | (10,665) | -1% |
| - | - | 740,000 | 740,000 | | Fund Revenue | | 729,335 | | (10,665) | -1% |
| - | - | 740,000 | 370,665 | | Fund Expenditures | | 729,335 | - | (10,665) | -1% |
| - | - | - | 369,335 | | Fund Total | 0 | - | - | - | 0% |

Capital Improvement Project (Expenditure) Detail Sheet

| | |
|--|---|
| Department: | Administration |
| Purchase item: | Two (2) lateral fire resistant file cabinet |
| Cost of item: | \$9,000 |
| Budget line item: | 001-100-607500 |
| Replacement: | No |
| What Council goal does this relate to?: | No |
| Explanation of need for purchase: | |

To identify and preserve vital and relevant records to archive for long term and/or permanent storage in accordance with Oregon state law.

Capital Improvement Project (Expenditure) Detail Sheet

| | |
|--|--|
| Department: | Administration - Planning |
| Purchase item: | Parks and Recreation Master Plan |
| Cost of item: | \$8,000 Match for \$40,000 grant |
| Budget line item: | 036-360-629375 |
| Replacement: | No |
| What Council goal does this relate to?: | To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors. |

Explanation of need for purchase:

The Planning Department is proposing to complete a Parks and Recreation Master Plan to plan and prioritize future park improvements. In addition, this will include some planning for the boardwalk/trail across Olalla Slough. The department will apply for an Oregon Parks and Recreation Grant to cover a portion of the cost. The total cost is estimated to be \$40,000 and if awarded the grant the city would be required to pay 20% or \$8,000.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Finance

Purchase item: Springbrook SaaS Cloud Based Finance Suite

Cost of item: \$25,000

Budget line item: 036-360-629000
041-410-620500
042-420-620500

Replacement: Yes

Ongoing Impact: The City will focus on advancing technology while simultaneously implementing measures to ensure security and redundancy.

Explanation of need for purchase:

The Springbrook finance suite implementation will upgrade legacy software to a SaaS cloud-based, fully integrated software version. This is a one-time implementation fee for all modules. The legacy Springbrook software is outdated, inefficient, and does not fully support the City's business needs. Springbrook's updated cloud-based software uses standardized and centralized data to allow the automation of processes, better internal controls, and advanced reporting tools. The implementation will include General ledger, Accounts Payable, Automated Clearing House, Fixed Assets, Project Management, Bank & Fund Reconciliation, Advanced Budgeting, and Payment Solution Integration. The implementation cost includes setup and configuration of all modules, as well as staff training to use the new software.

Capital Improvement Project (Expenditure) Detail Sheet

| | |
|--|--|
| Department: | IT |
| Purchase item: | Backup System |
| Cost of item: | \$50,000 |
| Budget line item: | 036-360-629000 040-400-620500 |
| Replacement: | Yes |
| What Council goal does this relate to?: | The City will focus on advancing technology while simultaneously implementing measures to ensure security and redundancy. |
| Explanation of need for purchase: | |
| | Prevent downtime and loss of city data. Improves recovery time from hardware failure or security incident. 24/7/365 support. |

Capital Improvement Project (Expenditure) Detail Sheet

Department: IT

Purchase item: Microsoft 365

Cost of item: \$10,000

Budget line item: 036-360-629000
040-400-620500

Replacement: Yes

What Council goal does this relate to?: The City will focus on advancing technology while simultaneously implementing measures to ensure security and redundancy.

Explanation of need for purchase:

Upgrade for aging Office versions.

Capital Improvement Project (Expenditure) Detail Sheet

| | |
|--|---|
| Department: | IT |
| Purchase item: | Replacement Firewalls |
| Cost of item: | \$10,000 |
| Budget line item: | 036-360-629000 040-400-620500 |
| Replacement: | Yes |
| What Council goal does this relate to?: | The City will focus on advancing technology while simultaneously implementing measures to ensure security and redundancy. |
| Explanation of need for purchase: | |

Our current firewall is reaching its end of life. Two firewalls will replace it. By having two firewalls we can improve quality of service, security and suffer one hardware fault without effecting critical services.

Capital Improvement Project (Expenditure) Detail Sheet

| | |
|-------------------|----------------------------------|
| Department: | IT |
| Purchase item: | Windows Server |
| Cost of item: | \$15,000 |
| Budget line item: | 036-360-629000 040-400-620500 |
| Replacement: | Yes |

What Council goal does this relate to?: The City will focus on advancing technology while simultaneously implementing measures to ensure security and redundancy.

Explanation of need for purchase:

This server will act as a virtual host for a variety of city wide services. This server will also add redundancy for other virtual hosts to ensure continuity of service.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Police

Purchase item: Patrol Car

Cost of item: \$64,000

Budget line item: 036-360-628000

Replacement: Yes

Which Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

This will be a single replacement police car for an aging fleet of police vehicles.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Fire

Purchase item: Test bench

Cost of item: \$25,000

Budget line item: 036-360-621800

Replacement: Yes

What Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

Replace the original bench tester that services and certifies our breathing apparatus.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Fire

Purchase item: Building addition

Cost of item: \$ 40,000

Budget line item: 035-350-621500

Replacement: No

What Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

Complete the addition alongside the training room for table and chair storage. The plans have been drawn up by an engineer for the construction this year. This project will carry over from the last fiscal year and current fiscal year.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Fire

Purchase item: Improvements for training site

Cost of item: \$20,000

Budget line item: 035-350-621500

Replacement: No

What Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

Site prep improvements for the training site above the waste water treatment plant.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Library

Purchase item: Keypad/Keycard entry system for downstairs meeting room exterior door

Cost of item: \$4,000

Budget line item: 035-350-621700

Replacement: Yes

What Council goal does it relate to?: The City will focus on advancing technology while simultaneously implementing measures to ensure security and redundancy.

Explanation of need for purchase:

This will replace the Library's current, aging cylinder lock on the downstairs meeting room exterior door. The meeting room receives frequent use by outside entities (public, private and non-profit), and users who reserve the room outside of operating hours currently must borrow a physical key on a short-term or long-term basis. This creates security and logistical problems when a key is lost, or when all available keys are in use. Physical wear on the lock mechanism is also an issue. A keypad or keycard system will provide better access control and security, as well as a more user-friendly experience.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Library

Purchase item: Ramp from upper parking lot to back lawn

Cost of item: \$20,000

Budget line item: 035-350-621700

Replacement: No

Council goal it relates to: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

This improvement will provide wheelchair access to the greenspace behind the library. Patrons, program attendees and performers who use wheelchairs currently have difficulty accessing this area, which is often used for public performances and programs. The ramp will also facilitate easier and safer transportation of equipment--PA systems, tables, etc.--to and from the greenspace. In this way, it will not only be an accessibility feature, but a universal design feature that benefits all users of the space.

Capital Improvement Project (Expenditure) Detail Sheet

| | |
|--|--|
| Department: | Public Works – Facilities Maintenance |
| Expense/project: | Painting the Water & Wastewater Treatment Plants |
| Cost of item: | \$40,000 |
| Budget line item: | 035-350-621900 |
| Replacement: | Yes |
| What Council goal does this relate to?: | To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors. |

Explanation of need for purchase:

Existing paint is well beyond life expectancy, proper maintenance of the facilities will add to the yearly inspections by the State for water treatment facilities.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Public Works – Streets & Water Distribution

Purchase item: NW Westwood Street: Upgrade/Replace water lines, Replace depleted street asphalt-pavement

Cost of item: \$700,000 (estimated)

Budget line item: 041-410-620520 (\$250,000)
011-110-620520 (\$450,000)

Replacement: Yes

What Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

NW Westwood Street (formerly Westwood Terrace) is steep terrain with pavement grades in excess of 10%. The street surface is worn-out, cracked, is uneven and sunken in spots. Potholes and surface cracks have contributed to further degradation of the street and are creating more potential safety concerns with each heavy rainfall received. If not remediated in the near future, these conditions will only get worse. Heavy vehicles as in garbage trucks, delivery vehicles and emergency vehicles have also contributed to the damage. Replacing the water infrastructure that has surpassed life expectancy would be crucial to preventing further unnecessary water line issues at added costs to the City. Replacing the old line with new would also solidify the delivery of quality drinking water to the residence on NW Westwood Street with confidence for long term.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Public Works - Water Reserve fund & Distribution

Purchase item: New Ammon Reservoir

Cost of item: \$2.3 million (estimated) – *If bond passes!*

Budget line item: 041-410-620520

Replacement: Yes

What Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

Ammon Reservoir is in need of rebuilding. It is well past its useful life in the present condition. The roof of Ammon Reservoir was found seriously defective, the upper beams are distorted and in need of replacement. This has been reported in the last two budget years but the work was not performed due to a situation with Seal Rock Water and rejection of the bond that was tied to the NEW Public Safety Building Peterson Structural engineering has provided 90% of drawings at a cost for roof replacement of \$770,000. Upgrades will have to be made to make the reservoir structurally compliant and the reservoir is in need of a paint job, which could cost approximately \$350,000. The total maintenance cost of \$1million. Three years ago, an engineer estimated just over \$1 million for a new reservoir. Catastrophic failure is a very real possibility under normal operating conditions and even greater risk with any form of earth movement. This tank also serves Georgia Pacific & Cascade sawmill. Upgrading the reservoir would ensure the City supplies a reliable treated water storage facility for the City of Toledo that is a major contributor to the water hydraulics for customers. Engineers will be working to provide a current price to replace and update.

Capital Improvement Project (Expenditure) Detail Sheet

| | |
|--|--|
| Department: | Public Works, Water Treatment Plant |
| Purchase item: | Millcreek Phase 1-A, Stedco crossing to Mill Creek Pump Station- HDPE 12" replacement project / costs. |
| Cost of item: | \$200,000 estimate |
| Budget line item: | 041-410-620520 |
| Replacement: | Yes |
| What Council goal does this relate to?: | To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors. |

Explanation of need for purchase:

The current Transmission line is A/C pipe was installed in the 1950s and is currently crossing wetlands, swamps, pastures, rivers and hard to access areas. The line is failing at an increasing rate. This line has suffered major failures since January 18, 2022 HDPE pipe is a type of flexible plastic pipe used for fluid transfer and is often used to replace ageing concrete or steel mains pipelines. It is made from the thermoplastic HDPE, its high level of impermeability and strong molecular bond make it suitable for high pressure pipelines. Installing a reliable water transmission line will provide raw water from Millcreek reservoir to the Water Treatment Plant to efficiently process the water for citizens of Toledo and outside customers. This specific portion would be a continuation of previous Phase 1 and would complete the section from previous start point to the Mill Creek Pump station on SE River Road. This is a carryover project due to previous bottlenecks with permitting/execution plan.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Public Works - Water Distribution

Purchase item: Water line replacement- NE 10th St & Main St

Cost of item: \$500,000 (estimated)

Budget line item: 041-410-620520 (\$250,000)
011-110-620520 (\$250,000)

Replacement: Yes

What Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

The existing 4" A/C water main is well past its life expectancy and has suffered many service line and main line ruptures in the past six years. There is a need to upgrade from 4" to 6" main line to accommodate new fire hydrants that the fire trucks can attach lines to and pump water from.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Public Works - Water Distribution

Purchase item: New water main on Meadow Lane

Cost of item: \$30,000

Budget line item: 041-410-620520

Replacement: No

What Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

The City would like to acquire Meadow Lane from Lincoln County Property Management. In an effort to upgrade the roadway, the City needs to first place a water main in the Right-of-Way (ROW) to service four customers. This project is dependent on Lincoln County releasing the ROW to the City.

Capital Improvement Project (Expenditure) Detail Sheet

Department: Public Works – Wastewater Collection

Purchase item: Cure In Place Procedure (CIPP) liner and manhole rehabs, projects as listed in 2011 Inflow & Infiltration Study

Cost of item: \$400,000

Budget line item: 042-420-620550

Replacement: No

What Council goal does this relate to?: To enhance and sustain public infrastructure and facilities by implementing plans for parks, storm water, and street improvements, upgrading water lines, improving fire infrastructure, and evaluating the City fleet in order to create a safe, efficient, and sustainable environment for residents and visitors.

Explanation of need for purchase:

Summary from a Capital Improvement Plan. A total combination of all the projects recommended in the 2011 study resulted in a priority list. It is not feasible for any public utility operator to complete all of their needed improvements immediately following an analysis. There were 31 manholes chosen for this project. Manhole rehabilitation consists of a contractor to clean, prepare structures & seal any existing leaks, repair bases/rebuild channels as needed. Then line the entire manhole with a mainstay composite liner (spray in), reseal all chimney sweeps, (top portion of manhole) and submit completion reports for each manhole. The Inflow & Infiltration (I&I) plan lists seven of the projects that are in the need of Cure In Place Procedure (CIPP). This is a specialized procedure where resin is soaked and cured, which creates a liner inside the main line. The City has addressed I&I problems in the past by upsizing facilities to handle the high flows. While only repairing pipelines when it makes financial sense. In past studies it was determined that it was cost effective to treat the excess I&I problem than to rehabilitate the conveyance system. Extensive upgrades were completed to the wastewater treatment plant to control overflows caused by heavy rain fall.