



CITY OF TOLEDO, OREGON

JOB RECRUITMENT - ANNOUNCEMENT

JOB REFERENCE NUMBER: 2024-04
SALARY: \$4388-\$5382/Month depending on qualifications
DEPARTMENT: Fire Department
POSITION TITLE: Fire Health and Safety Officer
POSTING DATE: March 6, 2024
CLOSING DATE: Open until filled

How to apply: Please submit a completed cover letter, city employment application and resume to the City Recorder to the address listed below. A copy of the full job description and the employment application is available on the City's website at www.cityoftoledo.org/jobs. You may pick up a copy at City Hall. For further information concerning the above vacancy please contact the City Recorder at (541) 336-2247 ext. 2060.

Toledo City Hall
Attention City Recorder
206 N. Main Street
Po Box 220
Toledo, Oregon 97391
E-mail: lisa.figueroa@cityoftoledo.org

GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES:

*The duties/responsibilities, experience and certifications listed below is a summary of the requirements needed for the position. To see a full list of the position requirements, please refer to the job description.

To be a tactical responder for the fire department is the primary responsibility for this position. Then will be responsible to maintain all Personal Protection Equipment (PPE) within the fire department. Additionally, may support other City Departments as requested.

- *Structure, Wildland, Extrication.* Ensure that PPE is electronically accounted for. Issue PPE to firefighters (FF) when needed. Manage, maintenance and disposal at end of life.
- *Medical.* Ensure that needed medical response items are in stock, ordered, and up to date.
- *Breathing Apparatus System (BAS)/Rapid Intervention Team (RIT) bags.* Ensure BAS and RIT bags are in good working order and needed maintenance is being done.
- Participate in disaster and management planning public education events.

Minimum Education

- High school diploma or equivalent.

Minimum Experience



- Minimum of 10 (ten) years of firefighting experience as a volunteer, part-paid, combination, or 5 (five) years as a full-time paid fire firefighter.

Certifications/Licenses

- Must have a valid Oregon Driver's License or the ability to obtain one within six (6) months upon acceptance of the position.
- Oregon Emergency Medical Technician or higher medical certification within 24 months
- Basic Life Support (BLS) CPR card/certification, and BLS Instructor.

Knowledge of:

- Principles, practices, and procedures of modern firefighting and prevention (extensive level).
- The operation of various types of firefighting apparatus and equipment maintained by the department (thorough level).

Skill & Ability in:

- Evaluating fires; identifying dangerous chemicals, hazardous conditions, and their potential.