

TOLEDO CITY COUNCIL
REGULAR SESSION MINUTES
April 06, 2016

Mayor Billie Jo Smith called the Toledo City Council work session to order at 7:00pm.
Councilors present: Michele Johnson, Terri Strom and Jackie Kauffman.
Councilors excused: Julie Rockwell and Council President Jill Lyon.

City Staff present: City Manager (CM) Jay Baughman, Police Sergeant (PS) Michael Pace, City Attorney/Planner (CA) Michael Adams, Public Works Director (PWD) Lee Ritzman, and City Recorder (CR) Nancy Bryant.

Visitors present: Janice Watson, Geoff Wilkie and Deanne Dunlap.

Visitor Comments:

Deanne Dunlap of Toledo stated that an observance of Earth Day event will be on April 23rd at the Port of Toledo offices located on Business Hwy 20. The event will include a commemoration of the Sculpture Park in honor of Sam Briseno. She encouraged all community members to attend.

Proclamation: Sexual Assault Awareness Month

Mayor Smith proclaimed April 2016 to be “Sexual Assault Awareness Month” and encouraged all residents to join in this observance.

Gillian Losh of My Sisters’ Place (MSP) provided Council with a packet of information regarding a sexual assault prevention campaign titled “Seeds of Hope”. She noted that many fundraising events are scheduled for the month of April. She then requested permission to place 33 ribbons on the front steps of City Hall representing the 32 sexual assault clients that experienced sexual violence and were served by the agency in 2015 and the 33rd ribbon represents the 68% of sexual assaults that go on everywhere.

She then thanked Council for recognizing the need to eliminate sexual violence in our community.

Consent Calendar

Motion- It was moved and seconded (Strom/Kauffman) to approve the consent calendar consisting of the City Council minutes of March 8, 2016 and March 16, 2016 and the Records Destruction List dated March 31, 2016. **Motion passed 5-0**, noting the absence of Councilor Rockwell and Council President Lyon.

Discussion and Information Items

Committee Updates

There were no committee updates.

Decision Items

Contribution Committee Recommended Awards for the 2016/17 Fiscal Year

CM Baughman explained that the Contribution Committee met on March 14, 2016 to review various funding requests from non-profit organizations.

The Contribution Committee recommends the City Council approve the following awards for FY 2016/17 for a total combined amount of \$9000:

Celtic heritage Alliance	\$ 600	Olalla Center for Children and Families	\$ 500
KYAQ 91.7	\$ 300	Toledo Chamber of Commerce	\$ 500
My Sister's Place	\$1,000	Toledo Downtown Association	\$ 500
OCC Theatre and Youth Art	\$1,000	Toledo Food Pantry	\$2,050
Oregon Coast Com. College	\$ 800	Toledo History Center	\$ 700
RSVP of Lincoln County	\$ 550	Yaquina River Museum of Art	\$ 500

Public Comment: There was no public comment.

Mayor Smith requested that the recipients be notified of the award and when the funding will be available.

Motion-it was moved and seconded (Kauffman/Strom) to approve the Contribution Committee's award recommendation and direct staff to budget \$9,000 for FY 2016/17 in General Services-Contributions. **Motion passed 5-0**, noting the absence of Councilor Rockwell and Council President Lyon.

Awarding a Bid for the NW "A" Street Improvement Project

PWD Ritzman reported that the "dead end" portion of NW A Street was constructed on the former site of mill buildings. The pilings that supported the old mill structure and equipment were left in place and the surrounding material has settled but the piles have not. Humps have developed in the road over many of the piles making the road difficult to drive on. He noted that plans and specifications have been prepared, the project was duly advertised and bids were opened on March 30, 2016. PWD Ritzman noted that the project will be complete by Memorial Day.

The three contractors that submitted bids at City Hall and on time are as follows:

- Road and Driveway Company of Newport, Oregon submitted a bid of \$111,129.94
- Knife River Corporation of Eugene, Oregon submitted a bid of \$147,547.54
- Trench Line Excavation of Corvallis, Oregon submitted a bid of \$214,784.90

Councilor Baxter asked why there was a large difference in bid amounts. PWD Ritzman stated that he wasn't sure but that it may have to do with distance and worksite.

Public Comment: There was no public comment.

Motion-it was moved and seconded (Baxter/Johnson) to award the project for NW "A" Street road Improvements to the low bidder Road and Driveway Company for the amount of \$111,129.94 subject to no protests being filed within the mandatory seven day protest period. **Motion passed 5-0**, noting the absence

Request to Apply for a Grant from the Oregon Infrastructure Finance Authority

CM Baughman reported that when the City relocated the raw water intake structure on the Siletz River, the Oregon Department of Water Resources placed a cap on the City's water rights. The release of that cap is contingent upon the City completing a Water Conservation and Management Plan. Much of the information required for the Conservation and Management Plan is contained in the City's Water Master Plan, but is out of date. The Water Master Plan is over six years old and

should be re-done after four years. The proposed grant award would allow the plan to be updated conjunction with the development of a Conservation and Management Plan.

Public Comment: There was no public comment.

Motion-it was moved and seconded (Baxter/Kauffman) to authorize the Public Works Department to submit an application for a grant from Oregon Infrastructure Finance Authority (IFA) for a Water Master Plan/Water Management and Conservation Plan for an amount up to \$48,868.

Motion passed 5-0, noting the absence of Councilor Rockwell and Council President Lyon.

Department Reports

PS Pace reported that the department will kick off the summer in June or July with a Safety Fair. The 'National Night Out' event will be August 2, 2016 and that event will also include a celebration of the 100th birthday of the Toledo Public Library. PS Pace also reported that the department has offered a conditional job offer of employment to fill a police officer position and the department continues recruitment to fill one dispatcher position.

CA Adams reported that the City received the Tree City USA award and a presentation will follow at a later date.

City Manager Comments

CM Baughman reported the following:

- Reminder of the request for council comment for the city newsletter by April 8th.
- City received a grant from City County Insurance Services in the amount of \$7,500 for a city wide camera system with \$2,500 match.
- Leak at the Swimming Pool. It has been determined that a 1½" pipe is leaking water at a tremendous rate and repairs will necessitate the closure of the pool for two days. The closure is problematic because three week swim lessons just started.
- Attended a workforce housing meeting on 4/5.
- Today, monthly economic development meeting to discuss what is going on in Toledo. Sen Arnie Roblan's Chief of Staff attended.

Council Comments

Councilor Kauffman stated that she is impressed with the opening of the Marijuana Dispensary on. She said there have been quite of few customers and she hasn't noticed any problems. Councilor Johnson and Mayor Smith agreed that the shop is set up very tastefully and responsibly.

Councilor Baxter stated that the Toledo Chamber of Commerce will hosting a visioning on April 29th. She hopes that the Chamber will carry out the role of economic development.

Mayor Comments

Mayor Smith commented on the following:

- She attended the workforce housing meeting with CM Baughman.
- She attended the Oregon Women's Foundation town hall meeting. The group discussed issues and the greatest needs of women.
- The Strike-Out Hunger Fun Run event is scheduled for April 9th. The event is a fundraiser for the Toledo Foo Pantry.
- Environment Oregon is working the Lincoln County Commissioners on a county wide solar energy campaign.

- Oregon Department of Transportation is open to suggestions regarding the Pioneer Mountain-Eddyville Hwy 20 project closure times. She noted that the Lincoln County Commissioners have sent suggested road closure times.
- She reminded elected officials that the Oregon Government Ethics-Statement of Economic Interest filing deadline is April 15th.

Adjournment:

Mayor Smith adjourned the meeting at 7:46pm.

ATTEST:



City Recorder

APPROVE:



Mayor